



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
September 19, 2022 5:00 PM
Prisco Community Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Al Broholm, Jerry Butler, Marea Clement, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Maryanne Cummings arrived at 5:02pm, after roll call was taken. Also present: Executive Director Jim Pilmer, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki, and Chief Summer. Attorney Gerald Hodge attended via teleconference. Also present, administrative staff and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of July 18, 2022.**
- 5.2 Approve payables for the period ending July 31, 2022, in the amount of \$1,555,430.23.**
- 5.3 Approve payables for the period ending August 31, 2022, in the amount of \$1,537,784.71.**
- 5.4 Approve payroll for the period ending July 31, 2022, in the amount of \$1,351,743.**
- 5.5 Approve payroll for the period ending August 31, 2022, in the amount of \$1,241,152.**
- 5.6 Approve the statement of estimated revenues and expenses for period ending June 30, 2022.**
- 5.7 Approve the statement of estimated revenues and expenses for period ending July 31, 2022.**
- 5.8 Approve the accounts receivable write-offs for September 2022 in the amount of \$3,987.**
- 5.9 Approve Department Directors and other reports.**
Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.
- 5.10 Approve the proposed facility rental rates and daily charges for District Revenue Facilities.**
- 5.11 Approve the SCADA Phase 2 improvements to Concentric Solution in the amount \$34,700.**
- 5.12 Ratify repairs in the amount of \$34,003 for the Blackberry Farm railroad track improvements to Crafton Railroad Company.**
- 5.13 Ratify repairs in the amount of \$64,856 for the Vaughan Athletic Center Repairs to RC Wegman Construction Company.**
- 5.14 Ratify a construction contract to Evans & Sons Blacktop Inc. for Cowherd Park Basketball Improvements in the amount of \$141,085.25.**
- 5.15 Ratify repairs in the amount of \$37,230 for the Orchard Valley Golf Course Pro Shop HVAC Replacement to Artlip and Sons, Inc.**
- 5.16 Approve Ordinance 22-503 for the acquisition of the 0.109-acre parcel on Oakwood Drive in North Aurora.**
- 5.17 Approve Resolution 22-035 repealing the Fox Valley Park District drone policy.**
- 5.18 Approve Resolution 22-036 authorizing support and permission for inclusion of Veteran's Island Memorial Island Park and South River Street Park access sites in the Fabulous Fox! Water Trail.**

- 5.19 **Ratify Resolution 22-034 authorizing participation in the ComEd Green Region Program for the Jericho Lake Park Floodplain Restoration Project.**
- 5.21 **Approve the Intergovernmental Agreement between the Fox Valley Park District and the City of Aurora for the Lincoln Avenue parcel land conveyance and contribution.**
A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

- 6.1 **PROCLAMATION HONORING RETIRING CHIEF OF POLICE, DAVID SUMMER**
President Anderson read a proclamation honoring David Summer, retiring Chief of Police.

- 6.2 **SWEARING IN OF NEW CHIEF OF POLICE, LARRY LAPP**
The Clerk of the Board administered the oath of office to Larry Lapp as the new Chief of Police for the Fox Valley Park District.

- 6.3 **PRESENTATION OF AQITY COMMUNITY SURVEY**
Jeff Andreasen, President of aQity Research & Insights presented the results of a community survey conducted earlier in the year. Key findings of the survey are as follows: The survey period was from May 2 through mid-July, 2022. There were 380 respondents, representing the diverse demographics of the District. Overall, 80% of respondents had a favorable opinion of the FVPD, which outperforms the statewide benchmark for esteem ratings. There were very strong scores across the board for respondent satisfaction with the District.

- 6.4 **PRESENTATION OF THE MANAGEMENT AGREEMENT FOR ORCHARD VALLEY GOLF COURSE**
Phillip Martin, Senior Vice President at Troon, and Brandon Fowler, Vice President of Troon Business Development presented an overview of the third-party management agreement being considered for Orchard Valley Golf Course and Troon. With this agreement, FVPD would regain control of strategic, pricing, and other decisions. Action could be taken on this at the October Board of Commissioners meeting and if an agreement is signed, it is expected to last for 5 years beginning on January 1, 2023.

- 6.5 **PRESENTATION OF THE LONG-TERM FINANCIAL FORECAST AND 2023 BUDGET CONSIDERATIONS**
Jennifer Paprocki presented the long-term financial forecast for the District. Highlights include: All fund balance reserves are very healthy and exceed the goals. Vaughan Athletic Center and Eola Community Center are self-sustaining. Blackberry Farm is expected to do the same. Prisco Community Center, Stuart Sports Complex, and Red Oak Nature Center all continue to lower net losses. FVPD is committed to keeping the amount of property tax collected from every tax dollar to less than \$.05. It is expected that there will be a bond issuance in 2024 and 2027. Overall, the Fox Valley Park District is in excellent financial condition. Budget considerations include a compensation plan review, a five-year capital project proposal review, plans for Orchard Valley Golf Course, the Lippold plan review, and future grant opportunities.

- 6.6 **PRESENTATION OF THE UPDATED BUSINESS PLAN FOR RED OAK NATURE CENTER**
Jaime Ijams presented the updated business plan for Red Oak Nature Center and Lippold Park, including: the addition of a 3-season education and event center with an expected completion date of February 2023. The center will create new revenues from field trips, summer camps, and space rentals. Projected revenues from field trips could double in 2024-2026. Projected growth for summer camps is 75%, and projected revenue from events rentals is \$116,800 which is an overall projected revenue increase of 88%.

7.0 PUBLIC COMMENT

Carl Franco of Aurora, IL spoke about traffic concerns for residents of the Linden subdivision.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

None presented.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approve the Lippold Park Education and Event Venue Rental Fees.

Jaime Ijams recommended approval of the Lippold Park Education and Event Venue rental fees.

A motion and a second was made, roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the fees were approved.

12.0 CLOSED SESSION

12.1 A motion and a second was made to adjourn open session and convene into closed session of the Fox Valley Park District Board of Commissioners to consider compensation and performance of specific employees, and the review of the minutes of lawfully closed sessions. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned open session at 6:29pm.

13.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 7:19pm.

13.1 Approve Closed Session minutes from July 18, 2022.

A motion and a second was made to approve the closed session minutes from July 18, 2022. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the closed session minutes were approved.

13.2 Approve Resolution 22-033 to release closed session minutes and destroy audio recordings of closed session minutes.

Attorney Hodge recommended approval of Resolution 22-033. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and resolution was approved.

13.3 Approve the 2023 Compensation Plan for Fox Valley Park District.

Jennifer Paprocki recommended approval of the 2023 Compensation Plan. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the compensation plan was approved.

13.4 President's Comments.

President Anderson thanked everyone for their time and wished everyone a good night.

14.0 ADJOURNMENT

A motion and a second was made to adjourn. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners meeting was adjourned at 7:22pm.

Respectfully submitted by:



*Kim Nooncaster
Board Secretary*