



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**OPEN SESSION MEETING MINUTES**  
**July 18, 2022 5:00 PM**  
Cole Administration Center  
101 W. Illinois Avenue, Aurora

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 5:00PM.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Anderson led the recitation of the Pledge of Allegiance.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki and Summer, and administrative staff.

**4.0 ADDENDA TO THE AGENDA**

None presented.

**5.0 CONSENT AGENDA**

- 5.1 Approve the Open Session meeting minutes of June 13, 2022.**
- 5.2 Approve payables for the period ending June 30, 2022 in the amount of \$2,260,134.32**
- 5.3 Approve payroll for the period ending June 30, 2022 in the amount of \$1,884,221.**
- 5.4 Approve the statement of estimated revenues and expenses for period ending May 31, 2022.**
- 5.5 Approval of accounts receivable write-offs for July 2022 in the amount of \$3,732.**
- 5.6 Approve Department Directors and other reports.**
- 5.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.8 Approve the proposed amendments to the Rules of Order, Policies and Operational Procedures for the Fox Valley Park District Board of Commissioners.**
- 5.9 Approve the acceptance of the 3.46-acre park site in the Fieldstone subdivision, subject to obtaining clear title.**
- 5.10 Approve the naming of the 3.46-acre park site located within the Fieldstone subdivision as Fieldstone Park.**
- 5.11 Approve the First Amendment to the Intergovernmental Agreement between the Village of Montgomery and the Fox Valley Park District for construction and maintenance of improvements at Montgomery Park.**
- 5.12 Ratify Resolution #22-032 for the appropriation of local funds for Illinois Prairie Path improvements.**
- 5.13 Approve the design build proposal submitted by Technical Theatre for professional services and audio equipment improvements for Eola Community Center in the amount of \$29,157.09.**
- 5.14 Approve the professional service of GIS layer creation, and Cartograph maintenance to Baxter & Woodman Consulting Engineering in the amount of 60,000 for FY 2022.**

**5.15 Approve a contract to RC Wegman for Vaughan Athletic Center Renovation in the amount of \$162,512**

**5.16 Approve Evans & Sons Blacktop Inc. for Hupp Park Pickleball Improvements in the amount of \$423,034.68.**

A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

## **6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

None presented.

## **7.0 PUBLIC COMMENT**

None presented.

## **8.0 ATTORNEY BUSINESS**

Attorney Hodge reported that on June 24, Governor Pritzker extended his disaster proclamation for 30 days which allows for remote attendance at public meetings. It will expire on July 24, 2022 at which time the Board should be prepared to convene under the regular guidelines of the OMA.

## **9.0 EXECUTIVE DIRECTOR BUSINESS**

### **9.1 Executive Director's Report**

Director Pilmer reported on the following:

- Golf for Kids was a success this year, grossing approximately \$118,000, it was the best event to date. At each Commissioner's place is a FVPD 75th Anniversary vest, which was the tee gift this year.
- The District's 2021 Popular Annual Financial Report (PAFR) received the GFOA award for the 4<sup>th</sup> consecutive year. A copy is at each Commissioner's place.
- Director Pilmer and Director Kramer gave an update on the improvements made to the disc golf course at Jericho Lake Park. In the past, many areas of the course would flood during the spring and fall, making it unplayable which prompted the change to create nine new holes that would remain dry by using the area formerly occupied by garden plots. The change, while generating both favorable and unfavorable comments from users, is considered an improvement to the free amenity at the park.
- National Night Out takes place on August 2, there are four FVPD locations with activities. Commissioners are invited to come out and spend some time at one or more of the locations.
- The Summer Stage production, Shrek, will be performed at West Aurora High School on July 22-24. Commissioners wishing to attend should contact Kim Nooncaster.
- A Budget Workshop has been added to the meeting calendar on September 13 from 9AM-12PM.

## **10.0 CONTINUED BUSINESS**

None presented.

## **11.0 NEW BUSINESS**

**11.1 Approve Ordinance Number 22-502 annexing the 54.73-acre property located along the northwest side of Orchard Road and south of Mooseheart Road in North Aurora into the Fox Valley Park District.**

Jeff Palmquist recommended approval of Ordinance 22-502. A motion and a second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the ordinance was approved.

\*This item was amended before approval\*

**11.2 Approve grant of temporary easements for the construction of improvements at the intersection of the Gilman Trail and Montgomery Road.**

Jeff Palmquist recommended approval of granting the temporary construction easement at Gilman Trail and Montgomery Road. President Anderson recommended granting the easement with a waiver of fees and donating the easement. A motion and a second was made to approve the amended recommendation *to include the waiver of fees*. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the easement was approved with fees waived.

**12.0 CLOSED SESSION**

A motion and a second was made to move into closed session to consider one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees, independent contractors, or volunteers of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation; or the review of the minutes of lawfully closed sessions. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned open session at 5:16PM.

**13.0 RETURN TO OPEN SESSION**

The Board of Commissioners returned to open session at 5:56PM.

**13.1 Approve the closed session minutes from June 13, 2022.**

A motion and a second was made to approve the closed session minutes from June 13, 2022. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, Abstaining: Maryanne Cummings, and the closed session minutes were approved.

**14.0 ADJOURNMENT**

A motion and a second was made to adjourn. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned at 5:57PM

*Respectfully submitted by:*



*Kim Nooncaster  
Board Secretary*