



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
December 9, 2024 5:02PM
Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:02PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Also present: Executive Director Jennifer Paprocki, Attorney Gerald Hodge, Directors Campbell, Goll, Halverson, Ijams, Kinsland, Michael, Palmquist, Chief Lapp, administrative staff and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of October 21, 2024.
- 5.2 Approve the Open Session meeting minutes of November 4, 2024.
- 5.3 Approve payables for October 2024 in the amount of \$2,066,022.87 and November 2024 in the amount of \$1,671,992.47.
- 5.4 Approve payroll for October and November 2024 in the amount of \$3,407,137.
- 5.5 Approve the statement of estimated revenues and expenses for October 2024.
- 5.6 Approve accounts receivable write-offs for December 2024 in the amount of \$12,923.
- 5.7 Approve Department Directors and other reports.
- 5.8 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.
- 5.9 Approve the 2025 Fox Valley Park District holiday schedule.
- 5.10 Approve the Vaughan Athletic Center tennis court resurfacing repairs in the amount of \$74,355.70.
- 5.11 Approve the amendment to engineering services for Blackberry Crossing West Park in the amount of \$21,500.
- 5.12 Ratify the purchase of Blackberry Farm party deck shade sails in the amount of \$66,471.
- 5.13 Approve the bid alternate for irrigation at Orchard Valley Golf Course in the amount of \$75,000.
- 5.14 Approve the Grant of a 15-foot wide City Water Main Easement within lot 374 of the Barrington Ridge Unit 3 subdivision to the City of Aurora.
- 5.15 Approve the license agreement between the Fox Valley Park District and Gene and Ray Feldott for farmland use of approximately 20 acres of undeveloped property at the Stuart Sports Complex.
- 5.16 Approve the Conflict-of-Interest disclosure.
- 5.17 Approve the 2025 Employee Pay Ranges and Positions for full-time employees.

- 5.18 Ratify the 2025 health insurance renewal rates.
- 5.19 Approve the second amendment to the Golf Facility Management Agreement with Troon Golf, LLC.
- 5.20 Ratify the purchase of 9 ILA Pro Tablets and 4 ILA Roam Handheld Devices with a 3-year service plan for a total cost of \$35,482.
- 5.21 Approve the 2025 Meeting Schedule for the Fox Valley Park District Board of Commissioners.
A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT

None presented.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

Executive Director's Report

Director Paprocki reported on the following:

- To thank them for their service and to celebrate the end of the year and upcoming holidays, each Commissioner and Attorney Hodge are receiving a poinsettia plant from Schaefer's Greenhouse and a candy assortment from Ms. Jana's Candy.
- The final meeting of the year for the Aquatics Advisory Council was held on November 5 to recap and wrap up the season.
- The final meeting of the year for the Foundation Board was held on November 20. The board approved \$90,000 in grants to provide opportunities for participation in recreational programs, camps, and activities.
- Director Paprocki, Jeff Palmquist, Jerad Campbell, and John Goll met with the Kane County Forest Preserve District to discuss the bike/pedestrian bridge at The Wilds. This is a formal step taken in the process to get the bridge project underway.
- The Veterans Luncheon was held on November 8 at Prisco. 185 veterans and supporters were in attendance, making it the most attended luncheon to date.
- December birthday wishes to Commissioners Clement and Grisson.
- Commissioners were invited to attend the Winter IMRF Staff Celebration on December 10.
- Any commissioner interested in attending the 2025 IAPD/IPRA Conference and/or luncheon should let Kim know by the end of the week.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

John Goll gave a combined presentation of the proposed 2025 budget overview, the proposed 2025 capital budget, and the proposed 2024 tax levy. Highlights include: budgeted revenues of \$57,290,479; budgeted expenses of \$78,108,084; proposed capital requests in the amount of \$27,832,225; and a proposed property tax levy of \$27,060,100. Each New Business item was then voted on separately.

- 11.1 Approval of the 2024 Tax Levy Ordinance No. 24-511 of the Fox Valley Park District in the amount of \$27,060,100.**
A motion and a second was made to approve the 2024 Tax Levy Ordinance No. 24-511. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the ordinance was approved.
- 11.2 Approval of the Combined Budget and Appropriation Ordinance No. 24-512 of the Fox Valley Park District for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025, in the amount of \$85,291,040.**
A motion and a second was made to approve the Combined Budget and Appropriation Ordinance No. 24-512. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the ordinance was approved.
- 11.3 Approval of 2025 Financial Year Budget and the 2025 Budget document contents as presented, including the Aquatics Administrative Board Budget, in the amount of \$78,108,084.**
A motion and a second was made to approve the 2025 Financial Year Budget and the 2025 Budget documents. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the budget and documents were approved.

12.0 CLOSED SESSION

A motion and a second was made for the Board of Commissioners to convene into closed session to consider compensation of the Executive Director. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners moved into closed session at 5:20PM.

13.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 5:31PM.

14.0 ADJOURNMENT

A motion and a second was made to adjourn the meeting. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, MaryAnne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 5:32PM.

Respectfully submitted by:



*Kim Nooncaster
Board Secretary*