



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING AGENDA
November 20, 2017
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.

1.0 CALL MEETING TO ORDER

President Anderson called the meeting of the Fox Valley Park District Board of Commissioners to order at 6:00p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Mary Anne Cummings was present via telephone. Also present: Executive Director Jim Pilmer, Attorney Pat Kinnally, Department Directors, administrative staff, and guests. A motion to allow Mary Anne Cummings to attend and participate in the meeting via telephone was made by Cynthia Penne, seconded by Holly Scholz. Roll call voting Aye: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the motion was approved.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Motion to approve the Consent Agenda was made by Matt Hicks, Jr., seconded by Cynthia Penne. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the Consent Agenda.

- 5.1** Approve the Open Session meeting minutes of October 16, 2017.
- 5.2** Approve the General Obligation Limited Tax Park Bonds Public Hearing Minutes of October 16, 2017.
- 5.3** Approve the Open Session meeting minutes of November 1, 2017.
- 5.4** Approve payables for period ending October 31, 2017 in the amount of \$8,202,647.93.
- 5.5** Approve statement of estimated revenues and expenses for period ending September 30, 2017.
- 5.6** Approve Executive Director, Department Heads and other reports.
- 5.7** Approve capital projects permitting fees and charges, cost summaries and project bid schedule report.
- 5.8** Approve a contract extension with Wild Goose Chase, Inc. for FY 2018 and an option for FY 2019.
- 5.9** Approve the electrical contractor maintenance and repair list as presented
- 5.10** Approve the rejection of bids for the Cole Yard Improvements.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 GFOA-Certificate of Achievement for Excellence in Financial Reporting

The Fox Valley Park District recently received the Certificate of Excellence in Financial Reporting from the Government Finance Officers Association. This certificate is awarded to less than 1% of Park Districts in the nation. The Fox Valley Park District has received this recognition nineteen times. Director Erickson recognized Assistant Director of Finance, Jennifer Paprocki and District Accountant, John Goll for their dedication and hard work for the District which made this year's GFOA accolade possible.

6.2 Master Plan Update Summary

Steve Collins along with two associates from Wight and Company presented an update to the Fox Valley Park District's master plan which included an assessment of District assets.

7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on the following:

- Theodia Gillespie was presented with an award recognizing her ten years of service as a Trustee of the Fox Valley Park District.
- Matt Hicks, Jr. was recognized by his alma mater, Northern Illinois University for the many records set by him during his tenure on the Huskies Men's Basketball team.
- Golfview Park meetings continue with the many jurisdictions involved to discuss storm water issues.
- Fox Valley Special Resource Fair was held on October 14, 2017.
- Children's Halloween festivities held at Wilbert Walters Park. Director Pilmer with others, served food and treats to 200 children on October 31, 2017.
- Director Pilmer served as Principal for a Day at McCleery School which gave insight as to how the FVPD can blend services with the schools, CIS, and beyond. He will also be participating in School District 204's information series.
- Board Brief items of note:
 - Monarch project follow up from February 2016
 - Marketing and Communications department will present a Power Point presentation prior to future board meetings to showcase recent district activities.
 - Marketing and Communications department is also promoting the Foundation's Giving Tuesday campaign, set for November 28, 2017.
- No Fee November brought 50 new fitness members to the FVPD during the month.
- Blackberry Farm will be hosting the Holiday Express during the first three weekends in December. Commissioners are encouraged to visit and observe the park in operation as a tourism destination.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

- 11.1 Approve Ordinance 17-477 providing for the issue of approximately \$3,000,000 General Obligation Limited Tax Park Bonds, Series 2017, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the**

payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Diana Erickson recommended approval of the ordinance for the issue of the General Obligation Limited Park Bond. Jerry Butler motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: Theodia Gillespie. Motion carried and the Board of Commissioners approved the ordinance.

11.2 Approve the revised Personnel Policy #6.06 Use of Park District Facilities and Programs.

Diana Erickson recommended approval of the personnel policy revision. Cynthia Penne motioned, Theodia Gillespie seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the policy.

11.3 Approve the Resolution authorizing and directing the Fox Valley Park District's execution of the application to the Illinois Department of Transportation Enhancement Program for a grant for improvements to the Illinois Prairie Path-Aurora Branch.

Jeff Palmquist recommended approval of the resolution authorizing and directing grant application. Cynthia Penne motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the resolution.

11.4 Approve the Intergovernmental Agreement for Temporary Construction Access between the Fox Valley Park District and the City of Aurora for the construction of the RiverEdge Park pedestrian bridge.

Jeff Palmquist recommended approval of the intergovernmental agreement. Cynthia Penne motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the agreement.

11.5 Approve the bid in the amount of \$88,800 submitted by R.C. Wegman, Inc. for the Copley 1 Park restroom remodeling work.

Jeff Palmquist recommended approval of the bid. Cynthia Penne motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the bid.

11.6 Approve the License Agreement between the Fox Valley Park District and Verizon Wireless for the installation and operation of a communications tower at the Eola Community Center subject to the City of Aurora grant of Special Use.

Jeff Palmquist recommended approval of the license agreement. Jerry Butler motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the agreement.

11.7 Approve the bid in the amount of \$326,096 submitted by LSC Communications for printing services for the 2018-2019 series of District Activity Guides.

Dan Leahy recommended approval of the bid in the not to exceed amount of \$350,000. Theodia Gillespie motioned, Cynthia Penned seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the bid.

11.8 Approve a design engineering services proposal for a 5-year pavement management plan to Baxter & Woodman Consulting Engineers, Inc. in the not-to-exceed amount of \$47,575.

John Kramer recommended approval of the proposal. Jerry Butler motioned, Theodia Gillespie seconded.

Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the proposal.

- 11.9 Approve a resolution and contract with Johnson Controls, Inc. to complete performance contracting energy based facility improvements totaling \$3,074,748.** John Kramer recommended approval of the resolution. Jerry Butler motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the resolution.

12.0 CLOSED SESSION

- 12.1** The subjects under consideration under the Open Meetings Act were read into the record by the Board Secretary. Cynthia Penne motioned to move to closed session, Theodia Gillespie seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the move in to closed session at 7:52p.m.

13.0 RETURN TO OPEN SESSION

Cynthia Penne motioned to return to open session, Theodia Gillespie seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the return to open session at 8:23p.m.

13.1 Approve Closed Session Minutes from October 16, 2017.

Matt Hicks, Jr. motioned to approve the minutes, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the minutes.

13.2 Approve Resolution to Release Closed Session Minutes and Destroy Audio Recordings of Closed Session Minutes.

Cynthia Penne motioned to approve the resolution, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the resolution.

13.3 President's Comments

President Anderson mentioned XSport Fitness and the potential effect it may have on membership at the Vaughan Activity Center. He also asked about the fee for senior citizens to walk on the track at VAC.

14.0 ADJOURNMENT

Cynthia Penne motioned to adjourn the open session, Matt Hicks, Jr. seconded. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the adjournment at 8:29p.m.

Respectfully submitted by:
Kim Nooncaster
Board Secretary