



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
BUDGET WORKSHOP AGENDA
September 24, 2020 8:30-11:30A.M.
Cole Administration Center
101 W. Illinois Avenue, Aurora

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| 1.0 | CALL MEETING TO ORDER | President Anderson |
| 2.0 | PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE | President Anderson |
| 3.0 | ROLL CALL | President Anderson |
| 4.0 | ADDENDA TO THE AGENDA | President Anderson |
| 5.0 | CONSENT AGENDA | President Anderson |
| 5.1 | Approve the Open Session Meeting Minutes of September 14, 2020. | |
| 5.2 | Approve the appointment of Jaime Ijams to the Fox Valley Special Recreation Association Board of Directors, replacing Jim Pilmer; and Sandie Gilmer as alternate, replacing Dan Leahy for the remainder of its fiscal year 2020-2021. | |
| 6.0 | PRESENTATIONS AND SPECIAL RECOGNITION | President Anderson |
| 6.1 | Special Recognition-Vaughan Athletic Center | |
| 6.2 | Special Recognition-Blackberry Farm/Gilman Trail | |
| 7.0 | EXECUTIVE DIRECTOR'S REPORT | |
| 7.1 | Face Mask Policy | |
| 8.0 | NEW BUSINESS | |
| 8.1 | 2021 Proposed Budget and Tax Levy | Jennifer Paprocki |
| 8.2 | Information Technology Presentation | Jon Michael |
| 8.3 | Cartegraph Presentation | John Kramer |
| 9.0 | CLOSED SESSION | President Anderson |
| 9.1 | Approval to convene into closed session of the Fox Valley Park District Board of Commissioners to consider one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions. | |

10.0 RETURN TO OPEN SESSION

President Anderson

10.1 Approve Closed Session Minutes from July 13, 2020.

President Anderson

10.2 President's Comments.

President Anderson

11.0 ADJOURNMENT

President Anderson

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. Jeff Palmquist at (630-897-0516) promptly to allow the District to make reasonable accommodations.

This meeting will be held via videoconference and in person. Members of the public who wish to hear or participate in the proceedings will be asked to wear a mask and practice social distancing while at the Cole Center.



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
September 14, 2020 5:00 PM
Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00 PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present via teleconference pursuant to Governor Pritzker's Executive Order 2020-07 and subsequent orders: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. A quorum was present. Also present via teleconference: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors Ijams, Kramer, Leahy, Michael, Palmquist, Santoria and Summer, Interim Finance Director/Third Party Consultant Annmarie Mampe, and Assistant Director of Finance Jennifer Paprocki.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Open Session meeting minutes of July 13, 2020.**
- 5.2 Approve payables for the period ending July 31, 2020 in the amount of \$1,638,763.72.**
- 5.3 Approve payables for the period ending August 31, 2020 in the amount of \$1,258,886.92.**
- 5.4 Approve the statement of estimated revenues and expenses for period ending June 30, 2020.**
- 5.5 Approve the statement of estimated revenues and expenses for period ending July 31, 2020.**
- 5.6 Approve Department Directors and other reports.**
- 5.7 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.8 Approve the revised Fox Valley Park District Safety Manual.**
- 5.9 Ratify and approve the expenses to Cordogan Clark & Associates, Inc. in the not-to-exceed amount of \$30,000 for the Vaughan Athletic Center Therapy Pool Improvements.**
- 5.10 Approve the revised Fox Valley Park District Full Time Policy Manual.**
- 5.11 Approve the revised Fox Valley Park District Part Time Policy Manual.**
- 5.12 Approve the Software as a Service (SaaS) Agreement for the Munis system provided by Tyler Technologies.**
- 5.13 Approve the rejection of the Annual Sealcoating Improvements bid.**
Mavis Bates made a motion to approve the consent agenda as presented, seconded by Holly Scholz. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

8.0 ATTORNEY BUSINESS**8.1 BGA v. City of Chicago Opinion**

Attorney Hodge commented on a recent opinion and the implications under the FOIA regarding the practice of conducting public business on personal devices. It is recommended to not use personal devices or email accounts when discussing District matters.

8.2 April 6, 2021 Consolidated Election

Attorney Hodge reported on proposed changes to Section 2-17.5 of 70 ILCS 1205 to simplify the nomination petitions, including the addition of the term “subdistrict” and changes to the signature requirements. The changes are subject to State of Illinois action in the November veto session.

9.0 EXECUTIVE DIRECTOR BUSINESS**Executive Director’s Report**

- Director Pilmer reported that there will be special recognition given on September 24 to several District employees whose heroic efforts greatly impacted the lives of two of our facility and trail users.
- He asked Jeff Palmquist to report on the status of Aurora Prairie: FVPD has worked with the Conservation Foundation to develop a master plan that encompasses site development strategy and a restoration enhancement strategy which included a volunteer program to remove invasive plants.
- Jeff Palmquist also reported that the District obtained a \$10,000 grant to begin a pollinator habitat at Stuart Sports Complex. Additionally, FVPD is hoping to receive grant money from The Conservation Foundation to create a Pollinator Habitat K-12 Learning program at Lippold Park.
- Director Pilmer reported that the Recreation Department has been working on adapted programming as a result of the COVID-19 pandemic and revenues are starting to resume.
- Lastly, he reported that FVPD will receive a “Best of the Best” award from the IAPD for Best Green Practices.

10.0 CONTINUED BUSINESS**10.1 Approve the Intergovernmental Maintenance Agreement for the Golfview Drainage Improvement Project.**

Jeff Palmquist presented information from Aurora Township Supervisor Bill Catching who provided an update on the status of the state funding stating that any requests to expedite the release of funding should come from Representative Hernandez. Jeff noted that the agreement states “the obligation of the parties set forth in this agreement are expressly conditioned upon the receipt of the funds from the Township of Aurora”. He also affirmed that there are strict restrictions on the grant that provide assurance that the money can only be spent on the Golfview drainage project. Jeff Palmquist recommended approval of the Intergovernmental Maintenance Agreement. MaryAnne Cummings made a motion to approve, seconded by Mavis Bates. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the intergovernmental agreement was approved.

11.0 NEW BUSINESS**11.1 Approval of Ordinance 20-493 providing for the issue of approximately \$7,725,000 General Obligation Refunding Park Bonds, Series 2020, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.**

Jennifer Paprocki introduced Anthony Miceli of Speer Financial who shared the bid results of the competitive sale of the FVPD general obligation refunding park bonds, series 2020. There were 85 bids from 12 bidders, the winning bid came from Morgan Stanley with an interest rate of .5082. The sale of the refinancing bond represents a taxpayer savings of over \$1.68 million dollars. Anthony credited the successful bond sale in part to the District's Standard & Poor's AA+ rating and stable outlook. He also added that the new par amount is \$7,265,000 after resizing the issue with the final interest rate, not the \$7,725,000 as stated in the action item. Jennifer Paprocki recommended approval of Ordinance 20-493 with the new par amount of \$7,265,000. Al Broholm made a motion to approve, seconded by Jerry Butler. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and Ordinance 20-493 was approved.

11.2 Approval of Intergovernmental Agreement between the Fox Valley Park District and County of DuPage County for participation in the DuPage County Local Government COVID-19 Reimbursement Program.

Jennifer Paprocki recommended approval of the intergovernmental agreement for the DuPage County COVID-19 reimbursement program. Holly Scholz made a motion to approve, seconded by Mary Anne Cummings. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the agreement was approved.

11.3 Approval of the Dispatch Services Agreement between the Fox Valley Park District and the City of Aurora.

David Summer recommended approval of the agreement between the City of Aurora and Fox Valley Park District. Mavis Bates made a motion to approved, seconded by Mary Anne Cummings. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and dispatch services agreement was approved.

11.4 Approve the Base Bid in the amount of \$429,000 submitted by RC Wegman Construction Company, Inc. for the construction of a 1.3-acre neighborhood park at the Copley Hospital park site.

Jeff Palmquist recommended approval of the base bid submitted by RC Wegman Construction Co. Mary Anne Cummings made a motion to approve, seconded by Mavis Bates. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and base bid was approved.

11.5 Approve the Base Bid in the amount of \$237,000 submitted by Lite Construction, Inc. for the construction of two pickleball courts and splash pad at Simmons Park.

Jeff Palmquist recommended approval of the bid submitted by Lite Construction, Inc. Jerry Butler made a motion to approve, seconded by Holly Scholz. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the base bid was approved.

11.6 Approve a fee increase for Blackberry Farm's Wedding Venue for 2022.

Jaime Ijams recommended approval of the 2022 fee increase for Blackberry Farm's wedding venue. Mavis Bates made a motion to approve, seconded by Matt Hicks, Jr. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and fee increase was approved.

11.7 Approve the rental fee for use of the Restroom Trailer at Blackberry Farm.

Jaime Ijams recommended approval of the Blackberry Farm restroom trailer rental fee. Mary Anne Cummings made a motion to approve, seconded by Jerry Butler. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the rental fee was approved.

12.0 CLOSED SESSION

The Board of Commissioners did not adjourn into closed session.

13.0 RETURN TO OPEN SESSION**13.1 Approval of Resolution 20-018 to Release Closed Session Minutes and Destroy Audio Recordings of Closed Session Minutes.**

Attorney Hodge recommended approval of Resolution 20-018 to release closed session minutes and destroy audio recordings. Mary Anne Cummings made a motion to approve, seconded by Matt Hicks, Jr. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and Resolution 20-018 was approved.

13.2 President's Comments

President Anderson asked that a discussion regarding a policy for the wearing of face masks be added to the September 24, 2020 agenda.

14.0 ADJOURNMENT

Mary Anne Cummings made a motion to adjourn, seconded by Al Broholm. Voice voting Aye: Mavis Bates, Al Broholm, Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voice voting Nay: none and the Board of Commissioners meeting adjourned at 5:57 PM.

Respectfully submitted by:

*Kim Nooncaster
Board Secretary*