



BOARD OF TRUSTEES
REGULAR SESSION MEETING MINUTES

Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois

April 9, 2012

Prisco Community Center
150 W. Illinois Avenue, Aurora, IL
6:00p.m.

1.0 CALL TO ORDER

President Gillespie called the board meeting to order at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.

4.0 ADDENDA TO THE AGENDA – None presented.

5.0 CONSENT AGENDA

Chris Studebaker moved, and Rachel Ossyra seconded, and the Board approved the Consent Agenda. Roll Call: Voting Aye: Dan Barreiro (Trustee Barreiro abstained from voting on consent agenda item 5.9) Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

5.1 Approved the regular session meeting minutes from 3/12/12.

5.2 Approved payables 3/1/12 – 3/30/12 in the amount of \$1,249,824.01.

5.3 Approved statement of estimated revenues and expenses for period ending 2/29/12.

5.4 Accepted Executive Director, Department Heads and other reports.

5.5 Accepted capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Approved the proposal from V3 Companies for natural area maintenance services and Cole Center natural area re-installation services and HLR for water treatment and buffer management services, not to exceed the total amount of \$146,000.

5.7 Approved the contracted mowing and maintenance bid from the TLC Group in the amount of \$39,824.40.

5.8 Approved a service contract with Wild Goose Chase, Inc. for goose abatement at ten locations at a cost of \$32,920.00.

- 5.9** Approved an Intergovernmental Agreement between the City of Aurora and the Fox Valley Park District regarding the Simmons Park Walking Path.
- 5.10** Approved the asphalt paving bid from Abbey Paving at Blackberry Farm in the amount of \$114,800.
- 5.11** Approved the supply of bulk fertilizer and herbicide bid from Conserv FS in the amount of \$46,077.70.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION – None presented.

7.0 PUBLIC COMMENT – None presented.

8.0 ATTORNEY BUSINESS– None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Guidelines for District-issued technology equipment and e-mail services

Director McCaul presented the preliminary guidelines for District-issued Technology Equipment and E-mail Services to the Board of Trustees. (Trustee Hopp noted one grammar change on page two of the document- to change “Trustee” to “Trustees”.) After Board review and discussion, Rachel Ossyra moved, Bill Thompson seconded and the Board approved the Guidelines for District-issued Technology Equipment and E-mail Services. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

10.0 CONTINUED BUSINESS – None presented.

*Lillian Perry of Aurora arrived at 6:10p.m.

11.1 NEW BUSINESS

11.1 Governmental Accounting Standards Board (GASB) 54 Fund Balance Classification Policy

Dan Barreiro moved, Chris Studebaker seconded, and the Board approved the implementation of the required Governmental Accounting Standards Board (GASB) 54 Fund Balance Classification Policy. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

11.2 Hay Group, Inc.

Bill Thompson moved, and Dan Barreiro seconded, and the Board approved the proposal in the amount of \$35,000 from Hay Group, Inc. for a comprehensive salary range study. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

11.3 R.C. Wegman, Construction Company

Nancy Hopp moved, Rachel Ossyra seconded and the Board authorized and accepted R.C. Wegman, Construction Company bids of:

- \$2,825,300 from G.A. Blocker Grading, Oswego, for earthwork, subject to Village of Montgomery engineering final approval;
- \$625,000 from S & K Excavating, Yorkville, for site utility work;

- \$552,242 from Don Bohr and Sons, Aurora, for concrete work;
 - \$952,418 from Barton Electric, Trenton, Illinois for electrical work; and,
 - \$348,145 from Complete Northern Illinois Fence, Cortland, for fencing;
- and authorize R.C. Wegman to enter into contracts with said contractors for the Stuart Sports Complex expansion. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

11.4 Vaughan Athletic Center playground and open space improvements

Chris Studebaker moved, Bill Thompson seconded, and the Board approved the base bid in the amount of \$488,000 and Alternate 1 of \$55,276 from Wilkinson Excavating, Somonauk, Illinois for the construction of the Vaughan Athletic Center playground and open space improvements. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

11.5 Nicor Gas

Rachel Ossyra moved, Dan Barreiro seconded, and the Board approved the Access Request Letter as an Amendment to the Access Agreement between Nicor Gas and the Fox Valley Park District. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

12.0 CORRESPONDENCE AND ANNOUNCEMENTS

1. Jan Nation, Post Completion Manager, Illinois Department of Natural Resources
Thank you for completing the “Post Completion Inspection Certification Report” for the Bike Path Grant Program.
2. Jan Nation, Post Completion Manager, Illinois Department of Natural Resources
Thank you for completing the “Post Completion Inspection Certification Report” for the Land & Water Conservation Fund Grant Program.
3. Fox Valley Park District in the News
Various recent news article(s) concerning the District.

13.0 EXECUTIVE SESSION

At 6:25 p.m. Nancy Hopp moved, Bill Thompson seconded, and the Board approved to convene into Executive Session of the Fox Valley Park District Board of Trustees under Section 2 (c) (5) discussion of terms for an offer to acquire, or negotiations and strategy during the acquisition of specific parcels of real estate, or discussion of terms for the sale or lease of real estate; and Section 2 (c) (11) discussion of pending, or probable and imminent, litigation when an action against affecting , or on behalf of the District has been filed and is pending in a court or administrative tribunal; and Section 1 (c) (1) of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, dismissal, performance or personal status of employees, officers and legal counsel for the park district. (*Illinois Park District Law Handbook 6th Edition, 2010*)

14.0 RETURN TO REGULAR SESSION

At 7:25 p.m. Chris Studebaker moved, Rachel Ossyra seconded and the Board unanimously approved adjourning from Executive Session and returning to Regular Session.

14.1 Executive Session Minutes

Nancy Hopp moved, Rachel Ossyra seconded and the Board unanimously approved the Executive Session minutes from 2/13/12 and 2/28/12. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

14.2 Compensation Modification

Dan Barriero moved, Paul Greviskes seconded, and the Board unanimously approved the Executive Director's compensation modification which has been posted on the District's website as legally required. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

14.3 Land Acquisition Ordinance

Nancy Hopp moved, Rachel Ossyra seconded, and the Board unanimously approved the ordinance for the acquisition of a 0.15 acre property at 225 Oakwood Drive in North Aurora in the amount of \$85,000 as part of the 2008 Open Space, Park and Recreation Investment (OSPRI) Plan. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Motion Carried.

14.4 Land Acquisition

Rachel Ossyra moved, Bill Thompson seconded, and the Board unanimously approved a contribution in the amount of \$37,000 for the 507 Grand Avenue property acquisition. Roll Call: Voting Aye: Nancy Hopp, Paul Greviskes, Rachel Ossyra, Bill Thompson, Chris Studebaker and Theodia Gillespie. Voting Nay: None. Abstained: Dan Barreiro. Motion Carried.

15.0 ADJOURNMENT

Bill Thompson moved, Chris Studebaker seconded, and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Theodia Gillespie thereupon adjourned the meeting at 7:30 p.m.

*Respectfully Submitted By,
Jazmin Villa
Assistant Board Secretary*