



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**OPEN SESSION MEETING MINUTES**  
**October 24, 2022 5:00PM**  
Cole Administration Center  
101 W. Illinois Avenue, Aurora

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 5:00PM.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Anderson let the recitation of the Pledge of Allegiance.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Al Broholm, Jerry Butler, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Marea Clement arrived at 5:01PM, after roll call was taken. Also present: Executive Director Pilmer, Attorney Gerald Hodge, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki, and Chief Lapp, administrative staff and guests.

**4.0 ADDENDA TO THE AGENDA**

None presented.

**5.0 CONSENT AGENDA**

- 5.1 Approve the Open Session meeting minutes of September 19, 2022.**
- 5.2 Approve payables for the period ending September 30, 2022 in the amount of \$1,792,578.88.**
- 5.3 Approve payroll for the period ending September 30, 2022 in the amount of \$1,075,849.**
- 5.4 Approve the statement of estimated revenues and expenses for period ending August 31, 2022.**
- 5.5 Approval of accounts receivable write-offs for October 2022 in the amount of \$4,664.**
- 5.6 Approve Department Directors and other reports.**
- 5.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.8 Approve Jeff Palmquist as Delegate representing Fox Valley Park District, and Jaime Ijams as First Alternate, to the Annual Business Meeting of the Illinois Association of Park Districts Conference on January 28, 2023.**
- 5.9 Approve a design and engineering services proposal in the not-to-exceed amount of \$616,000 to Wight & Company for the Fox River Bridge Project.**
- 5.10 Ratify the OVGC Surveillance Improvements in the amount of \$44,290.79 to Alarm Detection Systems.**
- 5.11 Approve a construction management contract to RC Wegman for Willow Lake and Harmony Pointe Emergency Shelter Improvements in the not-to-exceed amount of \$32,000. Ratify expenses for Simmons Park Paving Improvements and Repairs in the amount of \$27,000.**
- 5.12 Approve expenses for the Proposed Stuart Maintenance Complex to the Smith Group in the amount of \$27,500.**

- 5.13 Approve expenses for the Aurora Prairie Fence Improvements to Classic Fence Inc. in the amount of \$25,120.
- 5.14 Approve a construction management contract to RC Wegman for the Cole Center Reception Renovations in the amount of \$57,716.
- 5.15 Approve design and construction engineering services for the Indian Trail Mini Park Splash Pad improvements to Engineering Enterprises Inc. in the amount of \$24,819. Approve to proceed with GovTempsUSA, LLC for additional professional services in the area of project management and human resources information systems consulting in amount not to exceed \$35,000.
- 5.16 Ratify the 2023 Health Insurance Renewal.
- 5.17 Approve the revisions provided for the Full-Time Personnel Manual relevant to Sections 4.01-4.11 and Section 6.5.
- 5.18 Approve the grant of 0.207 acres of temporary construction easements and the dedication of 0.209 acres of right-of-way to the City of Aurora for the construction of improvements at the intersection of Indian Trail and High Street.

A motion and a second was made to approve the consent agenda. Roll call voting Aye: Al Broholm, Jerry Butler, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

## 6.0 PRESENTATIONS AND SPECIAL RECOGNITION

### 6.1 Presentation of 2023 Proposed Budget

Jennifer Paprocki presented the 2023 proposed budget, which includes Budgeted Revenues: \$41,790,341, Budgeted Expenses: \$51,0578,614, Proposed Capital Requests: \$9,130,500 to include the following non-recurring capital projects: Blackberry Crossing West, Improvements and Bridge at Red Oak Nature Center, and Splash Pads at Wheatlands and Indian Prairie Parks. The proposed Property Tax Levy is \$23,509,880. The Budget and Tax Levy Ordinances will be presented at the November 21 Board of Commissioners meeting for approval.

## 7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

## 8.0 ATTORNEY BUSINESS

Attorney Hodge reported that he nothing to add other than what is already on the agenda with regard to Orchard Valley Golf Course.

## 9.0 EXECUTIVE DIRECTOR BUSINESS

### 9.1 Executive Director's Report

- Director Pilmer reported that at each Commissioner's place was a PowerPoint presented to the Village Board of North Aurora on October 3 regarding the enhancements at Red Oak Nature Center.
- John Kramer reported on vandalism and dumping within the District and noted that there would be an increased police presence in problem areas.
- John Kramer also reported that the pickleball courts being installed at Hupp Park will be completed in the next few weeks with temporary court lines, however, the colored surface will not be installed until 2024 due to supply issues.
- Jeff Palmquist reported that FVPD was the recipient of the DuPage Monarch Project's Pat Miller Community Engagement award for pollinator habitats.
- Kyle Halverson reported on the 75<sup>th</sup> Anniversary award and resolution bestowed on the FVPD from the Illinois Association of Park Districts, earlier in the month.
- Director Pilmer shared the Aquatics Board wrap-up information with the commissioners. Al Broholm complimented District staff, particularly Jaime Ijams, Jennifer Paprocki, Kyle Halverson and John Kramer for their professionalism in reporting and carrying out the work necessary to make the outdoor aquatics season a success.

**10.0 CONTINUED BUSINESS**

None presented.

**11.0 NEW BUSINESS**

**11.1 Approval of Golf Facility Management Agreement commencing January 1, 2023 between Troon and Fox Valley Park District for Orchard Valley Golf Course.**

Attorney Hodge recommended approval of the management agreement for Orchard Valley Golf Course. This is a change from the license agreement previously in place with Indigo.

A motion and a second was made to approve. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the management agreement was approved.

**11.2 Approve an 8-year lease for golf cars to Nadler Golf Car Sales Inc., in the amount of \$97,270/year and recommends the purchase of the existing golf car fleet for \$93,600.**

John Kramer recommended approval of the lease and purchase of golf cars. A motion and a second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the golf car lease and purchase were approved.

**11.3 Approve the removal of the name Lippold Park and name the Fox Valley Park owned North Aurora east riverfront properties collectively as Red Oak Nature Center.**

Jeff Palmquist recommended approval of the name changes for Lippold Park. A motion and a second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the name change was approved.

**12.0 CLOSED SESSION**

The Board of Commissioners did not convene into closed session.

**13.0 RETURN TO OPEN SESSION**

**13.1 Approve Closed Session Minutes from September 19, 2022.**

A motion and a second was made to approve the closed session minutes from September 19, 2022. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the minutes were approved.

**13.2 President's Comments.**

None presented.

**14.0 ADJOURNMENT**

A motion and a second was made to adjourn the meeting. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 5:54PM.

*Respectfully submitted by:*



*Kim Nooncaster  
Board Secretary*