



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
November 19, 2018 6:00 PM
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.

1.0 CALL MEETING TO ORDER

President Anderson called the meeting of the Fox Valley Park District Board of Commissioners to order at 6:01pm.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., and President Chuck Anderson. Excused absent: Cynthia Penne. Holly Scholz joined the meeting at 6:06pm after roll call was taken.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Jerry Butler motioned to approve the Consent Agenda, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., and President Chuck Anderson. Voting Nay: none, and the Consent Agenda was approved.

5.1 Approve the Budget Workshop minutes of October 13, 2018.

5.2 Approve the Open Session meeting minutes of October 13, 2018.

5.3 Approve payables for the period ending October 31, 2018 in the amount of \$8,027,025.77.

5.4 Approve the statement of estimated revenues and expenses for period ending September 30, 2018.

5.5 Approve Department Directors and other reports.

5.6 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.

5.7 Approve Executive Director Jim Pilmer as Delegate representing Fox Valley Park District, and Jeff Palmquist as 1st Alternate, to the Annual Business Meeting of the Illinois Association of Park Districts Conference on January 24 through 26, 2019.

5.8 Ratify the third amendment to the license agreement between Fox Valley Park District, Billy Casper Golf, LLC and Orchard Valley Golf, Inc.

5.9 Ratify the office lease agreement between Fox Valley Park District, Vaughan Athletic Center and Impact Sports Rehab and Chiropractic.

5.10 Approve the acceptance of the 2.66-acre Lot 173 in The Plaza on New York subdivision as an addition to the existing neighborhood park.

- 5.11 Approve a design engineering services contract to Cordogan Clark & Associates in the amount of \$58,000.00 for FY 2018/19 Districtwide HVAC improvements.**
- 5.12 Approve temporary staff expenditures to Hipp Temporary Skills in the not-to-exceed amount of \$30,000.00 for FY's 2018 and 2019.**
- 5.13 Approve the design build proposal in the amount of \$39,305.00 submitted by CTS Fire and Safety for an electronic conducive fire suppression system for the Cole Center server room.**

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT

Tim Neuenkirchen of Aurora, IL spoke to the Board of Commissioners about his ideas for the “Bountiful Project”. Tom Boatright of Aurora, IL spoke to the Board of Commissioners about his thoughts on the Aurora Flyers and use of the Vaughan Athletic Center.

Joe Morrow of Aurora, IL spoke to the Board of Commissioners about his recommendations on portable toilet servicing during athletic tournaments.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director’s Report

Director Pilmer reported on the following:

- Congratulations to Diana Erickson, Senior Director of Finance and Administration; Jen Paprocki, Assistant Director of Finance; John Goll, Staff Accounting Manager and the entire Finance Department for receiving the trifecta of financial accounting awards from the Government Finance Officers Association. The three awards were given to the District in recognition of outstanding financial reporting for the District’s Comprehensive Annual Financial Report, the Popular Annual Financial Report, as well as the Distinguished Budget Award.
- Mary Anne Cummings reported on the Aquatics Study Committee tour that took place on November 5. She commented that it was useful to see other facilities, the amenities they offered, and how they are managed.
- Dan Leahy, Director of Marketing and Communications reported on the latest marketing efforts, including a streamlined Winter Activity Guide which represents a \$15,000 savings to the District, interactive features, and more content in Spanish. He also reported on marketing dashboards that track how we reach our constituents as well as activity and usage of District programming.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approval of the Combined Budget and Appropriation Ordinance 18-486 of the Fox Valley Park District for the Fiscal Year beginning January 1, 2019 and ending December 31, 2019 in the amount of \$45,281,781.

Diana Erickson recommended approval of Ordinance 18-486. Jerry Butler motioned, Holly Scholz seconded. Theodia Gillespie commented that she had reservations about approving a tax increase. She asked how the District can best finance our facilities without passing on any new taxes to District residents. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: Theodia Gillespie, and the Budget and Appropriation Ordinance was approved.

- 11.2 Approval of 2019 Financial Year Budget and the 2019 Budget documents in the amount of \$41,665,691.**
Diana Erickson recommended approval of the 2019 budget. Jerry Butler motioned to approve, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: Theodia Gillespie, and the Budget was approved.
- 11.3 Approval of the 2017 Tax Levy Ordinance No. 18-488 in the amount of \$23,615,925.**
Diana Erickson recommended approval of Ordinance 18-488. Mary Anne Cummings motioned to approve, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: Theodia Gillespie, and the Tax Levy Ordinance was approved.
- 11.4 Approval of the 2019 Health Insurance Renewal.**
Diana Erickson recommended approval of the District's health insurance renewal. Matt Hicks, Jr. motioned to approve, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the 2019 health insurance renewal was approved.
- 11.5 Approval of the proposed facility rental rates and online convenience fees.**
Jaime Ijams recommended approval of the facility rental rates and online fees. Jerry Butler motioned to approve, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the rental rates and fees were approved.
- 11.6 Approval of the selection of WBK Engineering, LLC as the preferred consultant for the ITEP/Prairie Path Phase 1 and 2 engineering work and direct staff to negotiate an engineering services contract according to IDOT procedures.**
Jeff Palmquist recommended approval of the ITEP/Prairie Path engineering consultant and services. Mary Anne Cummings motioned to approve, Matt Hicks, Jr., seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the ITEP/Prairie Path engineering work and services contract was approved.
- 11.7 Ratification of emergency purchases in the amount of \$60,000.00 for the Cole Administration Gas Pump Replacement.**
John Kramer recommended ratification of the gas pump replacement purchases. Jerry Butler made a motion to ratify, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the purchases were ratified.
- 11.8 Ratification of emergency purchases in the amount of \$100,000.00 for Splash Country Water Park Repairs.**
John Kramer recommended ratification of the Splash Country Water Park repairs. Jerry Butler made a motion to ratify, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the purchases were ratified.
- 11.9 Approval of the 5-year proposal in the amount of \$175,654.70 submitted by Alarm Detection Systems for Surveillance upgrades, installation and maintenance at Fox Valley Park District facilities.**
Jon Michael recommended approval of the proposal from Alarm Detection Systems. Holly Scholz made a motion to approve, Jerry Butler seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings,

Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the proposal was approved.

12.0 CLOSED SESSION

The Board of Commissioners did not convene into closed session.

13.0 RETURN TO OPEN SESSION

13.1 Approval of Closed Session Minutes from October 13, 2018.

Mary Anne Cummings made a motion to approve the closed session minutes from October 13, 2018, seconded by Matt Hicks, Jr. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the minutes were approved.

13.2 President's Comments.

President Anderson wished everyone a Happy Thanksgiving. Jerry Butler commented on and thanked the District staff for their dedicated hard work and expertise.

14.0 ADJOURNMENT

Jerry Butler made a motion to adjourn, seconded by Mary Anne Cummings. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the meeting was adjourned at 7:11pm.

Respectfully submitted by:

*Kim Nooncaster
Board Secretary*