



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
April 11, 2022 5:00 PM
Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Al Broholm, Jerry Butler, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Present via Teams: Marea Clement. Absent: none. A physical quorum was present. Also present: Executive Director Jim Pilmer, Attorney Hodge, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki, Chief Summer, and administrative staff.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

A motion and a second was made to move item 5.12 to New Business. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and it was approved to move item 5.12 to New Business.

5.1 Approve the Open Session meeting minutes of March 14, 2022.

5.2 Approve payables for the period ending March 31, 2022 in the amount of \$1,977,351.33.

5.3 Approve payroll for the period ending March 31, 2022 in the amount of \$1,002,479.

5.4 Approve the statement of estimated revenues and expenses for period ending February 28, 2022.

5.5 Approval of accounts receivable write-offs for April 2022 in the amount of \$2,554.

5.6 Approve Department Directors and reports.

5.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.

5.8 Approve updates to the Grants Management Policy.

5.9 Approve additional services in the amount of \$100,000 for Natural Area Management.

5.10 Approve a 1-year price extension to Feece Oil Company as presented.

5.11 Approve the bid submitted by Midwest Commercial Fitness in the amount of \$41,880 for the replacement of Cycling Bikes for Fox Fitness at Eola.

Item 5.12 moved to New Business

~~**5.12 Approve the design build proposal submitted by Technical Theatre for professional services and audio/visual equipment improvements for Prisco Community Center in the amount of \$85,583.76.**~~

A motion and a second was made to approve the modified consent agenda, including items 5.1 through 5.11. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer and others reported on the following:

- Jeff Palmquist reported that the community survey will be released in the next few weeks and will be targeted to a representative sample of respondents via electronic link and hardcopy, where preferred. The survey will give residents an opportunity to provide feedback on the District.
- The District will also be surveying a sampling of employees regarding their satisfaction with working at the FVPD.
- The Live and Uncorked schedule is released. Director Pilmer thanked Frank Johnson for securing Earth Mover Credit Union as the exclusive sponsor for this event. Frank was also recognized for his work in securing a \$5,000 grant from Painters District Council 30.
- Jon Michael reported on the recent job fair and other ongoing recruiting activities within the District, as well as the intended move to making full use of the HRIS within Munis.
- The various scenarios
- for opening outdoor aquatics were shared, depending on staffing levels. We are currently short about 60 lifeguards in order to fully open both parks.
- Community Clean-Up Day was hosted at the Cole Center. Approximately 400 volunteers collected 7 tons of trash. Thanks and recognition were given to the Operations Department, and specifically Jerad Campbell for coordinating efforts for this event.
- The leisure slide project at the Vaughan Community Center pool is progressing ahead of schedule.
- The District received certification from Constellation that NewMix® matches 100% of its electricity usage in wind energy.
- The State of Illinois budget bill, which is awaiting Governor Pritzker's signature, contains \$6,175,000 in capital funding for the Fox Valley Park District, including \$4,700,000 for the pedestrian bridge at Lippold Park. This is very exciting news for the District.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

Item 5.12 moved from Consent Agenda

5.12 Approve the design build proposal submitted by Technical Theatre for professional services and audio/visual equipment improvements for Prisco Community Center in the amount of \$85,583.76.

Jon Michael recommended approval of the A/V equipment improvement proposal for Prisco.

A motion and a second was made to approve the proposal. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson.

Voting Nay: none, and the A/V equipment proposal was approved.

11.1 Approve the 2022 Budget document.

Jennifer Paprocki recommended approval of the 2022 budget document that will be submitted for the GFOA award. This is a voluntary process but considered best practices by GFOA. The budget document also includes information that satisfies the Distinguished Agency requirements. A motion and a second was made to approve the budget document. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the 2022 budget document was approved.

11.2 Approve Community Project Funding Program Resolution #22-029 for the Lippold Park Bicycle and Pedestrian Bridge.

Jennifer Paprocki and Jeff Palmquist recommended approval of Resolution 22-029.

A motion and a second was made to approve the resolution. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and resolution 22-029 was approved.

11.1 Approve the Intergovernmental License Agreement between the Fox Valley Park District and the Village of North Aurora for Fireworks on Fox Valley Park District property.

Jeff Palmquist recommended approval of the license agreement for fireworks on FVPD property.

A motion and a second was made to approve the agreement. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the VONA fireworks license agreement was approved.

12.0 CLOSED SESSION

The Board Secretary read into the record the reasons for convening into closed session to consider one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees, independent contractors, or volunteers of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation; or the review of the minutes of lawfully closed sessions.

A motion and a second was made to move into closed session. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned open session at 5:30PM.

13.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 6:25PM.

14.0 ADJOURNMENT

A motion and a second was made to adjourn the meeting. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned the meeting at 6:25PM.

Respectfully submitted by:



*Kim Nooncaster
Board Secretary*