



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois

OPEN SESSION MEETING MINUTES

March 10, 2025 5:00 PM

Cole Administration Center 101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Aimee Cisneros, Marea Clement, and President Chuck Anderson. Maryanne Cummings joined the meeting at 5:02PM. President Anderson asked for a consensus to allow Joe Grisson to attend the meeting via Teams, consensus was reached and he joined the meeting via Teams at 5:03PM. Excused absent: Matt Hicks, Jr. Also present: Executive Director Jennifer Paprocki and Attorney Hodge, Directors Campbell, Halverson, Ijams, Michael, Palmquist, and Chief Lapp, administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of January 13, 2025.
- 5.2 Approve the Capital Projects Cost Summary and Project Bid Schedule report for March 2025.
- 5.3 Ratify Vaughan Athletic Center locker room and daycare change orders in an amount not-to-exceed \$115,000.
- 5.4 Approve the Portable Restroom Services contract to Mack & Crew Rentals.
- 5.5 Approve a Police Department squad car replacement in the not-to-exceed amount of \$65,604.
- 5.6 Ratify paving and sealcoating design & engineering contracts.
- 5.7 Approve the mowing contract for gas line properties to ACSOI LLC in the amount of \$36,288.
- 5.8 Approve Prisco Performing Arts lighting improvements to Technical Theatre Services in the amount of \$39,792.16.
- 5.9 Ratify the Consulting Services Agreement between the Fox Valley Park District and Advantage Government Strategies LLC in the amount of \$75,000.
- 5.10 Approve the Intergovernmental Agreement between the City of Aurora and the Fox Valley Park District concerning a fireworks show and other programmed activities on July 3, 2025-2026.
- 5.11 Approve the Intergovernmental Agreement between the Village of Montgomery and the Fox Valley Park District to allow for the placement of a license plate recognition camera.
- 5.12 Approve the purchase of four Gravely zero-turn mower units to Ariens Company in the amount of \$52,455.52.
- 5.13 Approve Natural Areas Management services to V3 for Stuart Sports Complex and Orchard Valley Golf Course in the amount of \$92,085.
- 5.14 Approve deaccession of Blackberry Farm artifacts
- 5.15 Approve rejection of bids for fitness equipment due to exceeding the allocated budget of \$91,000
- 5.16 Approve the 2025 employee pay ranges for part-time and seasonal employees.

- 5.17 Approve the Intergovernmental Agreement between the County of Kane and the Fox Valley Park District for the Design, Construction and Maintenance of Canoe Launch Sites.
- 5.18 Approve to engage BerryDunn for professional services for the District's Strategic Plan in the amount of \$39,974.

A motion and a second was made to approve the Consent Agenda as presented. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, and President Chuck Anderson. Voting Nay, none and the consent agenda was approved.

6.0 REPORTS RECEIVED FOR INFORMATION ONLY

- Department Director Reports

7.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

8.0 PUBLIC COMMENT - For matters not on the agenda.

Frank Juravic of Aurora, IL delivered a handout to each Commissioner present.

9.0 ATTORNEY BUSINESS

None presented.

10.0 EXECUTIVE DIRECTOR BUSINESS

Executive Director's Report

Director Paprocki reported on the following:

- Announcement of recent hirings, promotions, and title changes
- Congratulations to Ryan Kertson, VAC Facility Manager who received the Facility Management Distinguished Member award from IPRA
- Congratulations to Tim Wagner, PR and Content Strategist who authored an article on the holiday experience at Blackberry Farm that took first place in the IAPD/IPRA Agency Showcase award in the written category
- Thank you to Frank Johnson for his collaboration with the Marine Corps Reserve 2024 Toys for Tots program
- Operations: Greenhouse has been actively working on several outreach initiatives in the community to promote FVPD and its diverse offerings
- Recreation: Winter tennis lessons saw a 19% increase in participation, the tennis program continues to grow; FVPD was awarded a \$25,000 grant from Kane County for senior programming; Frosty Fest 2025 was sold out;
- Fox Fusion: Formed was formed in 2024 as a reboot of the Cheers committee, it's purpose is to create an environment of employee engagement-So far in 2025 Fox Fusion has celebrated the Operations department with a lunch and raffle prizes, and hosted an employee bowling night with 60 employees in attendance
- FVPD cohosted the IAPD Legislative Luncheon with FVSRA, Representative Matt Hanson attended along with other local legislator staffers
- The District Job Fair is March 15 at the Prisco Center
- There are spring Tulips from the greenhouse at each commissioner's place as well as knit hats from the Operations department
- Golf for Kids will be held June 30 at Bliss Creek due to the renovations at Orchard Valley

11.0 CONTINUED BUSINESS

None presented.

12.0 NEW BUSINESS

- 12.1 Approve the Fox Valley Park District Unmanned Aircraft Systems (UAS) Policy and its inclusion in the District's General Use Ordinance #10.

Chief Lapp explained the need for the UAS policy and recommended approval. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson and

President Chuck Anderson. Voting Nay: none, and the UAS policy and its inclusion in General Use ordinance #10 was approved.

13.0 CLOSED SESSION

A motion and a second were made for the Board of Commissioners to move into closed session to consider one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson and President Chuck Anderson. Voting Nay: none, and open session was adjourned at 5:18PM.

14.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 5:42PM.

14.1 Approval of Resolution 25-052 to release closed session minutes and destroy audio recordings of closed session minutes for the review period September 2024 through February 2025.

A motion and a second was made to approve Resolution 25-052. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson and President Chuck Anderson. Voting Nay: none, and resolution was approved.

15.0 ADJOURNMENT

A motion and a second was made to adjourn the meeting. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 5:44PM.

Respectfully submitted by:



*Kim Nooncaster
Board Secretary*