



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
March 11, 2019 6:00 PM
Prisco Community Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:02pm.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Board of Commissioners of the Fox Valley Park District were present: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Cynthia Penne arrived at 6:04pm, after roll call was taken. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors, Administrative Staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Mary Anne Cummings motioned to approve the consent agenda as presented. Seconded by Holly Scholz. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

5.1 Approve the Open Session meeting minutes of February 11, 2019.

5.2 Approve payables for the period ending February 28, 2019 in the amount of \$1,061,754.61.

5.3 Approve the statement of estimated revenues and expenses for period ending January 31, 2019.

5.4 Approve Department Directors and other reports.

5.5 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.

5.6 Approve the purchase of two hot water tanks from ILLCO Incorporated in the not-to-exceed amount of \$22,700.

5.7 Approve a three-year contract with Spring-Green for Turf Care Services.

5.8 Approve repairs in the not-to-exceed amount of \$40,000 for the Blackberry Farm railroad track improvements to Crafton Railroad Company.

5.9 Approve the 2019 Plant Protectants bid pricing to Harrell's, Martenson Turf, and National Seed in the aggregate not-to-exceed amount of \$125,836.95.

5.10 Approve revision of Policy 6.03 Attendance at Conferences, Seminars and Other Training.

5.11 Approve a three-year agreement with Service Sanitation, Inc. for Portable Restroom Services.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Leah Hayes, FVPD Riptides

A proclamation recognizing the sportsmanship and achievements of Riptides swimmer, Leah Hayes was read by Director Pilmer and presented by Director Pilmer and President Anderson to Leah in declaration of March 11, 2019 as Leah Hayes Day.

7.0 PUBLIC COMMENT

Aurora Alderman Mike Saville spoke about his relationship with the FVPD and presented a check to the Commissioners in the amount of \$20,744 for the construction of a shelter at Palace Street Park.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Executive Director Jim Pilmer reported on and invited the Commissioners to attend the following events:

- The Fox Valley Park District will hold a job fair on March 23, 2019 at Prisco Community Center.
- The Conservation Foundation Earth Day Benefit Dinner will be held on April 25, 2019.
- The IAPD Legislative Conference will be held on May 1, 2019 in Springfield.
- Community-Wide Service Day, partnership with FVPD, Fox Metro, Kiwanis and several other agencies will be held on April 13, 2019.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approve Resolution 19-009 authorizing the negotiation, execution and delivery of Governmental Lease-Purchase Agreement No. 008-0714994-304 in the not-to-exceed amount of \$158,450 to TCF Equipment Finance for the purchase of Districtwide Cleaning Equipment.

John Kramer recommended approval of the resolution and agreement for the purchase of cleaning equipment. Matt Hicks, Jr. made a motion to approve, seconded by Jerry Butler. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners unanimously approved the resolution and agreement.

11.2 Approve the proposal from WBK Engineering for Phase 1 engineering services for the Prairie Path Resurfacing and Widening Project in an amount not to exceed \$86,347.

Jeff Palmquist recommended approval of the proposal for engineering services. Cynthia Penne motioned to approve, seconded by Holly Scholz. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners unanimously approved the proposal.

12.0 CLOSED SESSION

President Anderson asked the Board Secretary to read into the record the reasons for convening into closed session, including one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of

property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions. Theodia Gillespie made a motion to adjourn open session and move into closed session, seconded by Mary Anne Cummings. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners unanimously agreed to move into closed session at 6:24pm.

13.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 7:45pm.

Mary Anne Cummings made a motion to approve the closed session minutes from February 11, 2019, seconded by Holly Scholz. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners unanimously approved the minutes.

13.1 President's Comments

None presented.

14.0 ADJOURNMENT

Cynthia Penne made a motion to adjourn, seconded by Holly Scholz. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners unanimously agreed to adjourn at 7:45pm.

Respectfully submitted by:

*Kim Nooncaster
Board Secretary*