



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
November 21, 2022 5:00PM
Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:01PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Al Broholm, Jerry Butler, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Present via Teams: Marea Clement. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Hodge, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki, and Chief Lapp; administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of October 24, 2022.**
- 5.2 Approve payables for the period ending October 31, 2022 in the amount of \$1,980,039.98.**
- 5.3 Approve payroll for the period ending October 31, 2022 in the amount of \$1,087,736.**
- 5.4 Approve the statement of estimated revenues and expenses for period ending September 30, 2022.**
- 5.5 Approval of accounts receivable write-offs for November 2022 in the amount of \$2,035.**
- 5.6 Approve Department Directors and other reports.**
- 5.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.8 Ratify the proposal submitted by Wight and Company for the District-wide Master Plan Update in the amount not to exceed \$40,000.**
- 5.9 Approve a design and engineering services proposal for the Blackberry Farm Train Storage Building in the not-to-exceed amount of \$25,000 to Allen Pepa Architects.**
- 5.10 Approve surveillance upgrades to the Vaughan Athletic Center in the amount of \$111,995 to Alarm Detection Systems and \$52,925.60 to Applied Communications Group.**

A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT

Cynthia Latimer, President of the Aurora Actionaires Foundation thanked the Park District and Executive Director Pilmer for invaluable support of the Actionaires over the years. Ms. Latimer stated that the FVPD's impact to the communities served has been monumental, most recently with the installation of 3 little libraries in the community.

8.0 ATTORNEY BUSINESS

Attorney Hodge reported that the District has completed the acquisition of a small parcel along the river in North Aurora

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

- A correction was made to an October 2022 board memo that incorrectly listed Sutton Lake Park Shelter as Willow Lake Park Shelter.
- FVPD is collaborating with Hesus House, Interfaith Food Pantry, AID, and COA to compassionately address the homeless encampments on District property. Under the advice of the FVPD counsel and the State's Attorney office, we will be moving the encampments off property on December 1.
- Commissioners that wish to attend the 2023 IAPD/IPRA Conference should RSVP to Kim Nooncaster by the end of this meeting.
- Commissioners that would like two tickets to Holiday Express (per the Board Commissioner benefits policy) should contact Kim.
- At Commissioners' places is a printed copy of the District's Hispanic Heritage Month program that was highlighted on the website and through social media.
- The Foundation Board approved \$75,000 in Golf for Kids proceeds to be used for programming grants for 2023.
- The Foundation received a \$10,000 donation from the Child Welfare Society which is disbanding. The money will be used for the BACC Pack program.
- Candy Shankle, Human Resources Administrator, was welcomed to the District and introduced to the Board of Commissioners.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approval of the 2022 Tax Levy Ordinance No. 22-504 in the amount of \$23,509,880.

Jennifer Paprocki recommended approval of the 2022 tax levy ordinance 22-504. A motion and a second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and Ordinance 22-504 was approved.

11.2 Approval of the Combined Budget and Appropriation Ordinance 22-505 of the Fox Valley Park District for the Fiscal Year beginning January 1, 2023 and ending December 31, 2023, in the amount of \$56,112,402.

Jennifer Paprocki recommended approval of the budget and appropriation ordinance 22-505. A motion and a second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and Ordinance 22-505 was approved.

11.3 Approval of 2023 Financial Year Budget and the 2023 Budget document contents as presented in the amount of \$51,588,014.

Jennifer Paprocki recommended approval of the 2023 budget and accompanying documents. A motion and a second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the 2023 budget and documents were approved.

11.4 Ratify an open purchase order to Currie Motors in the amount of \$400,000 for the purchase of six (6) vehicles.

John Kramer recommended ratification of the open purchase order for 6 vehicles. A motion and a second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and Ordinance the purchase order was approved.

12.0 CLOSED SESSION

The Board of Commissioners did not move into closed session.

13.0 RETURN TO OPEN SESSION

13.1 President's Comments.

President Anderson wished everyone a Happy Thanksgiving.

14.0 ADJOURNMENT

A motion and a second was made to adjourn the meeting. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 5:26PM.

Respectfully submitted by:



*Kim Nooncaster
Board Secretary*