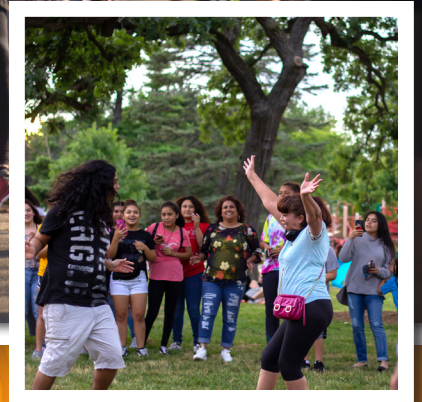


FOX VALLEY PARK DISTRICT



Special Event & Run/Walk Guide

Fox Valley
Park District
where fun begins 

RESERVATION OVERVIEW

FOX VALLEY PARK DISTRICT



About Special Events & Run/Walk Sites

Fox Valley Park District provides outdoor venues ideal for a variety of special events. The Waubonsie Lake Trail and Gilman Trail serve as scenic routes for hosting 5K runs, walk-a-thons, bike races and more. Groups are welcome to reserve any of our parks for gatherings of all sizes.

Gilman Trail

Run/walk events are permitted on the non-certified portion of the Fox Valley Park District Virgil Gilman Trail system on a first-come, first-served basis for use from 4:30 to 10:30 a.m. April to November with post-race festivities concluding no later than 11:30 a.m. The site includes use of the parking facilities at Blackberry Farm for event staging along with use of the non-certified course as outlined in the Gilman course map. The District limits the number of events scheduled at this location to no more than two per month in consideration of the general population using this site for recreational purposes.

Waubonsie Lake Trail

Run/walk events are permitted on a first-come, first-served basis for use from 4:30 to 10:30 a.m. April to November. The site includes use of the parking located at Charles E. Horscheit Park or Waubonsie Lake Park along with use of the certified course outlined in the Waubonsie Lake Trail map (certification code = IL-08075 JW). All activities on or near the Waubonsie Lake Trail must be concluded by 11:30 a.m. The District limits the number of these events scheduled at this location to no more than two per month in consideration of the general population using this site for recreational purposes.

Reservation Information

Permits are issued from April to November, seasonally. Applications may be submitted the first weekday in February to:

- Cole Center Administration Office, 101 W. Illinois Ave., Aurora
Monday through Friday, 8 a.m. to 5 p.m.

Proof of insurance including the Fox Valley Park District as additionally insured is required for the event.

All Fox Valley Park District rules and regulations must be adhered to during the event. Any special requests with regard to signage, advertisements, vendors, sponsors, etc., should be directed to the FVPD Cole Center Administration Reception Desk. The following additional services may be provided for your event for an additional cost. Please note that some services may be required for an event at the discretion of Fox Valley Park District Management.



Fees & Services

Run/Walk Basic Fees				
Group Type	Resident	Non-Resident	Refundable Deposit	Total Cost
Individual / Organization	\$120	\$300	\$100	
Public Agency / School / Non-profit Agency	\$90	\$225	Waived with 501(c)(3) form	
Additional Required Services				
	Cost		Total Cost	
Gilman Trail				
Pre- and post-race event area, Blackberry Farm parking lot, after-hours staffing	\$35 per hour			
Portable restroom units placed on FVPD property by authorized vendor	Call Cole Center for current vendor information			
Security provided by Fox Valley Park District 200 to 299 attendees = 1 security personnel per hour for entire event 300+ attendees = To be determined by Fox Valley Park District	\$35 per hour per security personnel			
Waubonsie Lake Trail				
Pre- and post-race event area at shelter, restroom and parking	\$110(R) / \$130(N)			
Pre- and post-race event area at shelter, restroom and parking for Public Agency/School/Non-Profit Agency with 501c3	\$110(R) / \$130(N)			
Other Fees*				
Shelter Rental Rate	\$110(R) / \$130(N)			
Shelter Rental for Public Agency/School/Non-Profit Agency with 501c3	\$110(R) / \$130(N)			
Security contracted or provided by Fox Valley Park District 200 to 299 attendees = 1 security personnel per hour for entire event 300+ attendees = To be determined by Fox Valley Park District	\$35 per hour per security personnel			
<i>*Fees vary and may apply depending on location and event</i>				
Total Fees				\$



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101 W. Illinois Ave., Aurora, IL 60506

630-897-0516

foxvalleyparkdistrict.org