ON REHEARSAL DAY:

- Please arrive 20 minutes prior to your class photo time and find your designated seating area in the auditorium.
- Greet the dancers and parents from the class. Be sure to introduce yourself to each dancer. This way they will feel more comfortable with you on recital day.
- When it is time for your class photos, you will be called by a staff member. Please gather your class and lead them to the cafeteria for their pictures. Only room moms are allowed into the cafeteria with the class.
- Once pictures are taken, you will take your entire class backstage to wait for their rehearsal time. While they are rehearsing, you may go to the auditorium to watch.
- After the rehearsal you will return to your designated seating area and wait for their parents to pick the dancers up.

ON RECITAL DAY:

- Arrive 1 hour and 15 min. before the recital. Go to the cafeteria and check in at the room mom table. You will receive a wristband and a class roster.
- Dancers will be held in the cafeteria for the duration of the performance. Find a table in the cafeteria for the class. Room moms must stay with their class at all times. If you have another child performing, you are welcome to watch! We have reserved the front row for room moms. Please ask another parent volunteer or a staff member to watch your class while you are watching the performance.
- Check in dancers as they arrive. Dancers who are in more than one dance should check in with each room mom. You are not responsible to carry backpacks or other items for the dancers; any additional items should be kept with the dancer’s parent/guardian.
- The class will be moved from the cafeteria to the hallway 5 dances prior to their dance. There are helpers who will tell you when to line up. If the class is one of the first five dances in the recital, you will line up in the hallway prior to the start of the recital.
- When it is time for the dancers to go on stage, you will line up the class and wait with them back stage for their entrance on stage. You are able to watch the dancers perform from the back-stage area.
- After the class is finished on stage, bring the class back to their assigned seats in the cafeteria. If there is a dancer who is in another class, the parent should come to you to change their child. The dancer will then need to be delivered by the parent to their next class which will be seated in the auditorium (if intermission is between the dances that would be the best time for the parent to change the dancer). There are helpers in the cafeteria ready to show you where the class is seated.
- If a dancer needs to go to the bathroom, ask another room mom or a staff member to watch the class while you’re gone. Please let the dancers know what you are doing, younger classes might want to go all together.
- If a parent takes their child from you at anytime, that relieves you of the responsibility for that child. Please have them sign their dancer out when the child is picked up.
- At the end of the show the class will line up for curtain call. When the class is on stage for curtain call, you will wait backstage and meet the class as they exit. Please take the dancers back to the cafeteria and wait with the class until all parents pick up their dancers.
- Classes are to stay in the cafeteria during the duration of the recital unless they are changing costumes, having a bathroom break, or waiting to perform.

THANK YOU SO MUCH FOR VOLUNTEERING TO BE A ROOM MOM.
YOU ARE A VITAL ROLE IN THE SUCCESS OF THE RECITAL!