



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois

**OPEN SESSION MEETING MINUTES**

**July 10, 2023 5:00 PM**

Cole Administration Center 101 W. Illinois Avenue, Aurora

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 5:00PM.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Anderson led the recitation of the Pledge of Allegiance.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Excused absent: Joe Grisson. A quorum was present. Also present: Executive Director Jim Pilmer, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki, and Chief Lapp, administrative staff, and guests.

**4.0 ADDENDA TO THE AGENDA**

President Anderson made a motion to move 13.2 President's Comments to 11.2 New Business. A motion and second were made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the agenda change was approved.

**5.0 CONSENT AGENDA**

**5.1 Approve the Open Session meeting minutes of June 12, 2023.**

**5.2 Approve payables for the period ending June 30, 2023 in the amount of \$1,779,010.48.**

**5.3 Approve payroll for the period ending June 30, 2023 in the amount of \$2,339,550.**

**5.4 Approve the statement of estimated revenues and expenses for period ending May 31, 2023.**

**5.5 Approve accounts receivable write-offs for July 2023 in the amount of \$2,457.**

**5.6 Approve Department Directors and other reports.**

**Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**

**5.7 Approve the proposed general rental fees for The Barn at Blackberry Farm.**

**5.8 Approve the additive change order amount of \$70,000 for the Blackberry Farm new train storage building.**

**5.9 Approve the Intergovernmental Agreement between East Aurora School District 131 and the Fox Valley Park District as presented.**

**5.10 Approve the watermain construction Intergovernmental Agreement and temporary construction easement between the City of Aurora and the Fox Valley Park District in the amount of \$80,572.**

**5.11 Approve a construction management contract to RC Wegman for the Splash Country Water Park slide tower improvements in the amount of \$245,025.**

**5.12 Approve the Notice of Retirement submitted by Executive Director, Jim Pilmer.**

A motion and second was made to approve the consent agenda as presented. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

**6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

**6.1 Parks and Recreation Month Proclamation**

Jaime Ijams read aloud a proclamation dedicating the month of July as Parks and Recreation month.

T-shirts commemorating Parks and Rec month were given to each commissioner.

**7.0 PUBLIC COMMENT**

None presented.

**8.0 ATTORNEY BUSINESS**

None presented.

**9.0 EXECUTIVE DIRECTOR BUSINESS**

**9.1 Executive Director's Report**

Director Pilmer reported on the following:

- Kyle Halverson reported on how the District successfully uses Search Engine Optimization to better reach current and potential patrons of FVPD facilities and programs.
- At Commissioners' places was an introduction to Joe Fritz, Golf Pro at OVGCC.
- Jennifer Paprocki presented the Popular Annual Financial Report (PAFR) for 2022. The PAFR is a condensed version of the annual audit report as presented previously by Anthony Cervini of Sikich. The PAFR will be posted on the District website and available at all facilities.

**10.0 CONTINUED BUSINESS**

None presented.

**11.0 NEW BUSINESS**

**11.1 Approve a design engineering services proposal for Phase II Orchard Valley Golf Course Improvements to Martin Golf Course Design in the not-to-exceed amount of \$218,400.**

John Kramer recommended approval of the engineering services for improvements to Orchard Valley Golf Course. A motion and second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the proposal was approved.

- 11.2** President Anderson announced that Commissioner Broholm wished to address the Board of Commissioners. Commissioner Broholm announced that he was retiring from his service as a Fox Valley Park District Commissioner effective the end of the July 10, 2023 meeting. He complimented the staff for their outstanding work and thanked them for their support. He also thanked his fellow commissioners and stated he learned a great deal during the four years he served the District.

**12.0 CLOSED SESSION**

The Board of Commissioners did not move to closed session.

**13.0 RETURN TO OPEN SESSION**

- 13.1 President's Comments:** President Anderson read aloud a proclamation celebrating Commissioner Broholm's service to the Fox Valley Park District and presented him with the same.

**14.0 ADJOURNMENT**

A motion and a second was made to adjourn the meeting. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 5:26PM.

Respectfully submitted by:



Kim Nooncaster  
Board Secretary