



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
June 13, 2022 5:00 PM
Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present in person: Al Broholm, Jerry Butler, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Present via Teams: Marea Clement. MaryAnne Cummings joined the meeting via Teams at 5:05PM, after roll call was taken. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki, and Summer, administrative staff, and Anthony Cervini, Partner in Charge, Government Services, Sikich.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of May 9, 2022.**
- 5.2 Approve payables for the period ending May 31, 2022 in the amount of \$1,319,542.07.**
- 5.3 Approve payroll for the period ending May 31, 2022 in the amount of \$1,072,630.**
- 5.4 Approve the statement of estimated revenues and expenses for period ending April 30, 2022.**
- 5.5 Approve accounts receivable write-offs for June 2022 in the amount of \$2,020.**
- 5.6 Approve Department Directors and other reports.**
- 5.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.8 Approve the 2022 Parking Lot Rehabilitation Project to Geneva Construction Company in the amount of \$625,136.75.**
- 5.9 Ratify the Memorandum of Understanding between the Fox Valley Park District and Fox Valley Park Foundation as the fiscal agent in respect to the NFL Foundation Grass Roots Program.**
- 5.10 Approve the FEMA/IEMA reimbursement request for \$238,538.72.**
- 5.11 Approve the contract with Davis Bancorp for armored car services.**
- 5.12 Approve revisions to the District's Purchasing Policy.**
- 5.13 Approve to proceed with GovTempsUSA, LLC for professional services in the area of project management and human resources information systems consulting in amount not to exceed \$60,000.**
- 5.14 Approve the updated Fox Valley Park District Policy – Use of Park District Facilities and Programs (Full-Time Manual Policy #6.06 and Part-Time Manual Policy #5.04).**

A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

8.0 ATTORNEY BUSINESS

Attorney Hodge reported that there was a legislative change that raised the Park District Code bid limit from \$25,000 to \$30,000.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on the following:

- The Mid American Canoe Race took place this year after a 4-year hiatus. There were 211 entries and over 400 participants. The staff was thanked for their significant contributions to make the event a success.
- Jennifer Paprocki reported that herself, Jaime Ijams, and John Kramer have been working on the National Fitness Campaign grant in conjunction with Blue Cross Blue Shield Illinois for an outdoor fitness court at Simmons Park that will be amenable to all ages and fitness levels.
- Phillips Park Family Aquatic Center-Jaime Ijams reported that the additional recruiting efforts to hire enough aquatic staff to open Phillips Park for even a limited number of hours per day did not yield enough applicants to support the opening. 59% of the hiring goals was attained which does not allow the park to be opened safely or responsibly. Hiring efforts are still being made to fully staff Splash Country. Director Pilmer noted that the lifeguard hiring shortage is a national concern.
- Jeff Palmquist reported on the public hearing that was held on June 6 for the Blackberry Crossing West Park/OSLAD grant. Questions and comments from the public were all generally positive in nature.
- The Summer All IMRF Staff meeting will be held on June 23. Commissioners are welcome to join the staff for the event
- Golf for Kids will be held on June 27. The Committee is on track to reach its goal of \$100,000. Commissioners are welcome to come out as ambassadors for the FVPD.
- Live & Uncorked begins its season this week. Commissioners are invited to attend by registering through Kim Nooncaster.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approve the Annual Comprehensive Financial Report for the Fox Valley Park District for fiscal year ending December 31, 2021.

Jennifer Paprocki welcomed Anthony Cervini of Sikich to present the 2021 Annual Comprehensive Financial Report (ACFR) and audit results. Anthony noted that the District's preparation of the ACFR goes well above and beyond what is required of the District and has earned the Certificate of Achievement for Financial Reporting from the Government Finance Officers Association.

Anthony also noted that the independent auditor's report contains a clean, unmodified opinion of the District's financial reporting for fiscal year ending December 31, 2021. In addition, it was reported that

FVPD is an early implementer of GASB Statement 96 for subscription-based information technology arrangements and is likely the only park district in the nation to early implement.

A motion and a second was made to approve the Annual Comprehensive Financial Report for the Fox Valley Park District for fiscal year ending December 31, 2021. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: None and the ACFR was approved.

11.2 Approve the Annual Financial Report for the Outdoor Family Aquatic Centers for financial years ending December 31, 2021 and 2020.

Anthony Cervini presented the aquatics report for financial years ending 2021 and 2020 and was pleased to announce the clean, unmodified opinion of the District's financial reporting for the outdoor family aquatic centers.

Director Pilmer thanked Anthony Cervini and Sikich for their work for the District and noted that auditing services went to bid this past year and Sikich was the successful bidder for these services. He also thanked the District's Finance team for being fiscally disciplined to consider taxpayer dollars before they are spent.

A motion and a second was made to approve the Annual Financial Report for the Outdoor Family Aquatic Centers for financial years ending December 31, 2021 and 2020. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: None and the aquatics annual financial report was approved.

11.3 Approve Resolution 22-031 for the National Fitness Campaign in conjunction with the 2022 Blue Cross Blue Shield of Illinois Campaign Grant for an outdoor fitness court at Simmons Park.

Jennifer Paprocki recommended approval of Resolution 22-031. A motion and a second was made.

Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: None and the resolution was approved.

11.3 Approve the Base Bid in the amount of \$1,884,400 and Alternate 1 in the amount of \$13,600 submitted by R.C. Wegman Construction Company for the construction of the Lippold Park 3-season shelter.

Jeff Palmquist recommended approval of the base bid and alternate 1 submitted by R.C. Wegman Construction Company.

A motion and a second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: None and the bid was approved.

11.4 Approve the professional services agreement submitted by Taylor Studios Inc. for interpretive exhibit design and production in amount not to exceed \$70,000.

Jeff Palmquist recommended approval of the Taylor Studios Inc agreement.

A motion and a second was made. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: None and the agreement was approved.

12.0 CLOSED SESSION

The Board Secretary read into the record the reasons for convening into closed session to consider one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees, independent contractors, or volunteers of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation; or the review of the minutes of lawfully closed sessions.

A motion and a second was made to move into closed session. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned open session at 5:35PM.

13.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 6:00PM.

13.1 President's Comments.

President Anderson addressed the commissioners regarding public remarks that were not factual and published in the newspaper regarding the District's decision to not open Phillip Park Family Aquatic Center for the 2022 season.

14.0 ADJOURNMENT

A motion and a second was made to adjourn. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned at 6:07PM.

Respectfully submitted by:



*Kim Nooncaster
Board Secretary*