



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**MEETING MINUTES**  
**February 11, 2019 6:00 PM**  
Prisco Community Center  
150 W. Illinois Avenue, Aurora

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 6:00pm.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Anderson led in the recitation of the Pledge of Allegiance.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. A quorum was present. Cynthia Penne arrived at 6:09pm after roll call was taken. Mary Anne Cummings was excused absent. Also present, Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors, staff and guests.

**4.0 ADDENDA TO THE AGENDA**

None presented.

**5.0 CONSENT AGENDA**

Matt Hicks, Jr. made a motion to approve the consent agenda as presented, seconded by Theodia Gillespie. Roll call voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the consent agenda was approved.

**5.1 Approve the Open Session meeting minutes of January 14, 2019.**

**5.2 Approve payables for the period ending January 31, 2019 in the amount of \$1,356,227.22.**

**5.3 Approve the statement of estimated revenues and expenses for period ending December 31, 2018.**

**5.4 Approve Department Directors and other reports.**

**5.5 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**

**5.6 Ratify the change order in the amount of \$3,380.00 from Pandecon, Inc. for electrical repair and additional excavation work for the Blackberry Farm event pavilion.**

**5.7 Approve the 2019 Lake Management Contract with Terrapin Aquatic Management in the not-to-exceed amount of \$25,000.00.**

**5.8 Approval to allow staff to enter into a 5-year contract with Miner Electronics Corp. in the 2019 not-to-exceed amount of \$9,580.00 with monthly equipment payments of \$9,850.00 for the contract term.**

**6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

None presented.

**7.0 PUBLIC COMMENT - For matters not on the agenda.**

None presented.

## **8.0 ATTORNEY BUSINESS**

None presented.

## **9.0 EXECUTIVE DIRECTOR BUSINESS**

### **9.1 Executive Director's Report**

Director Pilmer reported on the following:

- The Finance Department generated 1,132 W-2s and 125 1099s for 2018.
- Sikich auditors are at the Cole Center this week and next to conduct the annual field audit.
- Park shelter rentals began on February 1-the rental and registration system has been streamlined and once a rental has been secured, it is handed off to Operations for facilitation.
- Director Pilmer attended the Kane County Chief of Police Association meeting to commemorate Chief Summer's final meeting as President.
- 1,740 students participated each week in one of 29 after school programs offered in 19 schools in a partnership between FVPD and CIS.
- February is Black History Month. The African-American Heritage Advisory Board is honoring District employee Larry Shepard with the Lifetime Achievement Award at their 15<sup>th</sup> annual dinner on February 22.
- Jon Michael gave an update on the District's IT projects.
- Jaime Ijams gave an update on the MVP Sports program, Track, and the bookings at Stuart Sports Complex.

## **10.0 CONTINUED BUSINESS**

None presented.

## **11.0 NEW BUSINESS**

### **11.1 Approve the Resolution authorizing the annexation of Fox Valley Park District property into the corporate limits of the Village of North Aurora.**

Jeff Palmquist recommended approval of the resolution to allow District staff to seek annexation of Lippold Park and adjacent islands into the Village of North Aurora. Theodia Gillespie made a motion to approve, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

### **11.2 Approve the Resolution supporting the Fox River Water Trail Initiative.**

Jeff Palmquist recommended approval of the resolution to support pursuit of the designation of all or portions of the Fox River in Wisconsin and Illinois as a National Water Trail through the National Park Service's National Water Trail System. Holly Scholz made a motion to approve, seconded by Jerry Butler. Roll call voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

### **11.3 Approve the Resolution authorizing and directing the Fox Valley Park District's execution of the application to the 2019 Grand Victoria Riverboat Fund for improvements to "Coach" Wilbert Walters Park.**

Jeff Palmquist recommended approval of the resolution to pursue grant funding of Phase 1 of a "Wellness Walk," consisting of a portion of a new 1/3-mile looped asphalt walking path within Wilbert Walters Park. Jerry Butler made a motion to approve, seconded by Cynthia Penne. Roll call voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

**11.4 Approval of the Resolution to Release Closed Session Minutes and Destroy Audio Recordings of Closed Session Minutes.**

Attorney Hodge recommended approval of the resolution to release closed session minutes for the review period of May 2018 through December 2018, and the destruction of verbatim records no less than 18 months after the completion of the recorded meeting provided the minutes of such meeting are fully released to the public. Cynthia Penne made a motion to approve, seconded by Holly Scholz. Roll call voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the resolution was approved.

**11.5 Approval to award to R.C. Wegman Construction Company and Kluber Architects & Engineers in the not-to-exceed amount of \$250,000 for the Stuart Sports Complex North Restroom Building.**

John Kramer recommended approval to award the restroom project to the second lowest bidder after determination that the lowest bidder was not in compliance with the District's Responsible Bidder Ordinance. Matt Hicks, Jr. made a motion to approve, seconded by Holly Scholz. Roll call voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the project award was approved.

\*Before adjournment of open session, President Anderson thanked the Operations Department for their excellent work with snow and ice removal this winter. He had visited all three Community Centers and remarked on the outstanding condition of parking lots and sidewalks. Commissioner Butler agreed and also commended the Operations Staff.

**12.0 CLOSED SESSION**

President Anderson asked the Board Secretary to read into the record the reasons for convening into closed session, including one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions.

Theodia Gillespie made a motion to adjourn open session and move to closed session, seconded by Cynthia Penne. Roll call voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners adjourned open session at 6:28pm.

**13.0 RETURN TO OPEN SESSION**

The Board of Commissioners returned to open session at 7:13pm.

**13.1 Approve Closed Session minutes from October 13, 2018.**

Matt Hicks, Jr. made a motion to approve the closed session minutes from October 2018, seconded by Holly Scholz. Roll call voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the closed session minutes were approved.

**13.2 President's Comments**

\*See note after New Business Item 11.5.

**14.0 ADJOURNMENT**

Theodia Gillespie made a motion to adjourn, seconded by Cynthia Penne. Voice voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 7:15pm.

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Ms. Diana Erickson at (630-897-0516) promptly to allow the District to make reasonable accommodations.