



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
SPECIAL MEETING MINUTES
July 31, 2019 8:00 AM

Orchard Valley Golf Course 2411 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 8:01am.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Al Broholm, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Excused absent: Mavis Bates, Mary Anne Cummings, and Jerry Butler. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors, administrative staff and guests.

ADDENDA TO THE AGENDA

President Anderson added a New Business item to the agenda.

4.0 PUBLIC COMMENT

None presented.

5.0 PRESENTATIONS

5.1 Finance

Presentation of the Five-Year Financial Plan

Diana Erickson explained that most park districts do not prepare or present a five-year plan, however, beginning in 2015, Executive Director Pilmer requested the Fox Valley Park District do so. Diana stated that it is very progressive and a good thing for the District to do and the content has evolved over the years to the comprehensive and informative document that it is today. Diana presented the District's Five-Year Financial Plan and projections which include property tax information and information on the new minimum wage law.

At 9:00AM President Anderson called for a short break. The meeting resumed at 9:15AM.

5.2 Department Initiatives and Projects

Recreation

Recreation Director, Jaime Ijams gave an overview of the many components of the Recreation Department including facilities, programs, aquatics, preschool, fitness, special events, initiatives, and the departmental vision.

Red Oak Nature Center

Facility Manager, Renee Oakley and Environmental Education Supervisor, Christy Graser gave an overview of Red Oak Nature Center including the mission, advantages, objectives, challenges, partnerships, successes, revenue strategies, and future goals.

Tennis

Vaughan Tennis Manager, Brad Schmidt presented the 2019 Tennis Business Plan including organizational chart, SWOT analysis, customer profiles and service area, competitor information, fee analysis and pricing strategy, trends in revenues and expenses, market trends, goals and future outlook.

Operations-Cartegraph

Operations Director, John Kramer presented an overview of the Cartegraph asset management software used by the District, including a summary of assets and how they are tracked, and an explanation of work orders and tasks and the costs associated with the care and management of District assets.

Planning-Aquatic Study

Jeff Palmquist presented a summary of the results of the May 2019 aquatic study survey including the history of the committee, and highlights of the survey.

Before moving on to New Business, President Anderson commended Superintendent of Social Equity and Community Engagement, Ivan Chambers on a job well done in representing the District at a recent meeting of the Pigeon Hill Neighborhood.

6.0 NEW BUSINESS

6.1 Approval of the Five-Year Financial Plan.

Diana Erickson recommended approval of the Five-Year Financial Plan as presented earlier. Al Broholm made a motion to approve the five-year plan, seconded by Holly Scholz. Roll call voting Aye: Al Broholm, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the five-year plan was approved.

6.2 Approval of a contract with Mechanical Concepts of Illinois Inc., in the amount of \$674,000 and Trico Mechanical Inc, in the amount of \$554,773 for the Mechanical Repairs Project.

John Kramer recommended approval of the contracts for mechanical repairs. Al Broholm made a motion to approve the contracts, seconded by Matt Hicks, Jr. Roll call voting Aye: Al Broholm, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the mechanical repairs contracts were approved.

6.3 Approval of a chassis purchase and the aerial upfitting to Currie Motors in the not-to-exceed amount of \$130,000.

John Kramer recommended approval of the replacement chassis and aerial upfitting. Al Broholm made a motion to approve the purchase and aerial upfitting, seconded by Holly Scholz. Roll call voting Aye: Al Broholm, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the purchases were approved.

6.4 Addenda to Agenda: Approval of the Splash Country Water Park surveillance equipment purchase and installation in the not-to-exceed amount of \$24,806 to Miner Electronics Corporation.

John Kramer recommended approval of the surveillance equipment purchase. Holly Scholz inquired if there were plans to increase lighting at Splash Country, John Kramer stated that due to the remoteness of the facility, increased lighting would serve little purpose but also stated that the cameras were infrared which would significantly improve the quality of any images captured. Al Broholm made a motion to approve the purchase, seconded by Holly Scholz. Roll call voting Aye: Al Broholm, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the surveillance equipment purchase was approved.

Director Pilmer invited the Commissioners to visit some or all of the District host sites for the upcoming National Night Out event.

7.0 CLOSED SESSION

- 7.1 President Anderson directed the Board Secretary to read in to the record the reasons for convening into Closed Session, including one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions.

Matt Hicks, Jr. made a motion to adjourn Open Session and move into Closed Session, seconded by Holly Scholz. Roll call voting Aye: Al Broholm, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, the Board of Commissioners adjourned Open Session at 11:39AM.

President Anderson called for a short break before Closed Session convened.

9.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to Open Session at 12:00PM.

9.1 President's Comments.

- President Anderson commented on the morning's presentations stating it was a great information for the Commissioners.
- In response to a request made by President Anderson in June regarding commissioner ideas for improvement, suggestions made by Holly Scholz regarding tree planting and alternative power sources were acknowledged. President Anderson added his ideas regarding trail connectivity and continued efforts in hiring a more diverse staff. Matt Hicks, Jr. would like to see more splash pads at our parks. Al Broholm suggested advertising our senior programs in newspapers as some seniors may not turn to the internet as their primary source of information.
- President Anderson mentioned that he would like to see the FVPD name added to the Red Oak Nature Center logo. Director Pilmer discussed the plan presented by Red Oak Nature Center and possible improvements at that facility.

There was discussion regarding the need for an August Board of Commissioner meeting and it was determined that there would not likely be any new business items next month, therefore, Matt Hicks, Jr. made a motion to cancel the August 12, 2019 Board of Commissioners meeting, seconded by Holly Scholz. Voice voting Aye: Al Broholm, Matt Hicks, Jr., Holly Scholz, and President Anderson. Voting Nay: none and the motion was approved.

Director Pilmer also mentioned that the August 12, 2019 Foundation Board meeting date and location may be changed.

10.0 ADJOURNMENT

Holly Scholz made a motion to adjourn, seconded by Matt Hicks, Jr. Voice voting Aye: Al Broholm, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners of the Fox Valley Park District adjourned at 12:26PM.

Respectfully submitted by:



Kim Nooncaster
Board Secretary