

**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
MEETING MINUTES
July 16, 2018 6:00 PM
Prisco Community Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:00pm.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Holly Scholz, and President Chuck Anderson. Matt Hicks, Jr. joined the meeting at 6:03pm. Cynthia Penne was excused absent. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors, staff and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Mary Anne Cummings made a motion to approve the Consent Agenda as presented, seconded by Theodia Gillespie. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Holly Scholz, and President Chuck Anderson. Voting Nay: none and the Consent Agenda was approved.

- 5.1** Approve the Insurance Committee meeting minutes of June 11, 2018.
- 5.2** Approve the Open Session meeting minutes of June 11, 2018.
- 5.3** Approve payables for the period ending June 30, 2018 in the amount of \$ 2,455,531.60.
- 5.4** Approve the statement of estimated revenues and expenses for period ending May 31, 2018.
- 5.5** Approve Department Directors and other reports.
- 5.6** Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.
- 5.7** Approve the purchase of playground equipment for the park on Palace Street in the amount of \$50,754.75 through the U.S. Communities Government Purchasing Alliance program.
- 5.8** Approve the bid submitted by Direct Fitness Solutions for (3) Precor ellipticals in the amount of \$21,300.00, and the bid from Midwest Commercial Fitness for the purchase of (3) Cybex ellipticals in the amount of \$22,110.00 for the Vaughan Athletic Center.
- 5.9** Reject the bids for the Canterbury Park playground replacement parts installation work.
- 5.10** Approve the quote submitted by Matrix for the purchase of additional fitness equipment and accessories to outfit the two group exercise rooms at the Prisco Community Center in the amount of \$ 14,747.68.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.

Joan Solms of Aurora, IL spoke about the Pride Parade held by the City of Aurora on June 17, 2018.

Edward Ambre of Aurora, IL spoke about the possibility of callisthenic parks with FVPD.

8.0 ATTORNEY BUSINESS

- 8.1** Attorney Hodge presented the memo and attached written procedure from Jeff Palmquist regarding adoption of the Qualification Based Selection procedure for the procurement of engineering and design related services in the amount of \$25,000 or greater which shall be paid by Federal funds. Theodia Gillespie motioned to approve, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the QBS adoption was approved.

9.0 EXECUTIVE DIRECTOR BUSINESS**9.1 Executive Director's Report**

Director Pilmer reported on the following:

- The Summer Stage production of The Little Mermaid was held last weekend. Talented actors of all ages performed in the wonderful show.
- The Prisco re-opening is scheduled for July 30 with a ribbon cutting to be held during the week of September 3, 2018.
- The upcoming Budget Workshop will be held on July 30 and will include updates from the Department Directors.
- Four art pieces were installed at Blackhawk Park in the last two weeks, it is a wonderful display and there has been great feedback from the community.
- Golf for Kids was a success this year, final numbers are not yet available but the estimate of funds raised is \$62,000.
- John Kramer introduced Jim Schmidt, West Maintenance Supervisor who spoke about the two honeybee colonies within the District. Jim Schmidt presented the Commissioners with natural honey collected from the five beehives.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS**11.1 Approve the execution of the Vonage Business 60-month Agreement in the amount 'not to exceed' \$210,000, for a hosted District-wide phone system solution.**

Jon Michael recommended approval of the Vonage agreement for a District-wide phone system. Jerry Butler motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the agreement was approved.

11.2 Approve the execution of the ITSavvy Cellular Amplifier Agreement in the amount not to exceed \$260,488, for facility-wide coverage of all cellular carriers at Vaughan, Eola and Cole.

Jon Michael recommended approval of the ITSavvy cellular amplifier agreement. Mary Anne Cummings motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the agreement was approved.

11.3 Approve the proposal submitted by Wight and Company for professional planning services for the Phase 1 study of Community Aquatics for an amount not to exceed \$40,000.

Jeff Palmquist recommended approval of the Community Aquatics study proposal. Theodia Gillespie motioned, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the proposal for the study was approved.

11.4 Approve the Letter Agreement amending the Site Lease between the Fox Valley Park District and T-Mobile Central LLC for the operation and maintenance of a communications tower and related facilities at Copley 2 Park.

Jeff Palmquist recommended approval of the amended site lease with T-Mobile for the communications tower at Copley 2 Park. Jerry Butler motioned, Theodia Gillespie seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the amended site lease was approved.

11.5 Approve the use of Dr. Martin Luther King, Jr. Park for the Back-to-School Bash on August 19, 2018. Jeff Palmquist recommended approval of the use of MLK, Jr. Park for the Back-to-School Bash. Theodia Gillespie motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none and the park use was approved.

12.0 CLOSED SESSION

- 12.1** President Anderson directed the Board Secretary to read into the record the reasons for convening into closed session, including one or more of the following subjects under the Open Meetings Act: Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or its legal counsel; collective negotiation matters between the District and its employees or representatives or deliberations regarding salary schedules for one or more classes of employees; the purchase or lease of real estate or whether to acquire real estate, or the setting of a price for sale or lease of property of the District; pending, probable or imminent litigation (for which a specific finding shall be stated and recorded in the minutes); review of the minutes of lawfully closed sessions. Mary Anne Cummings motioned to convene into closed session, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners convened into closed session at 6:38pm.

13.0 RETURN TO OPEN SESSION

The Board of Commissioners returned to open session at 7:34pm.

13.1 Approve Closed Session Minutes from June 11, 2018.

Theodia Gillespie made a motion to approve the closed session minutes from June 11, 2018, Matt Hicks, Jr. seconded. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the minutes were approved.

13.2 President's Comments.

President Anderson commented on the following:

- The art at Blackhawk Park looks great.
- There may be a need for a special meeting in August 2018. If that is the case, it is suggested that the August 6, 2018 regular meeting be canceled. Mary Anne Cummings motioned to cancel the regularly scheduled August 6, 2018 meeting, Jerry Butler seconded. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the cancelation of the meeting was approved.

- President Anderson has discussed with all Commissioners whether to continue to allow absent Commissioners to participate in board meetings via telephone. The expense to the District to purchase equipment to accommodate this would be \$2,800. It is agreed among the Commissioners that this is an unnecessary expense and that going forward Commissioners who are unable to attend a meeting in person will not participate by teleconference. Attorney Hodge will modify the Rules of Order to reflect the change.

14.0 ADJOURNMENT

Theodia Gillespie made a motion to adjourn, Holly Scholz seconded. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the Board adjourned at 7:40pm.

The Board of Commissioners and Executive staff took a tour of the nearly completed remodel and repurposing of Prisco Community Center, led by Directors Ijams and Kramer.

Respectfully submitted by:

*Kim Nooncaster
Board Secretary*

<p>The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. Michael Pieroni at (630-897-0516) promptly to allow the District to make reasonable accommodations.</p>
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