



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**OPEN SESSION MEETING MINUTES**  
**February 13, 2023 5:00 PM**  
Cole Administration Center  
101 W. Illinois Avenue, Aurora

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 5:00PM.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Anderson led the recitation of the Pledge of Allegiance.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki and Chief Lapp, administrative staff, and guests.

**4.0 ADDENDA TO THE AGENDA**

None presented.

**5.0 CONSENT AGENDA**

- 5.1 Approve the Open Session meeting minutes of January 9, 2023.**
- 5.2 Approve payables for the period ending January 31, 2023 in the amount of \$817,633.71.**
- 5.3 Approve payroll for the period ending January 31, 2023 in the amount of \$1,111,906.**
- 5.4 Approve the statement of estimated revenues and expenses for period ending December 31, 2022.**
- 5.5 Approve accounts receivable write-offs for February 2023 in the amount of \$2,860.50.**
- 5.6 Approve Department Directors and other reports.**
- 5.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.8 Approve agreement for Concessionaire Services at Blackberry Farm with Home Run Hotdog and Lemonade, Inc.**
- 5.9 Approve the Wheatlands Park Improvements to Fox Excavating, Inc. in the amount of \$279,700.**
- 5.10 Approve the purchase of GIS layer creation to Baxter & Woodman Consulting Engineers in the not-to-exceed amount of \$50,000 for FY 2023.**
- 5.11 Approve a contract extension to V3 and HLR in the total amount of \$475,000 for 2023 natural areas maintenance and inspection.**
- 5.12 Ratify and approve expenses to Cordogan Clark and Associates in the not-to-exceed amount of \$150,000 for the Orchard Valley Golf Course site improvements.**
- 5.13 Ratify the Visage Display Golf Global Positioning System to Club Car, LLC for the fleet of 72 cars at Orchard Valley Golf Course totaling \$157,248 over four seasons.**

- 5.14 Ratify professional services to Applied Communications Group in the amount of \$32,000, Theatrical Technical Services in the amount of \$25,000, and Troon Golf, LLC in the amount of \$33,000 for the Orchard Valley Golf Course Clubhouse low voltage, audio-visual and IT hardware modernization project.
- 5.15 Ratify the 2023 Design and Construction Engineering Services for various paving rehabilitations in the not-to-exceed amount of \$47,500 to Baxter & Woodman Consulting Engineers.
- 5.16 Ratify the purchase of 30 radios to Chicago Communications LLC in the not-to-exceed amount of \$40,410.
- 5.17 Ratify the Stuart North Entrance lighting improvements to Platt Electric in the amount of \$39,500.
- 5.18 Ratify the Blackberry Farm carousel improvement to Paramount Decorating in the amount of \$26,000.
- 5.19 Ratify the change orders for the Cole Center reception renovations requesting a contract change to RC Wegman in the amount of \$64,341.
- 5.20 Approve the 12-month lease agreement between the Fox Valley Park District and the Kane County Sheriff's Office for the rental and use of the District-owned residential house at Blackberry Farm. A motion and a second was made to approve the Consent Agenda as presented. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay; none, and the Consent Agenda was approved.

## 6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

## 7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

## 8.0 ATTORNEY BUSINESS

None presented.

## 9.0 EXECUTIVE DIRECTOR BUSINESS

### 9.1 Executive Director's Report

Director Pilmer reported on the following:

- There will be a presentation at the March board meeting to bring the Commissioners up to date on the progress at Orchard Valley Golf Course.
- Included in this month's board packet is the OVGC Transition Progress Report. This is a new addition to the packet and will be updated each month.
- Thanks to Director Paprocki and her team, the District received \$71,640 in disaster relief funding from Will County.
- The IAPD Legislative Luncheon will take place on February 17 at the Prisco Center. FVPD partners with FVSRA on this annual event.
- Commissioners interested in attending Joseph and the Amazing Technicolor Dreamcoat this weekend should RSVP to Kim by February 14.
- Congratulations to Nick Sargis, Theater Supervisor on his nomination for the Excellence in Theater Education Award presented by The Tony Awards.

## 10.0 CONTINUED BUSINESS

None presented.

**11.0 NEW BUSINESS**

**11.1 Approve the Intergovernmental License Agreement between the Fox Valley Park District and the Village of North Aurora for Fireworks on Fox Valley Park District property.**

Jeff Palmquist recommended approval of the agreement with Village of North Aurora for fireworks on District property. A motion and a second was made to approve. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay; none, and the license agreement was approved.

**11.2 Approve Resolution 23-037 Approval and Designation of the Authorized Agent of the Fox Valley Park District for the Illinois Municipal Retirement Fund Program.**

Jennifer Paprocki recommended approval of Resolution 23-037. A motion and a second was made to approve. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay; none, and the resolution was approved.

**12.0 CLOSED SESSION**

A motion and a second was made to adjourn open session and convene into closed session of the Fox Valley Park District Board of Commissioners to consider the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District, and pending, probable or imminent litigation. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned open session at 5:17pm.

**13.0 RETURN TO OPEN SESSION**

The Board of Commissioners returned to open session at 5:39pm.

**13.1 President's Comments.**

None presented.

**14.0 ADJOURNMENT**

A motion and a second was made to adjourn the meeting. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned at 5:40pm.

*Respectfully submitted by:*



*Kim Nooncaster  
Board Secretary*