



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
June 27, 2024 5:00 PM
Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00PM. He asked the four Commissioners, including himself, that were physically present for a consensus to allow Aimee Cisneros and Maryanne Cummings to attend via Teams, and consensus was given.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Board of Commissioners were physically present: Jerry Butler, Marea Clement, Joe Grisson, and President Chuck Anderson. Present via Teams: Aimee Cisneros and Maryanne Cummings. Excused absent: Matt Hicks, Jr. Also present: Executive Director Jen Paprocki, Attorney Gerald Hodge, Directors Campbell, Halverson, Ijams, Kinsland, Michael, Palmquist, Chief Lapp, Assistant Director of Finance John Goll, Administrative Staff, and guests.

4.0 ELECTION OF OFFICERS

4.1 Nomination and election of slate of candidates for President, and Vice President and appointment of Treasurer, Secretary, Assistant Treasurer and Assistant Secretary of the Fox Valley Park District Board of Commissioners.

Director Paprocki asked for nominations for President. Aimee Cisneros nominated Chuck Anderson. Director Paprocki asked twice more for nominations for President, there were no others. Director Paprocki asked for nominations for Vice President. Chuck Anderson nominated Matt Hicks, Jr. Director Paprocki asked twice more for nominations for Vice President, there were no others.

A motion and a second was made to elect Chuck Anderson as President and Matt Hicks, Jr. as Vice President. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the elections were approved.

Director Paprocki asked for a vote to appoint the following:

Treasurer:	Jennifer Paprocki	Assistant Treasurer:	John Goll
Secretary:	Kim Nooncaster	Assistant Secretary:	Jennifer Paprocki

A motion and a second was made to appoint the slate of candidates as presented. Marea Clement asked if Jennifer Paprocki could serve in two roles, Attorney Hodge advised that she could. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the appointments were approved.

5.0 ADDENDA TO THE AGENDA

- 5.1** Marea Clement asked to move item 6.22 *Approve the Professional Services Proposal for the Fox Valley Park District Police Department Expansion to Kluber Architects in the amount of \$39,250* to New Business. Jerry Butler asked to move item 6.16 *Approve the updates to the Fox Valley Park District Personnel Manual* to New Business. A motion was made to move items 6.22 and 6.16 from the Consent Agenda to New Business. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the changes to the agenda were approved.

6.0 CONSENT AGENDA

- 6.1 Approve the Open Session meeting minutes of April 8, 2024.
- 6.2 Approve payables for May 2024 in the amount of \$1,777,893.88.
- 6.3 Approve payroll for April and May 2024 in the amount of \$2,129,979.
- 6.4 Approve the statements of estimated revenues and expenses for March and April 2024.
- 6.5 Approve accounts receivable write-offs for May and June 2024 in the amount of \$6,210.
- 6.6 Approve Department Directors and other reports.
- 6.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.
- 6.8 Ratify the purchase of Starting Block Platforms for Indoor Aquatics.
- 6.9 Approve the design build of Eola Community Room Audio-Visual Improvements to Technical Theatre Solutions and Platt Electric in the amount not to exceed \$82,764.90
- 6.10 Approve the design build of Vaughan Facility Wide Audio-Visual improvements to Technical Theatre Solutions in the amount of \$94,015.43.
- 6.11 Approve the surveillance camera expansion for Blackberry Farm by Alarm Detection Systems in the amount of \$27,375.
- 6.12 Ratify the purchase of electronic monument signs at Orchard Valley and Blackberry Farm from Correct Digital Displays in the amount of \$106,090.
- 6.13 Approve Ordinance Number 24-510 annexing the 22.23-acre property located south of Diehl Road and north of Molitor Road in Aurora into the Fox Valley Park District.
- 6.14 Approve the Grant of Easement to the Village of Montgomery for compensatory storage at Montgomery Park.
- 6.15 Ratify the proposal from Wight and Company in the amount of \$305,050 to provide environmental and engineering and services for one bicycle and pedestrian bridge over the Fox River at Red Oak Nature Center.
- 6.16 ~~Approve the updates to the Fox Valley Park District Personnel Manual.~~
- 6.17 Approve the purchase of the artificial intelligence and capacity counting solution functionality and components from Alarm Detection Systems in the amount not to exceed \$50,000.
- 6.18 Approve the purchase of infrastructure components to migrate access control for shelters to Alarm Detection Systems in the amount not to exceed \$50,000.
- 6.19 Ratify the Vaughan Athletic Center Waterpark Renovation Professional Services agreement to Cordogan Clark in the amount of \$76,346.
- 6.20 Approve the On-Call Professional Services proposal to Fehr Graham in the not-to-exceed amount of \$40,000.
- 6.21 Approve the Amendment to the Agreement between FVPD and Smithgroup for professional services pertaining to Stuart Sports Complex Turf Infield Improvements in the amount of \$9,950.
- 6.22 ~~Approve the Professional Services Proposal for the Fox Valley Park District Police Department Expansion to Kluber Architects in the amount of \$39,250.~~
- 6.23 Ratify the sole source purchase of 350 tons of infield material 'Quick Pitch Red' to Waupaca in the not-to-exceed amount of \$33,000.
- 6.24 Ratify the Orchard Valley Golf Clubhouse Renovations Professional Services agreement to Wight & Company in the amount of \$29,500.
- 6.25 Approve a design build services purchase for shoreline erosion improvements to V3 Companies in a not-to-exceed amount of \$40,000.
- 6.26 Approve the purchase of playground equipment using OMNIA Partners purchasing cooperative pricing for Gramercy Square Park to Gametime in the not-to-exceed amount of \$90,000.
- 6.27 Ratify the Amendment to the Agreement between Fox Valley Park District and GRNE concerning Solar Installation.

- 6.28 Approve the updated Letter of Intent to Wadsworth Golf Construction Company for Orchard Valley Golf Course Renovations.
- 6.29 Approve the purchase of one John Deere 4066R Tractor from Revels Turf and Tractor, LLC in the not to exceed amount of \$43,995.22.
- 6.30 Approve the Master Services Agreement between Fox Valley Park District and R.C. Wegman Construction Company.

A motion and second was made to approve the Consent Agenda as amended. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the amended consent agenda was approved.

7.0 PRESENTATIONS AND SPECIAL RECOGNITION

7.1 Parks and Recreation Month Proclamation

Jaime Ijams presented and read aloud a proclamation declaring July as Parks and Recreation month.

8.0 PUBLIC COMMENT - For matters not on the agenda.

Jeff Wilkinson from Somonauk, IL asked about the decision made after a recent bid opening for the Stuart Sports Complex infield turf project.

9.0 ATTORNEY BUSINESS

None presented.

10.0 EXECUTIVE DIRECTOR BUSINESS

10.1 Executive Director's Report

Director Paprocki reported on the following:

- New hires were introduced, and recent promotions were announced.
- The retirement of Mary Bryant, Guest Services Coordinator who has been with the District since 2005.
- The recent bi-annual IMRF Staff meeting was held on June 11 coordinated by Jesse Kinsland.
- Stuart Sports Complex was recently named one of the top 10 soccer and lacrosse facilities in the US, as named by the Sports Event Media Group publication.
- Stuart Sports Complex was chosen to host this year's Beep Baseball 50th anniversary tournament. Beep baseball is a baseball league for blind and sight-impaired participants.
- The District fishing derby will be held on June 29 at Jericho Lake.
- A thank you letter from a family that is a recipient of a grant from the Parker's Foundation Grant program. This family was very appreciative of the grant which provided access to camp and basketball programming.
- The annual Golf for Kids outing was held on June 24 and was a great success with both AM and PM foursomes sold out. Special thanks to Rachel Ossyra and Frank Johnson for their dedication to making this event better than ever, along with the GFK committee and volunteers. Golf for Kids is the funding source for the Parker's Foundation Grant program.
- There is new art on display at Blackhawk Park, coordinated by Jeff Palmquist.
- FVPD Riptides swimmer, Leah Hayes recently participated in the US Olympic Swimming Team time trials held in Indianapolis. She will attend the University of Virginia in the fall and continue her swimming career.

11.0 CONTINUED BUSINESS

None presented.

12.0 NEW BUSINESS

12.1 Approve the ADA audit proposal from Cordogan Clark in an amount not to exceed \$176,386.

Jeff Palmquist spoke about the first steps being taken to update the FVPD ADA plan, which includes a sites and facilities audit. He recommended approval of the audit proposal. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the audit proposal was approved.

- 12.2 Approve the Letter of Agreement on the method of payment of Land/Cash obligations between the City of Aurora and Pulte Homes, LLC for Lincoln Crossing South Subdivision.**
Jeff Palmquist recommended approval of the Letter of Agreement for the method of payment of Land/Cash obligations which will facilitate trail connectivity and provide for a safer crossing in the area. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the LOA was approved.
- 12.3 Approve the Village of Montgomery partnering agreement for the abatement of real property taxes.**
Jeff Palmquist recommended approval of the agreement with the Village of Montgomery for the abatement of property taxes for an industrial development project on a four-acre property south of Route 30 and east of Orchard Road. The development will provide substantial infrastructure so that when the area is fully developed, the EAV will increase by a significant amount. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the agreement was approved.
- 12.4 Approve the 2024 Sealcoating Improvement program to Patriot Pavement Maintenance in the amount of \$168,067.47.**
Jerad Campbell recommended approval of the 2024 sealcoating improvement program to Patriot Pavement Maintenance who was determined to be the lowest responsive and responsible bidder. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the sealcoating improvement program was approved.
- 12.5 Approve the 2024 Trail Paving Improvements to Geneva Construction Co. in the total amount of \$574,566.82.**
Jerad Campbell recommended approval of the 2024 trail paving improvements to Geneva Construction who was determined to be the lowest responsive and responsible bidder. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the trail paving improvements to Geneva Construction was approved.
- 12.6 Approve the Stuart Sports Complex Turf Infield Improvements to Schwartz Excavating, Inc in the amount of \$947,765.**
Jerad Campbell recommended approval of the Stuart Sports Complex turf infield improvements to Schwartz Excavating who was determined to be the lowest responsive and responsible bidder. Schwartz Excavating specified the use of synthetic turf grass known as field turf, which is already in use at Stuart Sports Complex. Keeping with the same product helps the District with ongoing maintenance and ensures that the District has a trusted partner that can repair the fields when needed. Half of the cost will be supported by a grant; the remaining half will come from District funds. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the turf infield improvements to Schwartz Excavating was approved.
- 12.7 Approve the Vaughan Athletic Center Childcare and Locker Room Renovations to R.C. Wegman Construction Company in the amount of \$1,668,025.**
Jerad Campbell recommended approval of the Vaughan Athletic Center renovations to R. C. Wegman as the general contractor. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the VAC renovations to R.C. Wegman were approved.

The following items were moved from the Consent Agenda to New Business:

6.22 Approve the Professional Services Proposal for the Fox Valley Park District Police Department Expansion to Kluber Architects in the amount of \$39,250.

Jerad Campbell recommended approval of the proposal to obtain schematics for a Police Department expansion project. The project is necessary to better accommodate the growing needs of the department, including the addition of office space, secure lockers, interview rooms with a secure entrance, and training space. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Abstaining from voting: Marea Clement. Voting Nay: none, and the Kluber Architects proposal was approved.

6.16 Approve the updates to the Fox Valley Park District Personnel Manual.

Jesse Kinsland recommended approval of the updates to the FVPD personnel manual that are the result of an evaluation of current policies so that FVPD can provide enhanced employee-centric policies. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the personnel manual updates were approved.

13.0 CLOSED SESSION

The Fox Valley Park District Board of Commissioners did not move to closed session.

14.0 RETURN TO OPEN SESSION

14.1 Approve the Closed Session meeting minutes from April 8, 2024.

A motion and a second was made to approve the closed session minutes from April 8, 2024.

Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Abstaining from voting: Marea Clement. Voting Nay: none, and the closed session minutes were approved.

14.2 President's Comments.

President Anderson thanked everyone for their time and for the support of his fellow commissioners.

15.0 ADJOURNMENT

A motion and a second was made to adjourn. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 6:02PM.

Respectfully submitted by:



Kim Nooncaster
Board Secretary