



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**OPEN SESSION SPECIAL MEETING MINUTES**  
**April 23, 2025 5:00 PM**  
Cole Administration Center  
101 W. Illinois Avenue, Aurora

Note: Chuck Anderson resigned as Board President on April 18, 2025.

**1.0 CALL MEETING TO ORDER**

President Hicks called the meeting to order at 5:00PM.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Hicks led the recitation of the Pledge of Allegiance.

**3.0 ROLL CALL**

President Hicks directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Chuck Anderson, Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, and President Matt Hicks, Jr. Also present: Executive Director Jennifer Paprocki, Attorney Gerald Hodge, Directors Campbell, Goll, Halverson, Ijams, Michael, Palmquist and Chief Lapp, administrative staff, and guests.

**4.0 ADDENDA TO THE AGENDA**

None presented.

**5.0 CONSENT AGENDA**

- 5.1 Approve the Open Session meeting minutes of March 10, 2025.
- 5.2 Approve accounts receivable write-offs for February and March 2025 in the amount of \$5,772.66, and April and May 2025 in the amount of \$11,932.
- 5.3 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.
- 5.4 Approve the 2025 budget documents by fund.
- 5.5 Approve the amendments to the Rules of Order, Policies and Operational Procedures for the Fox Valley Park District Board of Commissioners.
- 5.6 Approve the Executive Director's employment contract.
- 5.7 Approve Orchard Valley Golf Course HVAC replacement purchase in the not-to-exceed amount of \$60,000.
- 5.8 Approve the Wide Area Mower replacement purchase in the amount of \$136,873.05.
- 5.9 Approve the rejection of bids for bridge replacements at Orchard Valley Golf Course.
- 5.10 Approve Holly Wiggins as Director Ijams' alternate for the Fox Valley Special Recreation Association Board of Directors meetings.
- 5.11 Ratify the Alarm Detection Systems security agreement for Police Department expansion in the amount of \$45,769.
- 5.12 Approve the GPS Turf Tank Painter lease renewals in the amount of \$40,700 for the 3-year renewal and \$53,700 for the 4-year renewal.

Chuck Anderson made a motion to approve the consent agenda as presented, seconded by Aimee Cisneros. Discussion ensued about items included on the consent agenda. As a result, Marea Clement made a motion to remove consent agenda item 5.6 for discussion in closed session, seconded by MaryAnne Cummings. Roll call voting Aye: MaryAnne Cummings; voting Nay: Jerry Butler and President Hicks; Abstained: Chuck Anderson, Aimee Cisneros, Marea Clement, and Joe Grisson. The motion failed.

President Hicks then called for a vote on the previous motion to approve the consent agenda as presented. Roll call voting Aye: Chuck Anderson, Aimee Cisneros, Joe Grisson, and President Hicks; voting Nay: Jerry Butler and MaryAnne Cummings; Abstained: Marea Clement. The consent agenda was approved.

#### **6.0 REPORTS RECEIVED FOR INFORMATION ONLY**

- Payables for January through March 2025
- Payroll for January through March 2025
- Statement of Revenue and Expenses for December 2024 and January-February 2025
- Department Director reports

A motion and a second was made to receive the reports for informational purposes. Roll call voting Aye: Chuck Anderson, Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, and President Matt Hicks, Jr. Voting Nay: none, and the reports were recognized.

#### **7.0 PRESENTATIONS AND SPECIAL RECOGNITION**

None presented.

#### **8.0 PUBLIC COMMENT - For matters not on the agenda.**

Sandra Schmitt of Aurora, IL spoke about her concerns with the election of officers and the April 23, 2025 meeting and consent agenda.

Keith Larson of Aurora, IL spoke about his concern with the election of officers at the April 23, 2025 meeting.

#### **9.0 ATTORNEY BUSINESS**

Attorney Hodge reiterated that some of the items on the consent agenda were timely and required action as soon as possible.

#### **10.0 EXECUTIVE DIRECTOR'S REPORT**

Director Paprocki reported on the following:

- Recognized Ivan Chambers, Community Outreach Coordinator and Jerad Campbell, Director of Operations for their joint efforts in organizing and facilitating several volunteer clean-up days within the district, one of which 719 pounds of trash was collected.
- Ivan Chambers has also been working on other projects including the Adopt-a-Trail/Park Program, and various volunteer opportunities throughout the district.
- Staffing Updates: Outdoor admissions and slide attendants are fully staffed. Final candidates are being considered to fill the remaining MOD and Head Admissions positions. We have 108 certified lifeguards with 44 more awaiting certification at which point lifeguards will be fully staffed. Interviews are taking place to fill the last 3 Summer Blast Camp positions, and 1 MVP Summer Camp position.
- Recreation and Marketing department intern placement is underway. Marketing has selected an Aurora University student and Recreation has recently extended an offer to a local college student. Operations is working with SD129 high school students to offer an intern position as well.
- Recognition of Commissioners Joe Grisson and Chuck Anderson for their years of service, continued advocacy and constant support for the District's mission, employees and constituents.
- Welcome and introduction of the newly elected Commissioners Edward Ash and Sandra Schmitt.

**11.0 CONTINUED BUSINESS**

None presented.

**12.0 NEW BUSINESS****12.1 Approve the Wadsworth Golf Construction agreement to include the bridge Replacement in an amount not to exceed \$3,650,850.**

Jerad Campbell recommended approval of the agreement for bridge replacement. Approval at this meeting allows work to begin immediately which will allow the project to remain on target with the golf course opening date in 2026.

A motion and a second was made to approve. Roll call voting Aye: Chuck Anderson, Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, and President Matt Hicks, Jr. Voting Nay: none, and the bridge replacement agreement was approved.

**13.0 ELECTION OF OFFICERS**

President Hicks called for a motion and a second for the election and appointment of the slate of candidates for the Fox Valley Park District Board of Commissioners as follows:

Election of Matt Hicks, Jr – President and Aimee Cisneros - Vice President

Appointment of John Goll II – Treasurer; Kim Nooncaster - Secretary and OMA/FOIA Officer; Greg Johnson - Assistant Treasurer; and Holly Wiggins - Assistant Secretary.

**14.0 CLOSED SESSION**

The Board of Commissioners did not move into closed session.

**15.0 RETURN TO OPEN SESSION****15.1 Approve the Closed Session meeting minutes from March 10, 2025.**

A motion and a second was made to approve the closed session minutes from March 10, 2025. Roll call voting Aye: Chuck Anderson, Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, and President Matt Hicks, Jr. Voting Nay: none, and the minutes were approved.

**15.2 President's Comments.**

President Hicks introduced himself as a resident of Aurora since 1969. He is a retired P.E. Teacher who now works as a bus driver. He has been involved with the FVPD for a very long time and has served on the board since 2017. He added that the board has policies in place for the election of officers and thanked Director Paprocki for meeting with each commissioner prior to the board meetings to discuss the board agenda and packet and to address any questions the commissioners may have. He continued to say the Department Heads do a great job of providing useful information to prepare the commissioners for the meetings. He hopes that the board will have a smooth transition forward. President Hicks also thanked Joe Grisson and Chuck Anderson for their service and commended the work done during the 2023 search for and Executive Director.

**16.0 ADJOURNMENT**

A motion and a second was made to adjourn the meeting. Voice voting Aye: Chuck Anderson, Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, and President Matt Hicks, Jr. Voting Nay: none, and the meeting was adjourned at 5:57PM.

*Respectfully submitted by:*



*Kim Nooncaster  
Board Secretary*