



**BOARD OF TRUSTEES**  
**REGULAR SESSION MEETING MINUTES**

Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois  
**September 10, 2012**  
**Prisco Community Center**  
**150 W. Illinois Avenue, Aurora, IL**  
**6:00p.m.**

**1.0 CALL TO ORDER**

Vice President Studebaker called the Board meeting to order at 6:00 p.m.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3.0 ROLL CALL**

The following members of the Board of Trustees were present: Dan Barreiro, Paul Greviskes, Nancy Hopp, Bill Thompson, Rachel Ossyra and Chris Studebaker. Excused: Theodia Gillespie. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.

**4.0 ADDENDA TO THE AGENDA – None presented.**

**5.0 CONSENT AGENDA**

Bill Thompson moved, Rachel Ossyra seconded, and the Board unanimously approved the Consent Agenda. Roll Call: Voting Aye: Dan Barreiro, Paul Greviskes, Nancy Hopp, Bill Thompson, Rachel Ossyra and Chris Studebaker. Voting Nay: None. Motion Carried.

**5.1** Approved the following Board meeting minutes:

- Minutes from July 9, 2012
- Minutes from August 13, 2012

**5.2** Approved the following payables:

- 7/1/12 – 7/31/12 in the amount of \$3,259,578.43.
- 8/1/12 – 8/31/12 in the amount of \$3,843,420.35.

**5.3** Approved the following statement of estimated revenues and expenses:

- For period ending 6/30/12.
- For period ending 7/31/12.

**5.4** Approved Executive Director, Department Heads and other reports.

**5.5** Approved Capital projects permitting fees and charges, cost summaries and project bid schedule report.

**5.6** Approved the consultant proposal for architectural services for the Prisco and Eola Community Centers Roof and HVAC replacement in the amount of \$35,200.

- 5.7 Approved the low bid from Flooring Connection Inc., in the amount of \$44,462.00 to purchase and install lockers in the women's locker room at the Eola Community Center.
- 5.8 Authorized the purchase of six (6) Precor EFX 885 Elliptical Fitness Cross-Trainers from Direct Fitness Solutions in the amount of \$40,740.35.
- 5.9 Awarded the bid in the amount of \$63,285.00 from Abbey Paving Company, Aurora, for asphalt paving work at Blackberry Farm.
- 5.10 Approved the Blackberry Farm pedestrian lighting bid from Aurora Wire and Fixture for Blackberry Farm in the amount of \$95,900.
- 5.11 Approved specific project descriptions and cost allocations related to use of Section 5-8 improvements for Fox Valley Park District projects for fiscal year 2012-13.
- 5.12 Approved the Memorandum of Understanding (MOU) with Aurora University.
- 5.13 Authorized R.C. Wegman, Construction Company to accept the bid of \$748,847 from Hardin Paving Services, Hillside, Illinois, for asphalt paving at the Stuart Sports Complex and to enter into a contract with Hardin Paving Services for such work.
- 5.14 Approved the selection of Bluestone Design Build Inc. to design, fabricate, and install lobby and wildlife exhibits at Red Oak Nature Center and authorize the execution of a contract for services in the amount not to exceed \$190,000.

## **6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

### **6.1 Resolution Celebrating the Conservation Foundation's 40th Anniversary**

The Board of Trustees unanimously approved the Resolution Celebrating the Conservation Foundation's 40<sup>th</sup> Anniversary and presented a framed Resolution to Conservation Foundation President/CEO Brook McDonald.

### **6.2 GFOA Certificate of Achievement for Excellence in Financial Reporting Award**

The Fox Valley Park District's Finance and Administration Department was awarded the Certificate of Achievement for Excellence in Financial Reporting Award by the Government Finance Officers Association of the United States and Canada for the 14<sup>th</sup> consecutive year.

**7.0 PUBLIC COMMENT** – None presented.

**8.0 ATTORNEY BUSINESS** – None presented.

## **9.0 EXECUTIVE DIRECTOR BUSINESS**

### **9.1 2013/14 Budget Development Guidelines and Timetable**

Executive Director McCaul presented a preliminary review and discussion of the 2013/14 Budget Development Guidelines and Timetable. To allow the Board more time to review these documents, this item will be presented once again at the October 15th, 2012 Board meeting for acceptance and approval.

## **9.2 2012 Tax Levy**

Executive Director McCaul discussed the development of the 2012 Tax Levy within the allowable parameters of the Property Tax Extension Limitation Law and under the requirements for a Truth in Taxation hearing. The Board of Trustees requested that staff present more detailed information in regards to the Tax Levy for further review and discussion at the October 15th, 2012 Board meeting.

## **10.0 CONTINUED BUSINESS – None presented.**

## **11.0 NEW BUSINESS**

### **11.1 Comprehensive Annual Report (Audit) year ending April 30, 2012**

Dan Barreiro moved, and Rachel Ossyra seconded and the Board of Trustees accepted the Comprehensive Annual Report (Audit) for the Fox Valley Park District year ending April 30, 2012. Roll Call: Voting Aye: Dan Barreiro, Paul Greviskes, Nancy Hopp, Bill Thompson, Rachel Ossyra and Chris Studebaker. Voting Nay: None. Motion Carried.

### **11.2 Aquatic Centers Audit for the period April 30, 2012**

Dan Barreiro moved, and Nancy Hopp seconded and the Board of Trustees accepted the Audit for the Aquatic Centers for the period April 30, 2012, contingent upon the Aquatic Administrative Board review and acceptance of same. Roll Call: Voting Aye: Dan Barreiro, Paul Greviskes, Nancy Hopp, Bill Thompson, Rachel Ossyra and Chris Studebaker. Voting Nay: None. Motion Carried.

### **11.3 Memorandum of Understanding with School District 129 for the 21<sup>st</sup> Century Grant**

Dan Barreiro moved, and Paul Greviskes seconded and the Board of Trustees approved the Memorandum of Understanding with School District 129 for the 21<sup>st</sup> Century Grant. Roll Call: Voting Aye: Dan Barreiro, Paul Greviskes, Nancy Hopp, Bill Thompson, Rachel Ossyra and Chris Studebaker. Voting Nay: None. Motion Carried.

## **12.0 CORRESPONDENCE AND ANNOUNCEMENTS**

1. Mayor Tom Weisner, City of Aurora  
Thank you to staff for hosting the Anna Li Pep Rally at the Eola Center.
2. Professor Rob Nelis, University of Illinois at Chicago  
Thank you to Jeff Palmquist for taking the time to lecture at a spring semester class.
3. GOLF Magazine Best in State Gold Courses  
Orchard Valley Golf Course ranks #6 in Best in the State.
4. Laura Anderson, Splash Country community resident  
Thanks to Eric Wilson and staff for wonderful family experience at Splash Country this summer.
5. Laura Stoney, Aurora Public Library Foundation  
Thank you for contribution

6. Lucy Smith, Uniting America  
Thank you for generous support
7. Cecelia Sanders, Sunnymere Senior Community Living  
Thank you for donation of gift cards
8. Theresa Shoemaker, Communities in Schools  
Thank you for donation and providing an arts and crafts area for children
9. Aurora East Educational Golf Committee  
Thanks for support of event
10. Fox Valley Park District in the News  
Various recent news article(s) concerning the District.

### **13.0 EXECUTIVE SESSION**

At 7:26 p.m. Rachel Ossyra moved, and Bill Thompson seconded and the Board approved to convene into Executive Session of the Fox Valley Park District Board of Trustees under Section 2 (c) (5) discussion of terms for an offer to acquire, or negotiations and strategy during the acquisition of specific parcels of real estate, or discussion of terms for the sale or lease of real estate; and Section 2 (c) (11) discussion of pending, or probable and imminent, litigation when an action against affecting , or on behalf of the District has been filed and is pending in a court or administrative tribunal; and Section 1 (c) (1) of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, dismissal, performance or personal status of employees, officers and legal counsel for the park district.  
(*Illinois Park District Law Handbook 6<sup>th</sup> Edition, 2010*)

### **14.0 RETURN TO REGULAR SESSION**

At 8:50 p.m. Trustee Thompson moved, Trustee Ossyra seconded and the Board unanimously approved to convene back into Regular Session. Roll Call: Voting Aye: Dan Barreiro, Paul Greviskes, Nancy Hopp, Bill Thompson, Rachel Ossyra and Chris Studebaker. Voting Nay: None. Motion Carried.

#### **14.1 Executive Session minutes from 7/9/12 and 8/13/12**

Paul Greviskes moved, Nancy Hopp seconded, and the Board of Trustees approved the Executive Session minutes from 7/9/12 and 8/13/12. Roll Call: Voting Aye: Dan Barreiro, Paul Greviskes, Nancy Hopp, Bill Thompson, Rachel Ossyra and Chris Studebaker. Voting Nay: None. Motion Carried.

### **15.0 ADJOURNMENT**

Bill Thompson moved, Paul Greviskes seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, Vice President Studebaker thereupon adjourned the meeting at 8:52 p.m.

*Respectfully Submitted By,  
Jazmin Villa  
Assistant Board Secretary*