



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
July 13, 2020 5:00 PM
Prisco Community Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Mavis Bates, Al Broholm, Jerry Butler, Maryanne Cummings, Matt Hicks, Jr., Holly Scholz via teleconference, and President Chuck Anderson. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors Ijams, Kramer, Leahy, Michael, Palmquist, Santoria, Summer, Assistant Director of Finance Jennifer Paprocki, Interim Finance Director Annmarie Mampe via teleconference, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

5.1 Approve the Open Session meeting minutes of June 8, 2020.

5.2 Approve payables for the period ending June 30, 2020 in the amount of \$861,439.74.

5.3 Approve the statement of estimated revenues and expenses for period ending May 31, 2020.

5.4 Approve Department Directors and other reports.

5.5 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.

5.6 Approve the naming of the 17-acre park site located in the Blackberry Crossing West subdivision as Blackberry Crossing West Park.

5.7 Approve the Second Amendment to the Use Permit and License Agreement for Fox Valley Park District use of a portion of the Oakhurst Forest Preserve for community garden plots.

5.8 Approval of the Memorandum of Understanding for the Handle with Care Initiative between East Aurora School District 131 and the Fox Valley Park District.

Maryanne Cummings made a motion to approve the consent agenda as presented, seconded by Jerry Butler. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Maryanne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Orchard Valley Golf Course

Alex Chapple, General Manager of Orchard Valley Golf Course presented the following information to the Board:

- Over the last five years golf participation in general has been flat, in part due to excessive rain the last three seasons.
- Pricing is based on rates of other golf courses in the area and remain competitive, however, OVGC does not rely on price to be the driver for golfer participation.
- OVGC has a new Sales Director who lives in the area and was hired in 2020 and staff was hopeful for a successful 2020 season.
- Due to COVID-19, OVGC was closed for 5 weeks beginning in April with limited staff working.
- Reopened in May at 25% capacity with no carts.
- Currently running 10-minute tee times with 2 person carts.
- Current forecast is to make all rent and capital payments for 2020.
- Holiday party business is not expected to return and cancellations for September weddings and golf outings are starting to occur.
- Course feedback has been positive with the best compliment being the staff and layout. The biggest complaint has been regarding the sand traps which have now been addressed.
- The restaurant has been changed to a smokehouse concept with a barbecue menu.

7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on the following:

- Correspondence from Sarah Hamilton, a District mother who expressed a desire to return to in-person programming. He added that we are a public agency following public health guidelines and programs are returning when they can be done safely.
- Jeff Palmquist was asked to report on the old Copley Hospital site. He reported that the deed was released by the City of Aurora and is with the county recorder's office. Once FVPD has access to the deed it will be forwarded to the IDNR to begin moving forward with the grant process and ultimately the park construction which is not contingent on the development of the rest of the property.
- Director Pilmer shared a newsletter in which FVPD was highlighted. FVPD is the fiduciary agent for a 21st Century grant. The District partners with Communities in Schools in Aurora to provide recreational after-school services.
- A press release regarding the Monarch Project. FVPD is proud of the work that has been done to create pollinator areas within the District at the direction of the Board of Commissioners. In addition, the DuPage Monarch Project and Conservation Foundation has contacted the District to include the FVPD monarch areas in a video showcase, as the "local leaders in landscaping for pollinators and monarchs".
- The District has a large project that was to be funded by a Community Development Block Grant from the City of Aurora for a wellness walk at Wilbert Walters Park. Due to COVID-19, the 2020 funds will be diverted to rent and housing assistance during the pandemic. The funds have been promised for 2021; however, Director Pilmer intends to speak at a public hearing regarding the diversion of funds to advocate for the project as it promotes wellness in the community.

- Highlights of Department Director reports included in the board packet include: Planning-Simmons Park project is progressing; Finance-Interim Finance Director Annmarie Mampe and Assistant Director of Finance Jennifer Paprocki are working together and are doing a wonderful job to manage District finances and examine processes. A budget timeline has been created and there will be upcoming budget workshops. Under the CARES Act, FVPD is seeking reimbursement for expenses incurred during the COVID-19 shutdown. FVPD is also eligible for disaster relief through IEMA and FEMA; Human Resources-Under the CARES Act, FVPD will receive 100% reimbursement on unemployment costs due to the pandemic.
- There will be not be a board meeting in August, however, there will be 2 meetings in September and October.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

New Business items 11.1 and 11.2 were approved together

11.1 Approve the 2019 Comprehensive Annual Financial Report (CAFR).

11.2 Approve the Audit Report for the Family Aquatic Centers year ending December 31, 2019 subject to review by the Aquatic Administration Board and acceptance of the same.

Jennifer Paprocki acknowledged the Finance Department and the leadership of all departments and Director Pilmer in working together in what has resulted in an excellent report card for the District. She introduced Anthony Cervini, Partner at Sikich LLP who reported that the audit process for the Fox Valley Park District is thorough but smooth due to the preparedness and cooperation with the Finance department. The District goes above and beyond what is required to do from a reporting standpoint. FVPD has received the GFOA Award for excellence in financial reporting annually for many years. He reported that the District received a clean, unmodified opinion on the financial statements which is the highest level of assurance provided.

Anthony Cervini went on to present the audit report for the Aquatic Administration Board's financial records which also received a clean, unmodified opinion.

Al Broholm made a motion to approve the 2019 Comprehensive Annual Financial Report and the Audit Report for the Family Aquatic Centers year ending December 31, 2019, seconded by Matt Hicks, Jr. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Maryanne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the CAFR and Aquatics audit reports were approved.

11.3 Approve the Intergovernmental Maintenance Agreement for the Golfview Drainage Improvement Project.

President Anderson recommended postponement of any action on this item until the next meeting of the Fox Valley Board of Commissioners pending further clarification of responsibilities of all agencies involved in the storm management agreement and verification and documentation of funding from the Aurora Township and the State of Illinois.

Al Broholm made a motion to approve the postponement, seconded by Maryanne Cummings.

Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Maryanne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the postponement until September 2020 of approval of the Intergovernmental Maintenance Agreement for the Golfview Drainage Improvement Project was approved.

12.0 CLOSED SESSION

President Anderson directed the Board Secretary to read into the record the reasons for convening into closed session including consideration of one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions.

Mavis Bates made a motion to move from open to closed session, seconded by Jerry Butler. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Maryanne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned open session at 5:48PM.

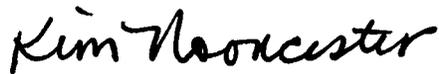
13.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 6:57PM.

14.0 ADJOURNMENT

Matt Hicks Jr. made a motion to adjourn, seconded by Maryanne Cummings. Voice voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Maryanne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned at 6:57PM.

Respectfully submitted by:



Kim Nooncaster
Board Secretary