



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**COMMISSIONER ORIENTATION MINUTES**  
**April 16, 2019**  
Cole Administration Center  
101 W. Illinois Avenue, Aurora  
8:00 a.m. – 12:00 p.m.

**1. Call to Order**

President Anderson called the meeting to order at 8:00am.

**2. Pledge of Allegiance**

President Anderson led the recitation of the Pledge of Allegiance.

**3. Welcome**

The Board Secretary took attendance by roll call and the following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler and President Chuck Anderson. Absent: Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, and Holly Scholz. A quorum was not present, and no action items were presented or acted upon. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Commissioners Elect Al Broholm and Mavis Bates, Department Directors and guests.

Director Pilmer welcomed the Commissioners and Commissioners Elect and gave a brief overview of the agenda and order of the meeting.

**4. Introduction of Legal Counsel**

- a. Robert's Rules of Order**
- b. Operational Procedures**
- c. Open Meetings Act**
- d. Ethics Policy**

Director Pilmer introduced Attorney Gerald Hodge before they discussed and explained Robert's Rules of Order, the Operational Procedures for the Fox Valley Park District, the Open Meetings Act and associated requirements, and the District Ethics Policy. There was discussion and an opportunity for questions and answers from the Commissioners Elect.

## **5. Departmental Presentations**

Diana Erickson introduced Dave Phillips and Anthony Miceli from Speer Financial, Inc. who presented an overview of the various financing options available to the District.

The meeting was suspended a 9:47am for a break and reconvened at 10:05am.

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|---|-----------------------|
| <b>a. Finance and Administration</b>    | <b>Diana Erickson</b> |
| <b>b. Information Technology</b>        | <b>Jon Michael</b>    |
| <b>c. Marketing and Communications</b>  | <b>Dan Leahy</b>      |
| <b>d. Operations</b>                    | <b>John Kramer</b>    |
| <b>e. Planning, Research and Grants</b> | <b>Jeff Palmquist</b> |
| <b>f. Police and Public Safety</b>      | <b>Dave Summer</b>    |
| <b>g. Recreation</b>                    | <b>Jaime Ijams</b>    |

Upon reconvening, each Department Director gave a detailed overview describing the scope of their respective departments.

## **6. Adjourn**

President Anderson adjourned the meeting at 12:26pm. Director Pilmer invited Commissioners Elect Broholm and Bates to remain to go over the remaining agenda items in an informal discussion.

## **7. Board of Commissioner Overview**

- a. Board Meeting Agendas & Minutes**
- b. IAPD, IPRA, NPRA**
- c. Partnerships and Community Events**
- d. Conventions and Seminars**
- e. Annual Board Workshop**
- f. Executive Director Communications**

Respectfully submitted by:

Kim Nooncaster  
Board Secretary