



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**OPEN SESSION MEETING MINUTES**  
**December 9, 2019 6:00 PM or Immediately following the Truth in Taxation Public Hearing.**  
Prisco Community Center  
150 W. Illinois Avenue, Aurora

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 6:01pm.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Anderson asked Eagle Scout Candidate Armaan Rehmani to lead the Pledge of Allegiance and then called for a moment of silence.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. A quorum was present. Excused absent: Holly Scholz. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Directors Erickson, Ijams, Kramer, Leahy, Michael, Palmquist and Summer; administrative staff and guests.

**4.0 ADDENDA TO THE AGENDA**

None presented.

**5.0 CONSENT AGENDA**

Mavis Bates made a motion to approve the consent agenda as presented, Mary Anne Cummings seconded. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

**5.1 Approve the Budget Workshop minutes of October 19, 2019.**

**5.2 Approve the Open Session meeting minutes of October 19, 2019.**

**5.3 Approve payables for the period ending October 31, 2019 in the amount of \$1,678,106.42.**

**5.4 Approve payables for the period ending November 30, 2019 in the amount of \$ 828,914.28.**

**5.5 Approve the Statement of Estimated Revenues and Expenses for period ending September 30, 2019.**

**5.6 Approve the Statement of Estimated Revenues and Expenses for period ending October 31, 2019.**

**5.7 Approve Department Directors and other reports.**

**5.8 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**

**5.9 Approve the 2020 Meeting Schedule for the Fox Valley Park District Board of Commissioners.**

**5.10 Approve the Prospective Candidate Information Packet Policy and its inclusion in the Fox Valley Park District Board of Commissioners Comprehensive Board Policy Manual.**

**5.11 Approve the Fox Valley Park District Social Media Policy.**

**5.12 Approve Executive Director Jim Pilmer as Delegate representing Fox Valley Park District, and Jeff Palmquist as 1<sup>st</sup> Alternate, to the Annual Business Meeting of the Illinois Association of Park Districts Conference on January 23 through 25, 2020.**

- 5.13 Approve the Amendment to the Prisco Room License Agreement between Fox Valley Special Recreation Association and Fox Valley Park District.
- 5.14 Approve the purchase of one Ventrac snow and ice sidewalk unit in the not-to-exceed amount of \$43,904.25 to Burris Equipment Company.
- 5.15 Approve the sale of surplus property as presented.
- 5.16 Ratify expenses in the amount of \$21,747 to Recycled Design Inc, for the purchase of standard detail park benches.
- 5.17 Approve the purchase of one 2019 Ford F 450 from Currie Motors in the not-to-exceed amount of \$80,000.
- 5.18 Approve the purchase of athletic field maintenance equipment in the not-to-exceed amount of \$55,393.18 to J.W. Turf Inc.
- 5.19 Approve the list of tree maintenance contractors as presented.
- 5.20 Approve the Stuart Field H hourly rate as proposed.

**6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

**6.1 Recognition of Eagle Scout Candidate Armaan Rehmani**

The Board of Commissioners recognized Eagle Scout candidate, Armaan Rehmani for the work he did at Red Oak Nature Center. Armaan finished a play cabin in the preschool nook at the facility.

**7.0 PUBLIC COMMENT - For matters not on the agenda.**  
None presented.

**8.0 ATTORNEY BUSINESS**  
None presented.

**9.0 EXECUTIVE DIRECTOR BUSINESS**

**9.1 Executive Director’s Report**

Director Pilmer’s report included the following:

- Each Commissioner will be receiving a letter from the auditors with a questionnaire regarding fraudulent activity.
- At the Commissioners’ place is an information packet regarding the Foundation Grant awards that were recently approved by the Foundation Board of Directors.
- Director Palmquist gave an update on the damage done to the Aurora Prairie property and the restoration plan.
- Director Leahy shared the IAPD Best of the Best award that was recently given to FVPD for Arts in the Park. He also reported that the Fox Valley Park Foundation raised \$6,000 on Giving Tuesday and that Stuart Sports Complex was recently named the Readers Choice Preferred Destination in the Midwest. Lastly, he commented on the newly created “Fox Facts” handouts at the Commissioners’ places that contains quick facts and useful information about the District that can be easily shared as they visit with their constituents.

**10.0 CONTINUED BUSINESS**  
None presented.

**11.0 NEW BUSINESS**

**11.1 Approval of the 2019 Tax Levy Ordinance No. 19-492 in the amount of \$24,622,279.**

Diana Erickson presented the 2019 Tax Levy Ordinance and explained that the Fox Valley Park District is required to publish a Truth in Taxation notice when our request exceeds the PTELL limit of 5%. The District levies for the Fox Valley Special Recreation Association (FVSRA). FVSRA is requesting 6.5% which is 1.5% in excess of the PTELL limit. This requires the District to request above the limited amount for the levied funds which required a Truth in Taxation Public Hearing, held earlier that evening.

Diana Erickson recommended approval of the 2019 Tax Levy Ordinance No. 19-492 in the amount of \$24,622,279. Matt Hicks, Jr. made a motion to approve, seconded by Al Broholm. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and Ordinance No. 19-492 was approved.

**11.2 Approval of the Intergovernmental Agreement between Indian Prairie Community Unit School District (204) and the Fox Valley Park District.**

David Summer recommended approval of the IGA between School District 204 and the Fox Valley Park District. Jerry Butler made a motion to approve, seconded by Al Broholm. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the IGA was approved.

**11.3 Approval of the revisions to the Fox Valley Park District General Use Ordinance No. 10.**

David Summer presented revisions to the General Use Ordinance No. 10 and recommended its approval. Al Broholm made a motion to approve, seconded by Mary Anne Cummings. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and Ordinance No. 10 was approved.

**11.4 Approve the amended service agreement between Fox Valley Park District and Jeff Ellis Management, LLC for the management of the Outdoor Aquatic Centers.**

Jaime Ijams recommended approval of the amended service agreement between FVPD and Jeff Ellis Management. Jerry Butler made a motion to approve, seconded by Mavis Bates. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the service agreement was approved.

**11.5 Approve a fee increase for Blackberry Farm's Wedding Venue "The Barn".**

Jaime Ijams recommended approval of the fee increase for The Barn at Blackberry Farm. Mary Anne Cummings made a motion to approve, seconded by Matt Hicks, Jr. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the fee increase was approved.

**11.6 Approve the proposal submitted by Deuchler Engineering Corporation for professional engineering services for the Avalon Heights park site improvements for an amount not to exceed \$24,400.**

Jeff Palmquist recommended approval of the proposal for professional engineering services provided by Deuchler Engineering Corporation. Jerry Butler made a motion to approve, seconded by Mary Anne Cummings. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the proposal was approved.

**11.7 Approve as needed District janitorial services to Buck Services, Inc. for FY's 2020 and 2021 and ratify all FY 2019 janitorial expenses for Buck Services, Inc.**

John Kramer recommended approval and ratification of janitorial services from Buck Services. Matt Hicks, Jr. made a motion to approve, seconded by Mavis Bates. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the janitorial services and expenses were approved.

Before moving on to closed session, President Anderson shared that he had a wonderful experience with his grandchildren at Holiday Express and thanked Blackberry Farm staff for their good work. He also shared that he heard from the mother of a preschooler enrolled in preschool at Blackberry Farm who said she thought there was no better preschool in the area.

**12.0 CLOSED SESSION**

President Anderson asked the Board Secretary to read into the record the reasons for the Board of Commissioners to convene to closed session for one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions.

Mary Anne Cummings made a motion to adjourn to closed session, seconded by Al Broholm. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners moved to closed session at 6:45pm.

**13.0 RETURN TO OPEN SESSION**

The Board of Commissioners returned to open session at 7:31pm.

**13.1 Approve Closed Session Minutes from October 19, 2019.**

Jerry Butler made a motion to approve the closed session minutes from October 19, 2019, seconded by Mary Anne Cummings. Voice voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the minutes were approved.

**14.0 ADJOURNMENT**

Jerry Butler made a motion to adjourn, seconded by Mary Anne Cummings. Voice voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned at 7:32pm.

Respectfully submitted by:



Kim Nooncaster  
Board Secretary