



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois

**OPEN SESSION MEETING MINUTES**  
**October 19, 2019 9:30AM or immediately following Budget Workshop Meeting**

Prisco Community Center  
150 W. Illinois Avenue, Aurora

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 10:07am.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Pledge of Allegiance and Moment of Silence were conducted immediately prior at Budget Workshop Meeting.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Hodge, Department Directors Diana Erickson, Jaime Ijams, John Kramer, Dan Leahy, Jon Michael, Jeff Palmquist and David Summer; Administrative staff, and guests.

**4.0 ADDENDA TO THE AGENDA**

None presented.

**5.0 CONSENT AGENDA**

Al Broholm made a motion to approve the consent agenda as presented, seconded by Jerry Butler. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz and President Chuck Anderson. Voting Nay: none, and the consent agenda was unanimously approved.

**5.1 Approve the Open Session meeting minutes of September 9, 2019.**

**5.2 Approve payables for the period ending September 30, 2019 in the amount of \$6,932,647.37.**

**5.3 Approve the statement of estimated revenues and expenses for period ending August 31, 2019.**

**5.4 Approve Department Directors and other reports.**

**5.5 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**

**5.6 Approve revised lease agreement between Fox Valley Special Recreation Association and Fox Valley Park District for use of Room 112 at Prisco Community Center.**

**5.7 Approve a 60-month contract for the purchase of Green Electricity from Constellation New Energy in coordination with Progressive Business Solutions.**

- 5.8 Approve the purchase of bulk road de-icing salt in the amount of \$23,000 to National Seed.
- 5.9 Approve the rejection of the bids for the VAC Lobby Desk project.
- 5.10 Approve the naming of the 1.0-acre park site located in the Gramercy Square subdivision as Gramercy Square Park.
- 5.11 Approve the purchase and installation of the Eola electronic sign board replacement in the not-to-exceed amount of \$30,000.
- 5.12 Approve option to extend bid contract with LSC Communications (formerly R.R. Donnelley) for a third year of printing a series of four activity catalogs for an amount not to exceed \$160,000.

## **6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

### **6.1 Veteran's Day Proclamation**

Jaime Ijams presented the proclamation declaring November as Veterans Appreciation Month. Jaime mentioned that the annual FVPD Veterans Luncheon is November 1, 2019 at the Prisco Community Center. All are welcome to attend and serve lunch to area Veterans. She also reported that Fox Fitness offers free access to Veterans and their families during the month of November.

Jerry Butler made a motion to approve the Veteran's Day Proclamation, seconded by Matt Hicks, Jr. Voice voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz and President Chuck Anderson. Voting Nay: none, and the proclamation was unanimously approved.

## **7.0 PUBLIC COMMENT**

None presented.

## **8.0 ATTORNEY BUSINESS**

None presented.

## **9.0 EXECUTIVE DIRECTOR BUSINESS**

### **9.1 Executive Director's Report**

Director Pilmer reported on the following:

- Veterans Luncheon on November 1, 2019 at the Prisco Community Center.
- The excellent condition of the fields at Stuart Sports Complex. Commissioners are invited to drive through and take a look.
- Dan Leahy reported that FVPD is the recipient of the IAPD/IPRA Best of the Best award for Arts in the Park. Several District employees will attend the gala on November 1.
- Vaughan Athletic Center will be closed for HVAC repairs on October 22.
- Jeff Palmquist gave an update on the project to remove the North Aurora Dam.
- John Kramer informed the Board that the costs of maintaining and delivering the showmobile outweigh the revenue it brings in. In December, staff will seek approval from the Board to retire the showmobile after its useful life is complete.

## **10.0 CONTINUED BUSINESS**

None presented.

## **11.0 NEW BUSINESS**

### **11.1 Approve the Intergovernmental Agreement between the Fox Valley Park District and the City of Aurora for Lake Street and Illinois Avenue Streetscaping Improvements.**

Jeff Palmquist recommended approval of the IGA for landscaping at Lake Street and Illinois Avenue. Mary Anne Cummings made a motion to approve the agreement, seconded by Holly Scholz. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz and President Chuck Anderson. Voting Nay: none, and the agreement was unanimously approved.

### **11.2 Approve the Intergovernmental Agreement between the Forest Preserve District of Kane County and the Fox Valley Park District for the Park District use of a barn and a portion of surrounding land at the Aurora West Forest Preserve.**

Jeff Palmquist recommended approval of the IGA for use of a barn and surrounding land. Holly Scholz made a motion to approve the agreement, seconded by Mavis Bates. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz and President Chuck Anderson. Voting Nay: none, and the agreement was unanimously approved.

## **12.0 CLOSED SESSION**

President Anderson asked the Board Secretary to read into the record the reasons for convening into closed session to consider one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions.

Holly Scholz made a motion to adjourn open session and move into closed session, Mary Anne Cummings seconded. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz and President Chuck Anderson. Voting Nay: none, and the open session was adjourned, and the Board of Commissioners moved in to closed session at 10:33am.

## **13.0 RETURN TO OPEN SESSION**

The Board of Commissioners returned to open session at 11:52am.

### **13.1 Approve the Resolution accepting the +/-1.3-acre Lot 7 in the Avalon Heights Subdivision.**

Jeff Palmquist recommended approval of the resolution accepting the Avalon Heights subdivision lot. Mary Anne Cummings made a motion to approve, seconded by Holly Scholz. Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz and President Chuck Anderson. Voting Nay: none, and the resolution was unanimously approved.

### **13.2 Approve Executive Director's compensation for the contract period November 1, 2019 through October 31, 2020.**

Mary Anne Cummings made a motion to approve the Executive Director's compensation for contract period November 1, 2019 through October 31, 2020, seconded by Holly Scholz.

Roll call voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners unanimously approved the Executive Director's compensation for the upcoming contract year.

**13.3 President's Comments.**

None presented.

**14.0 ADJOURNMENT**

Mary Anne Cummings made a motion to adjourn open session, seconded by Holly Scholz. Voice voting Aye: Mavis Bates, Al Broholm, Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned at 11:54am.

*Respectfully submitted by,*

A handwritten signature in black ink that reads "Kim Nooncaster". The signature is written in a cursive, flowing style.

*Kim Nooncaster  
Board Secretary*