



**FOX VALLEY PARK DISTRICT  
BOARD OF COMMISSIONERS**  
Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois

**OPEN SESSION MEETING MINUTES**

**October 13, 2018**

**10:30AM or immediately following the conclusion of the 9:00AM Budget Workshop**

Prisco Community Center  
150 W. Illinois Avenue, Aurora

**1.0 CALL MEETING TO ORDER**

President Anderson called the meeting to order at 10:03am.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

President Anderson let the Pledge of Allegiance at the 9:00am Budget Workshop.

**3.0 ROLL CALL**

President Anderson directed the Board Secretary to take attendance by Roll Call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Excused absent: Theodia Gillespie. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors, staff, Beacon News Reporter Steve Lord, and guests.

**4.0 ADDENDA TO THE AGENDA**

None presented.

**5.0 CONSENT AGENDA**

The Board Secretary read the Consent Agenda items into the record. Cynthia Penne motioned to approve, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Consent Agenda was approved.

**5.1 Approve the Open Session meeting minutes of September 10, 2018.**

**5.2 Approve payables for the period ending September 30, 2018 in the amount of \$ 3,021,503.72.**

**5.3 Approve the statement of estimated revenues and expenses for period ending August 31, 2018.**

**5.4 Approve Department Directors and other reports.**

**5.5 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**

**5.6 Approve 2019 Board of Commissioners meeting schedule.**

**5.7 Approve 2019 Employee Holiday schedule.**

**5.8 Approve revisions to the Responsible Bidder Ordinance 18-487.**

**5.9 Approve the Change Order from Wilkinson, Excavating, Inc. in the amount of \$26,000 for the installation of a metal shelter at Palace Street Park, subject to 100% cost reimbursement to the Fox Valley Park District from 6<sup>th</sup> Ward grant funding.**

**5.10 Approve the purchase of the Palace Street Park shelter in the amount of \$20,744 through the Sourcewell joint purchasing cooperative, subject to 100% cost reimbursement to the Fox Valley Park District from 6<sup>th</sup> Ward grant funding.**

- 5.11 Approve the purchase and upfitting to Currie Motors of dump truck units 216 and 219 in the not-to-exceed amount of \$110,142.
- 5.12 Award the bid subject to compliance with the Responsible Bidder Ordinance, to Seal Tight Exteriors Inc. in the amount of \$72,550 amount for the Red Oak Nature Center Roof Replacement Project.
- 5.13 Award the bid subject to compliance with the Responsible Bidder Ordinance, to Copenhaver Construction Inc. in the amount of \$69,400 for the Virgil Gilman Nature Trail Pedestrian Bridge Deck Repairs.
- 5.14 Approve the contribution of \$50,000 from the FY2019 budget to the A+ Foundation for the development of a playground at Nancy Hill School.

## 6.0 PRESENTATIONS AND SPECIAL RECOGNITION

### 6.1 Welcome Lisa Santoria, Human Resources

Diana Erickson introduced Lisa Santoria, the Human Resources Manager for the District.

## 7.0 PUBLIC COMMENT - For matters not on the agenda. None presented.

## 8.0 ATTORNEY BUSINESS

- 8.1 Attorney Hodge reported that the tax objections from 2014 and prior from DuPage County have been withdrawn. There are others still pending.

## 9.0 EXECUTIVE DIRECTOR BUSINESS

### 9.1 Executive Director's Report

- Director Pilmer announced that the Fox Valley Park District received the GFOA's Budget Presentation Award, and congratulated Director Erickson and her staff on a job well done.
- Director Pilmer reported on extensive damage done in recent weeks by individuals on ATVs at Aurora Prairie. Director Kramer informed the board that the restoration will take several years. He also indicated that the area is hard to monitor and it is difficult to control unauthorized access.
- Director Pilmer informed the board about the District Diversity Committee and their mission to embed the concept of social equity into the culture of FVPD.
- President Anderson explained to the staff the Commissioners are very visible in the public and feel it is imperative to bring matters of importance from the community to Director Pilmer, whether a concern or a compliment. Director Pilmer can then take action or disseminate the information to the appropriate staff member so that all community concerns can be addressed.

## 10.0 CONTINUED BUSINESS None presented.

## 11.0 NEW BUSINESS

### 11.1 Authorization for the Senior Director of Finance & Administration to develop and post the 2019 Tentative Budget & Appropriation Ordinance.

Diana Erickson recommended authorization for the development and posting of the 2019 Tentative Budget and Appropriation Ordinance. Cynthia Penne motioned, MaryAnne Cummings seconded. Roll call voting Aye: Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the authorization was approved.

**11.2 Approve revised Diamond and Field Rental Fees for 2019.**

Jaime Ijams recommended approval of the revised baseball diamond and field rental fees for 2019. MaryAnne Cummings motioned, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the revised rates were approved.

**12.0 CLOSED SESSION**

President Anderson directed the Board Secretary to read into the record the reasons for moving into closed session, including the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions.

Cynthia Penne motioned to convene into closed session, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the motion was approved, and the Board of Commissioners moved into closed session at 10:36am.

**13.0 RETURN TO OPEN SESSION**

The Board of Commissioners returned to open session at 11:58am. Cynthia Penne did not return to open session.

**13.1 Approve Executive Director’s compensation for the contract period November 1, 2018 through October 31, 2019.**

President Anderson presented Director Pilmer’s self-evaluation for the current contract period and his compensation for the upcoming contract period. MaryAnne Cummings motioned, Matt Hicks, Jr., seconded. Roll call voting Aye: Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Executive Director’s compensation was approved.

**13.2 Approve Closed Session Minutes from September 10, 2018.**

MaryAnne Cummings made a motion to approve the September 10, 2018 closed session minutes, Holly Scholz seconded. Voice voting Aye: Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the minutes were approved.

**13.3 President’s Comments.**

President Anderson offered assistance to any of the candidates for Commissioner in the April 2019 election. Attorney Hodge mentioned that he spoke with Jason Anselment of IAPD and that together they would work on a legislative change to the language of the election statute as it relates to candidate petition signature requirements in the future.

**14.0 ADJOURNMENT**

MaryAnne Cummings motioned to adjourn, Holly Scholz seconded. Voice voting Aye: Jerry Butler, MaryAnne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion was approved, and the Board of Commissioners meeting was adjourned at 12:10pm.

*Respectfully submitted by:  
Kim Nooncaster  
Board Secretary*

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. Michael Pieroni at (630-897-0516) promptly to allow the District to make reasonable accommodations.