



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
October 23, 2023 4:45PM
Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 4:45PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Marea Clement, Maryanne Cummings, and President Chuck Anderson. A quorum was present. Joe Grisson and Matt Hicks, Jr. arrived at 4:55PM. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki, and Chief Lapp, administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of September 18, 2023.**
- 5.2 Approve the Open Session meeting minutes of October 4, 2023.**
- 5.3 Approve payables for the period ending September 30, 2023 in the amount of \$1,566,519.20.**
- 5.4 Approve payroll for the period ending September 30, 2023 in the amount of \$1,244,556.**
- 5.5 Approve the statement of estimated revenues and expenses for period ending August 31, 2023.**
- 5.6 Approve accounts receivable write-offs for October 2023 in the amount of \$5,642.00.**
- 5.7 Approve Department Directors and other reports.**
- 5.8 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.9 Approve Jeff Palmquist as Delegate representing Fox Valley Park District, and Jaime Ijams as First Alternate, to the Annual Business Meeting of the Illinois Association of Park Districts Conference on January 27, 2024.**
- 5.10 Approve the appointment of Brenda Hernandez to the Fox Valley Park Foundation Board of Directors.**
- 5.11 Approve the open purchase order amount for design engineering services increase from \$30,000 to \$60,000 for FY 2023 to Fehr Graham & Associates Inc.**
- 5.12 Approve the open purchase order amount to Baxter & Woodman increase from \$50,000 to \$80,000 for FY 2023.**
- 5.13 Approve design engineering services for the Coach Wilbert Walters Park Improvements to Engineering Enterprises Inc., in the not-to-exceed amount of \$37,355.**

- 5.14 Authorize staff to coordinate stormwater improvements to the Blackberry Crossing West Park Improvements in the not-to-exceed amount of \$100,000.**
- 5.15 Ratify the amount of \$39,181.57 for the parking lot improvements at Splash Country and Phillips Park Family Aquatic Center.**
- 5.16 Ratify the additive change order amount of \$37,008.00 for The Wilds Playground Improvements.**
A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Jerry Butler, Marea Clement, and President Chuck Anderson. Voting Nay: none; Abstain: Maryanne Cummings, and the consent agenda was approved by a majority of the quorum.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Presentation of 2024 Proposed Budget

Jennifer Paprocki presented the 2024 proposed budget which to date includes: \$50,144,293 in revenues, \$50,253,391 in expenses, a proposed \$11,813,090 capital package request, and a proposed tax levy of \$20,285,500. The final budget & appropriation ordinance will be presented on December 11, 2023 for approval along with the property tax levy ordinance.

6.2 Presentation of Aquatics Season Wrap-Up Reports

Kyle Halverson presented the Marketing wrap up report: various marketing methods including social media, print, affiliates, billboards, radio, digital displays, mailers, and the activity guide. There was a significant increase in likes, posts, and reach on social media over last year, and also in Groupon sales.

Jaime Ijams presented the Recreation wrap up report: Overall revenue was \$848,583 which is the highest its been over the last 4 seasons, weather and maintenance related closures, lifeguard positions were fully staffed this season, 30 rescues were made at Splash, 114 at Phillips Park, and there were 3 unannounced lifeguard audits, and all met overall standards.

Larry Lapp presented a report on Police calls: of 11 calls for service at Splash, 8 were determined to be non-issues, of 10 calls for service at Phillips Park, 3 were determined to be non-issues.

John Kramer presented the Operations report: Splash country had slide tower improvements, feature pump work is underway, the lazy river grate replacement is under design, SCADA phase 3 improvements will begin, and winterization processes have begun. Phillips Park leak detection is underway, the outside drinking fountain will be replaced, and winterization processes have begun.

7.0 PUBLIC COMMENT - For matters not on the agenda.

There were four speakers who spoke about their concerns regarding the City of Aurora and TIF revenue related to the Hollywood Casino: Marylee Leu, David Cannon, John Laesch, and Karen Gallegos.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on the following:

- The Foundation Board recently amended and approved its bylaws and a reorganization of the board of directors took place. At the Commissioners' places are the 2023 grant summary recaps that were presented to the Foundation Board at its October 18th meeting.
- Fox Valley Park District received a Best of the Best award from IAPD at the October 20th Gala for its partnership with Ascension Mercy.
- At each Commissioner's place is a document explaining the fundamentals of TIF districts and how the current TIF affect the FVPD.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Conduct public hearing concerning the intent of the Board of Commissioners to sell bonds of the District in the amount of \$8,500,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

President Anderson read the reason for the public hearing for the sale of bonds at 5:37PM and asked for comments or questions from the Commissioners. There were none. He then asked for comments from the public. There were none. A motion and a second was made to close the public hearing. Roll call voting Aye: Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the public hearing was adjourned at 5:39PM.

11.2 Approve the resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of an obligation to be issued by the District.

Matt Hicks made a motion to approve the resolution, seconded by Marea Clement. Roll call voting Aye: Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

11.3 Approve the Intergovernmental Agreement for Ratification and Amendment of Prior Intergovernmental Agreements by and Between the Parties, and for the Construction and Improvements of the Eola Branch Library Facility between the Aurora Public Library District and the Fox Valley Park District.

Jeff Palmquist recommended approval of the IGA. A motion and a second was made. Roll call voting Aye: Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the IGA was approved.

12.0 CLOSED SESSION

A motion and a second was made to convene into closed session of the Fox Valley Park District Board of Commissioners to consider Appointment, employment, compensation, discipline, performance, or dismissal of specific employees, independent contractors, or volunteers of the District or its legal counsel. Roll call voting Aye: Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned open session at 5:43PM and convene into closed session.

RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 5:58PM

13.1 Approve Closed Session Minutes from October 4, 2023.

A motion and a second was made to approve the closed session minutes from October 4, 2023.

Roll call voting Aye: Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the minutes were approved.

13.2 Approve the appointment of Executive Director for the Fox Valley Park District effective January 1, 2024, pending an offer and acceptance in accordance with the guidelines of the position posting.

A motion and a second was made to appoint Jennifer Paprocki as Executive Director effective January 1, 2024 with a salary of \$180,000 and all benefits afforded to Fox Valley Park District employees pending and offer and acceptance in accordance with the guidelines of the position posting. Roll call voting Aye:

Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the appointment pending offer and acceptance was approved.

13.3 Approve Resolution 23-046 appointing Aimee Cisneros as Fox Valley Park District Commissioner to fill the vacancy in District 3 for the unexpired term ending in April 2025.

A motion and a second was made to approve the resolution appointing Aimee Cisneros to the vacancy in District 3. Roll call voting Aye: Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

13.4 President's Comments.

Maryanne Cummings asked to express her opinion on the TIF issues raised earlier in the meeting. She made a request that the Board of Commissioners have a discussion about the upcoming changes to the TIF related to the Hollywood Casino and suggested that FVPD have representation at the upcoming JRB advisory meeting.

14.0 ADJOURNMENT

A motion and a second was made to adjourn. Voice voting Aye: Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 6:09PM.

Respectfully submitted by:



*Kim Nooncaster
Board Secretary*