



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**OPEN SESSION MEETING MINUTES**  
**May 10, 2021 5:00 PM**  
Cole Administration Center  
101W. Illinois Avenue, Aurora

Prior to the meeting being called to order, newly elected Commissioners Marea Clement and Joe Grisson, and re-elected Commissioners Anderson and Cummings took the Oath of Office, administered by the Board Secretary.

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 5:00PM.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Anderson led the recitation of the Pledge of Allegiance.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were physically present: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson. Also present: Executive Director Jim Pilmer, Directors Ijams, Kramer, Leahy, Michael, Palmquist, Paprocki, and Santoria, and Deputy Chief Jeff Logan, and guests. Attorney Hodge was present via Teams.

**4.0 ELECTION OF OFFICERS**

**4.1 Nomination and election of slate of candidates for President, and Vice President and appointment of Treasurer, Secretary, Assistant Treasurer and Assistant Secretary of the Fox Valley Park District Board of Commissioners**

**President: Chuck Anderson**

**Vice President: Matt Hicks, Jr.**

**Treasurer: Jennifer Paprocki**

**Assistant Treasurer: Julia Gabbard**

**Secretary: Kim Nooncaster**

**Assistant Secretary: Jennifer Paprocki**

There was a motion and a second to nominate the slate of candidates as presented. Chuck Anderson called for any other nominations, there were none.

A motion and a second was made to elect and appoint the slate of candidates as presented for a term of one year. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and Chuck Anderson; voting Nay: none and the motion was approved.

**5.0 RATIFICATION OF RULES OF ORDER, POLICIES AND OPERATIONAL PROCEDURES FOR THE FOX VALLEY PARK DISTRICT BOARD OF COMMISSIONERS**

A motion and a second was made to ratify the Rules of Order for the Board of Commissioners. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and the Rules of Order were ratified.

**6.0 RATIFICATION OF FISCAL YEAR 2021 BUDGET, AND CURRENT CONTRACTS AND AGREEMENTS OF THE FOX VALLEY PARK DISTRICT**

A motion and a second was made to ratify the 2021 District budget, contracts, and agreements. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and the budget, contracts and agreements were ratified.

**7.0 RATIFICATION OF 2021 CALENDAR OF MEETING DATES, TIMES, AND LOCATIONS**

A motion and a second was made to ratify the 2021 Board of Commissioners meeting dates. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and the 2021 meeting dates were ratified.

**8.0 ADDENDA TO THE AGENDA**

None presented.

**9.0 CONSENT AGENDA**

- 9.1 Approve the Open Session meeting minutes of April 12, 2021.**
- 9.2 Approve payables for the period ending April 30, 2021 in the amount of \$1,100,486.92.**
- 9.3 Approve payroll for the period ending April 30, 2021 in the amount of \$954,738.**
- 9.4 Approve the statement of estimated revenues and expenses for period ending March 31, 2021.**
- 9.5 Approval of accounts receivable write-offs for April 2021 in the amount of \$855.**
- 9.6 Approve Department Directors and other reports.**
- 9.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 9.8 Approve the extension of the Executive Director’s contract by one year to October 31, 2024.**
- 9.9 Approve the Intergovernmental License Agreement between the Fox Valley Park District and the Village of North Aurora for fireworks on Fox Valley Park District Property.**

A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and the consent agenda was approved.

**10.0 PRESENTATIONS AND SPECIAL RECOGNITION**

**10.1 Recognition of Dan Leahy, Director of Marketing**

Director Pilmer presented a proclamation celebrating the leadership and accomplishments of Dan Leahy, Director of Marketing and Communications. Dan has accepted a position as Executive Director of the Western DuPage Special Recreation Association and will begin his new role on June 1, 2021. Dan has been with the Fox Valley Park District for 6 years.

**11.0 PUBLIC COMMENT**

None presented.

**12.0 ATTORNEY BUSINESS**

Attorney Gerald Hodge explained the procedure for approving executive session minutes as well as the process for approving the release and destruction of same.

**13.0 EXECUTIVE DIRECTOR BUSINESS**

**13.1 Executive Director’s Report**

Director Pilmer reported on the following:

- The District has done away with the need to purchase a tag for pets and their owners to access District dog parks, thus the Finance department has refunded any fee already paid for 2021.
- The District will be hosting a Fishing Derby at Jericho Lake, in partnership with the Illinois Department of Natural Resources on July 10, 2021.

- Deputy Chief Logan is working with the Aurora Police Department to control the unlicensed use of minibikes, ATVs, and UTVs on streets and District property.
- The Operations department has created a half-acre natural area in front of the Vaughan Athletic Center.
- Commissioners were issued an IAPD publication regarding Financial Procedures for Park Districts.
- The District is partnering with the Conservation Foundation to sell 1,000 organic plants at the Prisco Community Center.
- Per the Board of Commissioners Rules of Order, the Executive Director serves as the technical advisor to the Board to assist them in their constituency services and governance of the District. In their governance role, the Board is reminded that any individual Commissioner may not speak for the Board as a whole and when making public comment, must clarify that they are speaking as an individual and not for the Park District or Board of Commissioners. A document clarifying the roles of the Executive Director and Commissioners was provided to the Board.

#### **14.0 CONTINUED BUSINESS**

None presented.

#### **15.0 NEW BUSINESS**

##### **15.1 Approve the naming of the 1.3-acre park site at Weston Avenue as Weston Avenue Park.**

Jeff Palmquist recommended approval of the naming of Weston Avenue Park. A motion and a second was made to approve the park naming. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and the park naming was approved.

Items 15.2 and 15.3 were presented and approved concurrently.

##### **15.2 Approve Ordinance Number 21-496 annexing portions of the Banbury Ridge subdivision and adjacent properties located along the east side of Banbury Road in North Aurora into the Fox Valley Park District.**

##### **15.3 Approve Ordinance Number 21-497 annexing the Banbury Grove subdivision, located along the east side of Banbury Road in North Aurora, into the Fox Valley Park District.**

Jeff Palmquist recommended approval of Ordinances 21-496 and 21-497 annexing properties in North Aurora. A motion and a second was made to approve Items 15.2 and 15.3 and Ordinances 21-496 and 21-497. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and the ordinances were approved.

##### **15.4 Approve replacement vehicle 244 in the not-to-exceed amount of \$44,129 from Currie Motors.**

John Kramer recommended approval of replacing vehicle 244. A motion and a second was made to approve the vehicle replacement. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and replacement was approved.

##### **15.5 Approve the 2021 Sealcoating Improvements to Patriot Pavement Maintenance in the amount of \$130,729.10.**

John Kramer recommended approval of the sealcoating improvements, awarded to Patriot Pavement Maintenance. A motion and a second was made to approve as presented. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and the sealcoating improvements were approved.

Commissioner Butler recognized Director Kramer and his department for their excellent work in maintaining the District properties. Director Kramer thanked him and indicated he would share the message with his staff.

**16.0 CLOSED SESSION**

The Board of Commissioners did not convene into closed session.

**17.0 RETURN TO OPEN SESSION**

**17.1 Approve Closed Session minutes from April 12, 2021.**

A motion and a second was made to approve the closed session minutes from April 12, 2021. Roll call voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and the closed session minutes were approved.

**17.2 President's Comments.**

President Anderson thanked Commissioner Clement for her suggested initiatives for the District. Commissioner Grisson indicated that he will submit his later that evening.

**18.0 ADJOURNMENT**

A motion and a second was made to adjourn the meeting. Voice voting Aye: Al Broholm, Jerry Butler, Marea Clement, Mary Anne Cummings, Joe Grisson, Matt Hicks, Jr., and President Chuck Anderson; voting Nay: none and the Fox Valley Park District Board of Commissioners adjourned at 5:45PM.

*Respectfully submitted by:*



*Kim Nooncaster  
Board Secretary*