



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois

OPEN SESSION MEETING MINUTES

April 13, 2020 5:00 PM

Via teleconference from the Cole Administration Center
101 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 5:00pm.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance. Director Pilmer asked that we reflect on the passing of former FVPD employee Ron Munoz.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present via teleconference pursuant to Governor Pritzker's Executive Order 2020-07 and subsequent orders: Mavis Bates, Al Broholm, Jerry Butler, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. A quorum was present. Absent: Mary Anne Cummings. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors Erickson, Ijams, Kramer, Leahy, Michael, Palmquist, and Summer; and administrative staff.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

5.1 Approve the Open Session meeting minutes of March 9, 2020.

5.2 Approve payables for the period ending March 31, 2020 in the amount of \$865,953.40.

5.3 Approve the statement of estimated revenues and expenses for period ending February 29, 2020.

5.4 Approve Department Directors and reports.

5.5 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.

5.6 Approve the extension of the Executive Director's contract by one year to October 31, 2023.

5.7 Ratify repairs in the not-to-exceed amount of \$31,750 for the Blackberry Farm railroad track improvement to Crafton Railroad Company.

5.8 Approve and ratify planned and completed repairs for the Blackberry Farm Event Space Improvements as presented.

Holly Scholz made a motion to approve the consent agenda as presented, seconded by Matt Hicks, Jr.

Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.
None presented.

8.0 ATTORNEY BUSINESS

8.1 Attorney Hodge reported that he has been handling several measures related to COVID-19 and the Governor's order of closures. He explained to the Commissioners the term "Force Majeure" and the suspension of the enforcement of contracts due to acts of God or major unforeseen circumstances. Director Pilmer explained that there are three instances within the Fox Valley Park District where this may apply during the COVID-19 pandemic.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Recognition of Retiring Director of Finance, Diana Erickson

President Anderson read a proclamation celebrating the exemplary career and accomplishments of Diana Erickson. Diana joined the Fox Valley Park District in 2006, became the Director of Finance and Administration in 2010. Diana's last day with the District will be April 30, 2020. The Commissioners thanked and congratulated Diana for her service. Diana thanked the Board of Commissioners and stated that she has great respect for the Board and the District and wishes the Fox Valley Park District well.

10.0 CONTINUED BUSINESS

None presented.

11.0 CLOSED SESSION

The Board of Commissioners did not convene into closed session.

12.0 RETURN TO OPEN SESSION

12.1 President's Comments

President Anderson shared with the Commissioners all of the actions the District has taken during the COVID-19 pandemic. These measures are taken to keep employees and patrons of the District safe and are compliant with Governor Pritzker's Stay at Home Executive Order 2020-07 and subsequent orders. He added that most District employees are working from home and are preparing for the "new normal", whatever that may be. President Anderson mentioned that while all parks and trails are closed, some patrons are still choosing to use them; however, the District has done all it can do to enforce the closures. He asked that the Commissioners support Director Pilmer and the decisions made to keep the public safe. Commissioners were asked to not respond or engage with the public regarding any comments or criticism made on social media, the Marketing Department is monitoring and handling any such cases.

13.0 ADJOURNMENT

Mavis Bates made a motion to adjourn the meeting, seconded by Holly Scholz. Voice voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the meeting was adjourned at 5:19pm.

Respectfully submitted by:

Kim Nooncaster

*Kim Nooncaster
Board Secretary*