



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
September 9, 2024 5:00 PM
Cole Administration Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

President Anderson asked for a consensus to allow Joe Grisson to attend via Teams. Consensus was given.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Aimee Cisneros, Marea Clement, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Present via Teams: Joe Grisson. Absent: Jerry Butler. Also present: Executive Director Jen Paprocki, Attorney Gerald Hodge, Directors Campbell, Goll, Halverson, Ijams, Kinsland, Michael, and Palmquist, and Chief Lapp, administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of June 27, 2024.
- 5.2 Approve payables for the periods ending: June 2024 in the amount of \$2,130,286.92, July 2024 in the amount of \$2,351,275.23, and August 2024 in the amount of \$1,560,277.14.
- 5.3 Approve payroll for June, July, and August 2024, in the amount of \$5,606,366.
- 5.4 Approve the statement of estimated revenues and expenses for period ending July 31, 2024.
- 5.5 Approve accounts receivable write-offs for September 2024 in the amount of \$12,012.
- 5.6 Approve Department Directors and other reports.
- 5.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.
- 5.8 Approve Indian Trail Park Splash Pad construction change orders in the amount of \$21,600.
- 5.9 Ratify the purchase of professional services from MGT of America Consulting, LLC. for the purposes of performing a Classification, Compensation and Benefits Study for the amount of \$31,500.
- 5.10 Approve the purchase of a Toro Wide Area Mower to Reinders in the amount of \$133,977.58.
- 5.11 Approve the purchase of a sauna in the amount of \$83,791 for the Vaughan Athletic Center through Accurate Industries and approve the deductive change order in the amount of \$83,791 with RC Wegman.
- 5.12 Approve the purchase of a Ventrac Utility Tractor to Burriss Equipment in the amount of \$57,270.20.
- 5.13 Approve the Cybersecurity Penetration Audit and Assessment to Sikich in the amount of \$25,600.
- 5.14 Approve the purchase of two-way radios to United Radio in the amount of \$40,827.
- 5.15 Approve The Wilds general rental and wedding rate increase.

5.16 Ratify the purchase of the Vaughan indoor playground equipment from Go Play Systems in the amount of \$119,802.83.

5.17 Approve changes to appointed officers:

Assistant Secretary: Holly Wiggins

Treasurer: John Goll

Assistant Treasurer: Vacant (To be filled at a later date)

5.18 Approve the replacement playground equipment purchase and installation for McCullough Park from Gametime in the not-to-exceed amount of \$200,000.

5.19 Approve the Community Solar Subscription Program and contract with US Solar.

A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Aimee Cisneros, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Orchard Valley Golf Course

Greg Martin, an architect from Martin Design Partnership, Ltd. gave a presentation regarding the current status of Orchard Valley Golf Course. The course was built 33 years ago and has had repairs and upkeep work done but now needs updates and improvements to sustain the course and remain competitive in current market conditions. Improvement goals include: update and improve the infrastructure (drainage, bunkers, irrigation, paths, etc.); improvements to course aesthetics, strategy, and challenge; improve pace of play and playability; be respectful of the original design intent by capitalizing on the beauty, challenge, distinction and variation; and improve the operational efficiency and economic viability. Work is tentatively planned to begin in late 2024 with completion and reopening in the second quarter of 2026.

7.0 PUBLIC COMMENT

Angela Collier spoke about her experience and concerns regarding her recent shelter rental at Martin Luther King Park. Sandra Bales spoke about her experience and concerns regarding her room rental at Prisco Community Center. Saul Fultz shared his opinion of facility usage rental rates for not-for-profit and grass roots organizations.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Paprocki introduced newly hired and newly promoted employees and expressed appreciation for their contributions to the District.

At each Commissioners' place is a handout regarding essential information about the District that will be posted in each facility for public viewing.

Director Paprocki gave a brief financial report for Orchard Valley Golf Course for 2023 (the first full year under Troon Management):

- Total rounds at nearly 39,000 with a goal of 40,000
- Total membership revenue \$130,000
- Total golf fees \$1,600,000
- Merchandise revenue \$124,000
- Food and Beverage revenue \$688,000
- Comparisons from June 2023 to June 2024: Golf rounds were up 1,000, membership revenue is up nearly \$5,000, golf fees revenue up \$130,000, merchandise revenue is up \$12,000, food and beverage revenue is breaking even.
- YTD revenue is \$1,200,000, up about \$200,000 from 2023

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approve Orchard Valley Golf Course Renovations to Wadsworth Golf in the amount of \$8,823,655.38.

Jerad Campbell recommended approval of the golf course renovations at Orchard Valley as presented. A motion and a second was made. Roll call voting Aye: Aimee Cisneros, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the renovations were approved.

11.2 Approve Resolution #24-049 Authorizing Participation in the ComEd Green Region Program for the Stuart Sports Complex North Pollinator Habitat Recovery Project.

Jeff Palmquist recommended approval of the resolution authorizing the pollinator habitat recovery project at Stuart Sports Complex. A motion and a second was made. Roll call voting Aye: Aimee Cisneros, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

11.3 Approve Resolution #24-050 to Terminate the Fox Valley Park District 457 Plan and Trust with Old Second Bank.

Jesse Kinsland recommended approval of the resolution to terminate the 457 plan with Old Second Bank. A motion and a second was made. Roll call voting Aye: Aimee Cisneros, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

11.4 Approve changes to the Fox Valley Park District Personnel Policy Manual.

Jesse Kinsland recommended approval of the changes to the FVPD personnel policy manual. Director Paprocki added that many of the changes were made as a result of suggestions and feedback from employees. A motion and a second was made. Roll call voting Aye: Aimee Cisneros, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the personnel manual changes were approved.

11.5 Approval of the Fox Valley Park District Voluntary Retirement Incentive Program.

Jesse Kinsland recommended approval of the voluntary retirement incentive program as presented. A motion and a second was made. Roll call voting Aye: Aimee Cisneros, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the retirement incentive program was approved.

12.0 CLOSED SESSION

The Board of Commissioners did not move to closed session.

13.0 RETURN TO OPEN SESSION

13.1 Approve Resolution #24-051 to release closed session minutes and destroy audio recordings of closed session minutes for the review period March 2024 through August 2024.

Attorney Hodge recommended approval of the resolution to release minutes and destroy recordings of closed sessions. A motion and a second was made. Roll call voting Aye: Aimee Cisneros, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

14.0 ADJOURNMENT

A motion and a second was made to adjourn. Voice voting Aye: Aimee Cisneros, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 5:57PM.

Respectfully submitted by:

A handwritten signature in black ink that reads "Kim Nooncaster". The signature is written in a cursive, flowing style.

*Kim Nooncaster
Board Secretary*