



## **AQUATICS ADMINISTRATIVE BOARD MEETING MINUTES**

**City of Aurora & Fox Valley Park District**

**November 2, 2021 8:30AM**

**Cole Administration Center, 101 W. Illinois Av., Aurora**

### **1.0 Call Meeting to Order**

President O'Connor called the meeting to order at 8:31PM.

### **2.0 Introduction of New Board Member, Marea Clement**

Director Pilmer introduced Marea Clement, Fox Valley Park District Commissioner as then newest member of the Aquatic Administrative Board. Marea replaces MaryAnne Cummings who has been appointed to the Foundation Board.

### **3.0 Roll Call**

President O'Connor directed the Board Secretary to take attendance by roll call. The following members of the Aquatic Administrative Board were present: Al Broholm, Marea Clement, and President Robert O'Connor. Absent: Scheketa Hart-Burns. Sherman Jenkins joined the meeting at 8:36AM, after roll call was taken. A quorum was present. Also present, Directors Halverson, Ijams, Kramer, Michael, Palmquist, Paprocki, Santoria, and Summer, and Information Technology Manager, Jeremy Andersen.

### **4.0 Addenda to the Agenda**

None presented.

### **5.0 Minutes**

#### **5.1 Approve meeting minutes from July 27, 2021.**

Al Broholm made a motion to approve the Jul 27, 2021 minutes, seconded by Marea Clement. Roll call voting Aye: Al Broholm, Marea Clement, Sherman Jenkins, and President Robert O'Connor. Voting Nay: none, and the minutes were approved.

### **6.0 Continued Business**

#### **6.1 Review and Revision of Bylaws and Operating Agreement**

President O'Connor reported that no action has been taken.

### **7.0 Financial Reports**

#### **7.1 Approve Statements of Revenues & Expenses**

- **Period ending June 30, 2021**
- **Period ending July 31, 2021**
- **Period ending August 31, 2021**
- **Period ending September 30, 2021**

Jennifer Paprocki recommended approval of the Statements of Revenues and Expenses for the periods ending June 30, 2021 through September 30, 2021. Sherman Jenkins made a motion to approve, seconded by Al Broholm. Roll call voting Aye: Al Broholm, Marea Clement, Sherman Jenkins, and President Robert O'Connor. Voting Nay: none, and the statements of revenues and expenses were approved.

#### **7.2 Approve Lists of Bills**

- **Period ending July 2021 totaling \$201,773.29.**
- **Period ending August 2021 totaling \$108,501.91.**
- **Period ending September 2021 totaling \$92,426.13**

- **Period ending October 2021 totaling \$55,638.60.**

Jennifer Paprocki recommended approval of the Lists of Bills for periods ending July 2021 through October 2021. Sherman Jenkins made a motion to approve, seconded by Al Broholm. Roll call voting Aye: Al Broholm, Marea Clement, Sherman Jenkins, and President Robert O'Connor. Voting Nay: none, and the list of bills were approved.

## **8.0 New Business**

### **8.1 Season Wrap-Up**

Kyle Halverson gave a review of the outdoor aquatics marketing efforts, types of methods used to promote the outdoor facilities and continued success with using Groupon, which generated an additional \$12,000 in admission sales this year.

Jaime Ijams presented the 2021 Season Wrap-Up report, giving an overview of final revenue numbers in comparison to prior years, statistics on daily admission attendance and membership breakdown by type, swim lesson program overview and participation breakdown by zip-code to show where our participants are coming from.

The season began under strict IDPH and State guidelines due to COVID-19 and as the state moved to Phase 5, staff quickly adjusted operations and registration procedures to maximize participation.

A weather calendar was presented showing daily temperature and weather patterns and identified anytime the parks were closed due to inclement weather, health code and/or maintenance related closures.

Staff hired and trained 68 lifeguards for the outdoor season, which was very low staffed due to the staffing shortages everyone is experiencing.

There were 12 lifeguard rescues at Splash County and 54 rescues at Philips Park, primarily in the Deep Well pool between the ages of 5 – 12 years old.

Main highlights of Jaime's presentation included the cost savings shown by bringing staff in-house compared to our previous management and staffing agreement which resulted in a savings of approximately \$287,000, and staff consolidating swim lessons to only being offered at Phillips Park which allowed a realistic number of programs offered, more participants served, less cancelations and reduction of staff and overall staff expense.

President O'Connor commented that the Season Wrap-Up report was exceedingly well done with useful and detailed information.

Al Broholm asked if it was possible to make a more concerted effort to hire senior citizen lifeguards to allow the facilities to remain open after high school and college-aged student go back to school. A general discussion ensued regarding staffing issues and hours of operation, and it was agreed that the board would meet again early in 2022 to further discuss potential possibilities to address this before the season begins.

### **8.2 Facilities & Operations Report**

John Kramer reported that Operations finished the year very well. Winterization has taken place at both facilities, the interior slide tower at Splash Country is undergoing ongoing work that will continue into next year and exterior maintenance will take place next year as well. There are also several trees that need to be removed and replaced. President O'Connor commended John and his department on their outstanding work.

### **8.3 Public Safety Report**

Chief Summer reported that there was only one youth that was placed on behavior modification by being banned from Phillips Park due to behavioral issues. He stated that typically, any behavior issues are more likely to occur at Phillips Park than Splash Country.

### **8.4 Presentation and Approval of 2022 Aquatics Budget**

Jaime Ijams presented the proposed budget for 2022 including:

- \$1,264,936 in projected revenues which includes \$518,876 of intergovernmental income from the City of Aurora which is a 50/50 cost-sharing of the projected deficit for the 2022 season.
- \$1,783,813 in projected expenses including \$\$255,00 in capital expenditures-\$150,000 at Splash Country and \$105,000 at Phillips Park.

Al Broholm made a motion to approve the 2022 Aquatics budget as presented, seconded by Sherman Jenkins. Voice voting Aye: Al Broholm, Marea Clement, Sherman Jenkins, and President Robert O'Connor. Voting Nay: none, and the budget was approved.

### **8.5 Approval of Slate of Officers**

President O'Connor presented the slate of office candidates for 2022:

President: Al Broholm  
Vice President: Scheketa Hart-Burns  
Treasurer: Jennifer Paprocki  
Secretary: Kim Nooncaster

Sherman Jenkins made a motion to approve the slate as presented, seconded by Marea Clement. Roll call voting Aye: Al Broholm, Marea Clement, Sherman Jenkins, and President Robert O'Connor. Voting Nay: none, and the slate of officers was approved.

### **8.5 Approval of 2022 Aquatic Administrative Board Meeting Schedule**

President Al Broholm asked for a motion to approve the 2022 meeting schedule with the addition of a workshop meeting on February 8, 2022. A motion to approve the amended schedule was made by Marea Clement, seconded by Sherman Jenkins. Roll call voting Aye: President Al Broholm, Marea Clement, Sherman Jenkins, Robert O'Connor. Voting Nay: none, and the schedule was approved.

### **9.0 Adjourn**

Sherman Jenkins made a motion to adjourn, seconded by Robert O'Connor. Voice voting Aye: President Al Broholm, Marea Clement, Sherman Jenkins, and Robert O'Connor. Voting Nay: none, and the meeting was adjourned at 10:07AM.

*Respectfully submitted by:*



*Kim Nooncaster  
Board Secretary*