



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
June 12, 2017
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:00p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

The Board Secretary called attendance by roll call. The following members of the Board of Commissioners were present: Alex Alexandrou, Jerry Butler, Cynthia Penne, Holly Scholz, and President Chuck Anderson. Matt Hicks, Jr. was absent. Mary Anne Cummings arrived at 6:03p.m., after roll call was taken. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors, administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

The consent agenda was read into the record by the Board Secretary.

Motion to approve the Consent Agenda was made by Alex Alexandrou, seconded by Cynthia Penne. Roll call voting Aye: Alex Alexandrou (abstained from voting on Item 5.7), Jerry Butler, Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the consent agenda. Mary Anne Cummings abstained from voting on all Consent Agenda items.

5.1 Approve the Open Session meeting minutes of May 8, 2017.

5.2 Approve payables May 31, 2017 in the amount of \$1,593,860.43.

5.3 Approve statement of estimated revenues and expenses for period ending April 30, 2017.

5.4 Approve Executive Director, Department Heads and other reports.

5.5 Approve Capital projects, permitting fees and charges, cost summaries, and project bid schedule report.

5.6 Approval of a 5-year postage machine lease agreement with Pitney Bowes.

5.7 Approve the Intergovernmental Agreement between the City of Aurora and the Fox Valley Park District concerning a fireworks show and other programmed activities on Park District property on July 4, 2017-19.

5.8 Approve the list of tree maintenance contractors.

5.9 Approve an amendment to the professional service agreement with Kluber, Inc. for the Orchard Golf Course Valley Clubhouse HVAC Improvements in a total not-to-exceed contract amount of \$30,000.00.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Executive Director Pilmer delivered proclamations commemorating the retirement of Police Lieutenant Carolyn Stark and Chief of Police John Perkins.

6.2 Director Pilmer also shared with the Board of Commissioners a proclamation received from the Governor's Office in recognition of the District's commitment to Veterans.

7.0 PUBLIC COMMENT - For matters not on the agenda.
None presented.

8.0 ATTORNEY BUSINESS
None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

- 9.1** Director Pilmer reported on several events and topics of the Fox Valley Park District, including:
- Greenfest, held on June 10. Many FVPD staff members attended, including Community Outreach Manager, Debbie Smith.
 - The 56th Annual Mid-American Canoe and Kayak Race, held on June 4 was a great success due in part to the efforts of 46 FVPD staff volunteers.
 - Director Pilmer attended an NCAA Division 1 Golf Championship event at Rich Harvest Farms where he took a moment to discuss IDNR grant funding with Governor Rauner. Director Pilmer also noted that Mr. Jerry Rich is very impressed with the District's commitment to recreation services and sustainable practices for public property.
 - Director Pilmer discussed some recreation programs that are being run by District affiliates as cottage businesses at our facilities. The District is in support of these programs but they must be monitored for compliance with revenue sharing and local participation.
 - A Water Safety and Drowning Prevention press conference was held on June 7, bringing awareness to the need for accessibility to swim lessons for all.
 - Director Pilmer invited the Board of Commissioners to join him for a tour of Blackberry Farm or any other facility within the District, at their convenience.
 - Director Pilmer mentioned the following upcoming District events:
 - Special Board Meeting to be held July 17, 2017 to discuss future budgeting matters.
 - Groundbreaking ceremony for Blackhawk Park to be held June 13.
 - Golf for Kids Benefit Golf Outing, to be held on June 26. Director Pilmer mentioned there are many ways to participate or volunteer for the day. Last year's event raised \$42,000 which was used to support District programming for kids.
 - Director Pilmer shared that during the District's last pay period, 658 paychecks were issued and there are still 190 job openings, primarily for seasonal positions.

10.0 CONTINUED BUSINESS
None presented.

11.0 NEW BUSINESS

11.1 **Approve the Revision of the 2010 Fox Valley Special Recreation Association Amended and Restated Joint Agreement.**

Director Pilmer recommended approval of the revised FVSRA Joint Agreement. Cynthia Penne motioned, Mary Anne Cummings seconded. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the FVSRA Joint Agreement.

11.2 **Approve the 8-month 2016 Comprehensive Annual Finance Report ending December 31, 2016 for the Fox Valley Park District.**

Diana Erickson introduced Anthony Cervini, CPA of Sikich LLP. who gave an overview of the 8-month 2016 FVPD Comprehensive Annual Finance Report (CAFR) for the period ending December 31, 2016. Diana Erickson recommended approval of the FVPD CAFR. Alex Alexandrou motioned, Jerry Butler seconded. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried, and the Board of Commissioners unanimously approved the CAFR.

11.3 **Approve the Comprehensive Annual Financial Report for the 8-month Family Aquatic Centers, financial year ending December 31, 2016 contingent upon the Aquatic Administration Board review and acceptance of the same.**

Anthony Cervini, CPA of Sikich LLP. gave an overview of the 8-month 2016 Aquatics Comprehensive Annual Finance Report (CAFR) for the period ending December 31, 2016. Diana Erickson recommended approval of the Aquatics CAFR. Cynthia Penne motioned, Holly Scholz seconded. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Abstaining: Alex Alexandrou. Motion carried and the Board of Commissioners unanimously approved the Aquatics CAFR.

11.4 **Approve the Meadow Lake Park playground renovation concept plan.**

Jeff Palmquist recommended approval of the Meadow Lake Park playground concept plan. Jerry Butler motioned, Holly Scholz seconded. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the playground concept plan.

11.5 **Approve the Prevailing Wage Ordinance No. 17-473 pending further information from the Illinois Department of Labor.**

Diana Erickson recommended approval of Prevailing Wage Ordinance No. 17-473. Cynthia Penne motioned, Mary Anne Cummings seconded. Roll Call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the Ordinance.

11.6 **Approve the Santander Bank three (3) year lease of a Freightliner 38-passenger bus from Midwest Transit Equipment totaling \$98,652.**

John Kramer recommended the approval of the three year lease of a Freightliner 38-passenger bus. Cynthia Penne motioned, Mary Anne Cummings seconded. Roll Call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the lease.

11.7 Approve the lease purchase of twelve (12) propane powered Gravely zero-turn mowers from Don's Sharpening Centre totaling \$143,233, and the Resolution No. 008-0714994-300 authorizing the Government Lease-Purchase between the Fox Valley Park District and TCF Equipment Finance. John Kramer recommended the lease purchase of twelve propane powered Gravely zero-turn mowers and the resolution authorizing the lease purchase. Alex Alexandrou motioned, Jerry Butler seconded. Roll Call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the lease purchase and resolution.

12.0 CLOSED SESSION

12.1 The subjects under consideration under the Open Meetings Act were read into the record by the Board Secretary. Alex Alexandrou motioned, Holly Scholz seconded, and the Board of Commissioners unanimously approved to convene to closed session at 7:06p.m. Roll call voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried.

13.0 RETURN TO OPEN SESSION

A motion to return to Open Session at 7:56p.m. was made by Cynthia Penne, seconded by Mary Anne Cummings. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Alex Alexandrou abstained. Motion carried and the Board of Commissioners unanimously approved the return to Open Session.

13.1 Approve Closed Session Minutes from May 8, 2017.

Cynthia Penne made a motion to approve the Closed Session minutes from May 8, 2017, Alex Alexandrou seconded. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioner unanimously approved the Closed Session minutes.

13.2 President's Comments

President Anderson made committee appointments among the Commissioners as follows:

Insurance Committee: Commissioners Butler and Alexandrou.

Finance Committee: Commissioners Scholz and Penne.

Aquatics Board: Commissioner Cummings.

Fox Valley Park Foundation Board: Commissioners Hicks and Alexandrou.

President Anderson and Director Pilmer will serve as ex-officio members on all boards and committees.

14.0 ADJOURNMENT

President Chuck Anderson motioned to adjourn the Open Session, Mary Anne Cummings seconded. Voice voting Aye: Alex Alexandrou, Jerry Butler, Mary Anne Cummings, Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioner unanimously approved to adjourn the meeting at 8:06p.m.

Respectfully Submitted by:

Kim Nooncaster

Board Secretary

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. John Bier (630-897-0516) promptly to allow the District to make reasonable accommodations.