



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
January 13, 2020 6:00 PM
Prisco Community Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

Vice President Hicks called the meeting to order at 6:00pm.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Vice President Hicks led the recitation of the Pledge of Allegiance and moment of silence.

3.0 ROLL CALL

Vice President Hicks directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Holly Scholz, and Vice President Matt Hicks, Jr. Excused absent: Chuck Anderson. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Directors Erickson, Ijams, Kramer, Leahy, Michael, Palmquist, Santoria, and Summer, administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

- 5.1 Approve the Truth in Taxation Public Hearing minutes of December 9, 2019.**
- 5.2 Approve the Open Session meeting minutes of December 9, 2019.**
- 5.3 Approve the Budget and Appropriation Public Hearing minutes of December 10, 2019.**
- 5.4 Approve the Open Session meeting minutes of December 10, 2019.**
- 5.5 Approve payables for the period ending December 31, 2019 in the amount of \$1,395,325.30.**
- 5.6 Approve the statement of estimated revenues and expenses for period ending November 30, 2019.**
- 5.7 Approve Department Directors and other reports.**
- 5.8 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.9 Approve Fox Valley Park District Mission Statement.**
- 5.10 Approve Rules of Order, Policies and Operational Procedures for the Fox Valley Park District Board of Commissioners.**
- 5.11 Approve Fox Valley Park District Board of Commissioners Facility Use Policy.**
- 5.12 Approve Fox Valley Park District Board of Commissioners Board Policy Manual.**
- 5.13 Approve the purchase of three (3) 2020 Ford F 250's from Currie Motors in the not-to-exceed amount of \$96,000.**
- 5.14 Approve a contract extension to V3 and HLR in the total amount of \$300,000 for 2020 natural areas maintenance and inspection.**
- 5.15 Approve the 2020 Playground Fiber Contract to The Mulch Center.**
- 5.16 Approve the Memorandum of Understanding between West Aurora School District 129 and the Fox Valley Park District.**

MaryAnne Cummings made a motion to approve the Consent Agenda as presented, seconded by Jerry Butler. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Holly Scholz, and Vice President Matt Hicks, Jr. Voting Nay: none, and the consent agenda was approved.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on the following:

- Lisa Santoria is the newest member of the Executive Team as the Director of Human Resources, a newly created department for the Fox Valley Park District.
- Commissioners will find community correspondence and other items of interest in the back of the board packet. This will be a regular inclusion going forward.
- A handout was given showcasing accomplishments and milestones of District employees and Director Pilmer thanked the entire FVPD staff for their hard work throughout 2019.
- Fox Valley Park District received the 2019 Partnership Award from Companeros en Salud at their Mission Awards banquet in December.
- The Executive Team is currently working on reaccreditation for Distinguished Agency. The commissioners are invited to attend the next meeting with our DAA mentor on January 17.
- Dr. Karen Stewart was introduced. Director Pilmer and Dr. Stewart are in discussions regarding the District's strategic plan.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approve the resolution to submit an application to the Illinois Department of Natural Resources for a PARC Development Grant for the construction of improvements at Lippold Park.

Jeff Palmquist recommended approval of Resolution 20-013 authorizing submittal of a PARC grant application to the IDNR for improvements at Lippold Park.

Mavis Bates made a motion to approve, seconded by Holly Scholz. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Holly Scholz, and Vice President Matt Hicks, Jr. Voting Nay: none, and the resolution was approved.

11.2 Approve the Second Amendment to the License Agreement between the Forest Preserve District of Kane County and the Fox Valley Park District for garden plot use at the Barnes Road Forest Preserve.

Jeff Palmquist recommended approval of the second amendment to the agreement for garden plot use at Barnes Road Forest Preserve. Al Broholm made a motion to approve, seconded by Mary Anne Cummings. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Holly Scholz, and Vice President Matt Hicks, Jr. Voting Nay: none, and the agreement was approved.

12.0 CLOSED SESSION

The Board of Commissioners did not convene into closed session.

13.1 Approve the Closed Session meeting minutes of December 9, 2019.

Jerry Butler made a motion to approve the closes session minutes of December 9, 2019, seconded by Al Broholm. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Holly Scholz, and Vice President Matt Hicks, Jr. Voting Nay: none, and the closed session minutes were approved.

14.0 ADJOURNMENT

Holly Scholz made a motion to adjourn, seconded by Mavis Bates. Voice voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Holly Scholz, and Vice President Matt Hicks, Jr. Voting Nay: none, and the Board of Commissioners adjourned at 6:30pm.

Respectfully submitted by:

Kim Nooncaster

Kim Nooncaster

Board Secretary