



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
September 13, 2021 5:00 PM
Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance and moment of silence.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present in-person: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Joe Grisson was present via Teams. A quorum was present.

Also present in-person: Executive Director Jim Pilmer, Attorney Gerald Hodge, Directors Ijams, Kramer, Michael, Palmquist, and Santoria. Present via Teams: Director Paprocki, Chief Summer, Interim Director Halverson, and administrative staff.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of July 19, 2021.**
- 5.2 Approve payables for the period ending July 31, 2021 in the amount of \$2,127,074.56.**
- 5.3 Approve payables for the period ending August 31, 2021 in the amount of \$1,085,534.35.**
- 5.4 Approve payroll for the period ending July 31, 2021 in the amount of \$1,171,463.**
- 5.5 Approve payroll for the period ending August 31, 2021 in the amount of \$1,098,302.**
- 5.6 Approve the statement of estimated revenues and expenses for period ending June 30, 2021.**
- 5.7 Approve the statement of estimated revenues and expenses for period ending July 31, 2021.**
- 5.8 Approval of accounts receivable write-offs for September 2021 in the amount of \$1,275.**
- 5.9 Approve Department Directors and other reports.**
- 5.10 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.11 Ratify the Blackberry Farm Asphalt Parking Lot Improvements in the not-to-exceed amount of \$291,318.23 to Geneva Construction Company.**
- 5.12 Approve the Hometown Asphalt Trail Extension Improvements to Evans & Son Blacktop Inc. in the amount of \$54,345.70.**
- 5.13 Approve the Fiber Internet 60 Month Agreement to Metronet in the amount of \$432,000.**
A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT

None presented.

8.0 ATTORNEY BUSINESS

No matters other than what is listed on the agenda.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report.

Director Pilmer reported on the following:

- Thanked the staff for the quality of their work which is reflected in the departmental board reports each month. He highlighted that the District is working on an agreement to potentially move to 100% solar power by 2023.
- The Fox Valley Park Foundation Board will meet on September 16. Included on the agenda is a Golf For Kids recap that includes a net profit of approximately \$79,000.
- Thanked Jennifer Paprocki, John Kramer, John Goll, and Holly Wiggins for their work in submitting a Shuttered Venue Grant from which the District could receive \$565,000 for lost revenue while its museums were closed due to the pandemic.
- As a result of its recent purchasing agreement with Amazon, the District is now a designated donee for sports equipment that has been returned to Amazon and is not eligible for resale. The District has received many pieces of equipment that is redistributed to programs in need.
- BACC Pack was created by Jaime Ijams and her staff to provide before and after school care and has become a successful program for the District.
- The District will follow the federal mandate for all large employers to require employees to receive the COVID-19 vaccine or be tested weekly. A policy will be created as more information becomes available and will be passed down to District employees.
- Director Kramer reported on the SeeClickFix software that allows the public to report issues within the District that require repair or attention. Since April 1, 2021, there have been 109 requests, of which 11 originated from the public, and 98 were internal.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approval of Resolution 21-026 to include compensation directed into a Retirement Health Savings Plan (RHSP) as IMRF (Illinois Municipal Retirement Fund) earnings.

Jennifer Paprocki recommended approval of Resolution 21-026 making compensation directed into an RHSP included as IMRF earnings. A motion and a second was made to approve the resolution. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

11.2 Approve the updated Public Comment Policy and Procedure and its inclusion in the Board Approved Policy Manual.

Director Pilmer recommended approval of the updated Public Comment Policy and its inclusion in the Policy Manual. A motion and a second was made to approve the updated policy. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the updated policy was approved.

12.0 CLOSED SESSION

12.1 The Board of Commissioners moved into closed session to consider one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its

employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation; review of the minutes of lawfully closed sessions.

A motion and a second was made to move from open to closed session. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned open session at 5:22PM.

13.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 6:44PM.

13.1 Approve Closed Session minutes from July 19, 2021.

A motion and a second was made to approve the closed session minutes from July 19, 2021.

Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the closed session minutes were approved.

13.2 Approve Resolution 21-025 to release closed session minutes and destroy audio recordings of closed session minutes.

Attorney Hodge recommended approval of resolution 21-025 to release closed session minutes and destroy audio recordings. A motion and a second was made to approve the resolution.

Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

13.3 President's Comments.

President Anderson recommended adjusting the start time of future meetings to 4:00PM to accommodate the District staff who attend after the regular workday has ended. It was decided that all members of the Board of Commissioners were not available at 4:00PM due to their work commitments. The meeting time will remain at 5:00PM for the time being.

14.0 ADJOURNMENT

A motion and a second was made to adjourn the meeting. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Maryanne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned at 6:49PM.

Respectfully submitted by:



*Kim Nooncaster
Board Secretary*