



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
December 14, 2020
Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:02pm.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

Prior to Roll Call, President Anderson read a letter of resignation from Commissioner Mavis Bates and the Board of Commissioners accepted her resignation as read.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present via teleconference pursuant to Governor Pritzker's Executive Order 2020-07 and subsequent orders: Al Broholm, Jerry Butler, MaryAnne Cummings, Holly Scholz, and President Chuck Anderson; Present in person: Matt Hicks, Jr. Absent: None. A quorum was present. Also present via teleconference Attorney Gerald Hodge, Department Directors Ijams, Kramer, Leahy, Palmquist, Paprocki, Santoria and Summer, Interim Finance Director/Third Party Consultant Annmarie Mampe, administrative staff, and guests. Present in person: Executive Director Jim Pilmer and Director Michael.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Budget Workshop meeting minutes of October 19, 2020.**
- 5.2 Approve the Open Session meeting minutes of October 19, 2020.**
- 5.3 Approve payables for the period ending October 31, 2020 in the amount of \$6,359,473.50.**
- 5.4 Approve payables for the period ending November 30, 2020 in the amount of \$ 869,604.80.**
- 5.5 Approve payroll for the period ending October 31, 2020 in the amount of \$908,069.**
- 5.6 Approve payroll for the period ending November 30, 2020 in the amount of \$896,460.**
- 5.7 Approve the statement of estimated revenues and expenses for period ending September 30, 2020.**
- 5.8 Approve the statement of estimated revenues and expenses for period ending October 31, 2020.**
- 5.9 Approve Department Directors and other reports.**
- 5.10 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.11 Approve the 2021 Meeting Schedule for the Fox Valley Park District Board of Commissioners.**
- 5.12 Approve the 2021 Holiday Schedule for the Fox Valley Park District.**
- 5.13 Approve the updated Capital Asset Planning, Maintenance and Reporting Policy.**
- 5.14 Approve the updated Purchasing Policy.**

- 5.15 Approve the Grant Management Policy.**
- 5.16 Approve the termination of KaneComm dispatch services and the notice of termination letter provided by District legal counsel.**
- 5.17 Approve the Intergovernmental Agreement between the Fox Valley Park District and County of Kane for the District to be the recipient of Coronavirus Relief Funds.**
- 5.18 Approve a contract with Groot Industries Incorporated for the 2021 year providing waste services as presented.**
- 5.19 Approve the 2021 Outdoor Athletics Fee Structure as presented.**

A motion and a second was made to approve the consent agenda as presented. Roll call voting Aye: Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Recognition of Eagle Scout Gavin Bickner for the construction of a wooden mud kitchen at Red Oak Nature Center

6.2 Recognition of Eagle Scout Candidate Mitchell Rusnock for the installation of a mobile little free library at Red Oak Nature Center.

Director Pilmer and Renee Oakley, Facility Manager of Red Oak Nature Center spoke about the recently completed projects by two Eagle Scout candidates. The Scouts were thanked for their work and Certificates of Recognition were presented and will be mailed to the recipients.

7.0 PUBLIC COMMENT

None presented.

8.0 ATTORNEY BUSINESS

Attorney Hodge thanked Mavis Bates for her service and advised that the Board of Commissioners should take action at the next board meeting to fill the vacancy. President Anderson also thanked Mavis for her service. Mavis added that she hopes to continue to serve the Fox Valley Park District in her new role as a Kane County Board Commissioner.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on the following:

- Congratulations to Mavis Bates on her recent election to the Kane County Board. There will be a formal recognition for her service at the January 2021 meeting.
- Debbie Smith will be retiring from the Fox Valley Park District after 32 years of service and will also be recognized in January.
- Congratulations to Dan Leahy, Director of Marketing & Communications for recently earning his master's degree in Public Administration.
- FVPD has been chosen to receive the DuPage Monarch Project Monarch Habitat Award. The presentation will take place in January 2021.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approval of the 2020 Tax Levy Ordinance No. 20-495 in the amount of \$23,097,139.

Jennifer Paprocki recommended approval of the 2020 Tax Levy Ordinance 20-495 in the amount of \$23,097,139. Roll call voting Aye: Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the ordinance was approved.

11.2 Approval of the Combined Budget and Appropriation Ordinance 20-494 of the Fox Valley Park District for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021 in the amount of \$41,828,291.

Jennifer Paprocki recommended approval of the Combined Budget and Appropriation Ordinance 20-494 of the Fox Valley Park District for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021 in the amount of \$41,828,291. Roll call voting Aye: Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the ordinance was approved.

11.3 Approval of 2021 Financial Year Budget and the 2021 Budget document contents as presented in the amount of \$38,626,469.

Jennifer Paprocki recommended approval of 2021 Financial Year Budget and the 2021 Budget document contents as presented in the amount of \$38,626,469. Roll call voting Aye: Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the 2021 budget and documents were approved.

12.0 CLOSED SESSION

The Board of Commissioners did not convene into closed session.

13.0 RETURN TO OPEN SESSION

13.1 President's Comments.

President Anderson thanked the staff for outstanding work during the pandemic and wished everyone a Merry Christmas and Happy New Year.

Commissioner Cummings thanked Executive Director Pilmer and Director Palmquist for expediting the park construction at the old Copley Hospital site.

Executive Director Pilmer also thanked the staff for their excellent work and for the support of the Board of Commissioners throughout the year.

Mavis Bates stated that she is proud of the Fox Valley Park District and all it does.

14.0 ADJOURNMENT

There was a motion and a second to adjourn. Voice voting Aye: Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the meeting adjourned at 5:25pm.

Respectfully submitted by:



Kim Nooncaster
Board Secretary