



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois

**OPEN SESSION MEETING MINUTES**

**December 11, 2023**

**5:00PM or immediately following the Budget & Appropriation Hearing**

Prisco Community Center  
150 W. Illinois Avenue, Aurora

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 5:01PM

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Anderson led the recitation of the Pledge of Allegiance.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Also present: Executive Director Jim Pilmer, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki, and Chief Lapp, administrative staff, and guests.

**4.0 ADDENDA TO THE AGENDA**

None presented.

**5.0 CLOSED SESSION**

**5.1** A motion and a second was made to convene into closed session of the Fox Valley Park District Board of Commissioners to consider the following subject under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees, independent contractors, or volunteers of the District or its legal counsel. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the board moved to closed session at 5:02PM.

**6.0 RETURN TO OPEN SESSION**

A motion and a second was made to reconvene the public meeting of the Board of Commissioners. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the board returned to open session at 5:15PM.

**7.0 CONSENT AGENDA**

**7.1 Approve the Open Session meeting minutes of October 23, 2023.**

**7.2 Approve the Local Government Efficiency Committee meeting minutes of October 23, 2023.**

**7.3 Approve the Open Session meeting minutes of November 28, 2023.**

**7.4 Approve the Closed Session meeting minutes of October 23, 2023.**

**7.5 Approve payables for the periods ending October 31, 2023 in the amount of \$2,180,053.99, and November 30, 2023 in the amount of \$2,223,519.32.**

**7.6 Approve payroll for the periods ending October 31, 2023 in the amount of \$1,278,651, and November 30, 2023 in the amount of \$1,805,643.**

- 7.7 Approve the statement of estimated revenues and expenses for period ending October 31, 2023.
- 7.8 Approve accounts receivable write-offs for December 2023 in the amount of \$2170.44.
- 7.9 Approve Department Directors and other reports.
- 7.10 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.
- 7.11 Approve the 2024 Meeting Schedule for the Fox Valley Park District Board of Commissioners.
- 7.12 Approve the 2024 Fox Valley Park District Holiday Schedule.
- 7.13 Ratify the 2024 Health Insurance Renewal.
- 7.14 Approve the 3-year stepped shelter increase as presented.
- 7.15 Approve the design and construction engineering services for a 5-year pavement management plan update and 2024 sealcoating program in the not-to-exceed amount of \$48,000 to Baxter & Woodman Consulting Engineers.
- 7.16 Approve the purchase of two vehicles from Currie Motors in the not-to-exceed amount of \$126,194.24.
- 7.17 Approve a contract extension to V3 and HLR in the total amount of \$475,000 for 2024 natural areas maintenance and inspection.
- 7.18 Approve the Dumpster and Refuse Removal Services Contract in the 2024 to Groot.
- 7.19 Approve weather monitoring service and equipment purchase to Perry Weather in the not-to-exceed amount of \$30,950 in 2024.
- 7.20 Approve The Wilds at Red Oak boardwalk improvement project materials purchase in the not-to-exceed amount of \$50,000.
- 7.21 Ratify the purchase of a 2023 Ford Interceptor Utility in the not-to-exceed amount of \$69,663.
- 7.22 Ratify the sale of surplus property for FY 2023 as presented.
- 7.23 Ratify the agreement with Mark43 for a records management system for the Fox Valley Park District Police Department.
- 7.24 Ratify the approval of annual insurance coverage for Workplace Violence in the amount of \$40,880 and cybersecurity coverage in the amount of \$14,852.

A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

## **8.0 PRESENTATIONS AND SPECIAL RECOGNITION**

### **8.1 Proclamation Celebrating Retiring Executive Director Jim Pilmer**

Vice President Hicks read aloud and presented a proclamation celebrating the achievements of retiring Executive Director, Jim Pilmer.

Director Pilmer gratefully accepted and gave brief remarks commending the District leadership, staff, and Commissioners for their diligence and dedication to providing quality programming and resources to the communities we serve.

## **9.0 PUBLIC COMMENT**

Joel Wyeth of Boys Baseball of Aurora presented Director Pilmer with a plaque commemorating his support and contributions to boys' baseball of Aurora.

Frank Juravic of Aurora, IL presented a written document to the commissioners.

## **10.0 ATTORNEY BUSINESS**

Attorney Hodge expressed his appreciation of Director Pilmer. He stated that Director Pilmer has been a steady hand at the helm of the District, and it has been a pleasure working along side him these past 8 years.

## 11.0 EXECUTIVE DIRECTOR BUSINESS

### 11.1 Executive Director's Report

Director Pilmer reported on the following:

- At each Commissioner's place was a copy of the presentation given to our local legislators during a visit to the Cole Center on November 3, 2023.
- The Commissioners were invited to join in the IMRF Staff meeting on December 13.

## 12.0 CONTINUED BUSINESS

None presented.

## 13.0 NEW BUSINESS

### 13.1 Approval of the 2023 Tax Levy Ordinance No. 23-507 in the amount of \$21,024,400.

Jennifer Paprocki recommended approval of Ordinance 23-507 for the 2023 tax levy.

A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the ordinance was approved.

### 13.2 Approval of the Combined Budget and Appropriation Ordinance 23-508 of the Fox Valley Park District for the Fiscal Year beginning January 1, 2024 and ending December 31, 2024, in the amount of \$56,807,162.

Jennifer Paprocki recommended approval of Ordinance 23-508 for the District's budget and appropriations. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the ordinance was approved.

### 13.3 Approval of 2024 Financial Year Budget and the 2024 Budget document contents as presented, including the Aquatics Administrative Board Budget, in the amount of \$51,960,753.

Jennifer Paprocki provided each Commissioner with a summary guide to the budget including all revenues and expenses, detailed listing of planned capital projects, and the salary schedules for 2024.

She then recommended approval of the 2024 budget and its documents, as well as the 2024 Aquatics budget. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the budget documents were approved.

### 13.4 Approval of an ordinance 23-509 providing for the issue of not to exceed \$8,500,000 General Obligation Limited Tax Park Bonds, Series 2024, of the District for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on the bonds, and authorizing the sale of the bonds to the purchaser thereof.

Jennifer Paprocki stated that a public hearing for the sale of general obligation bonds took place in October 2023 and the sale of bonds was slated for January 15, 2024. She recommended approval of ordinance 23-509 authorizing the sale of general obligation bonds not to exceed \$8,500,000.

A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the ordinance was approved.

**13.5 Approve Ordinance 23-506 annexing the approximately 250-acre property north of Route 30 and west of Orchard Road into the Fox Valley Park District.**

Jeff Palmquist recommended approval of ordinance 23-506 annexing 250 acres of property to the District. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the ordinance was approved.

**13.6 Approve employment terms for the Executive Director of the Fox Valley Park District effective January 1, 2024.**

President Anderson asked for a motion and a second to approve the employment terms for Jennifer Paprocki as Executive Director with an annual salary of \$225,000 along with all the benefits afforded all full-time employees of the Fox Valley Park District. A motion and a second was made. Roll call voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the employment terms were approved.


**14.0 PRESIDENT'S COMMENTS**

President Anderson wished everyone a Merry Christmas.

**15.0 ADJOURNMENT**

A motion and a second was made to adjourn the meeting. Voice voting Aye: Jerry Butler, Aimee Cisneros, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 5:43PM.

*Respectfully submitted by:*



*Kim Nooncaster  
Board Secretary*