



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
February 12, 2018 6:00 PM
Prisco Community Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:00 PM

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Theodia Gillespie, Matt Hicks, Jr., Holly Scholz, and President Chuck Anderson. Cynthia Penne attended via telephone, and later joined the meeting in person at 6:40PM. Mary Anne Cummings joined the meeting at 6:03PM.

Also in attendance were Executive Director Pilmer, Attorney Hodge, Department Directors, Administrative Staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Motion to approve the Consent Agenda was made by Jerry Butler, seconded by Theodia Gillespie.

Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr.,

Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the Consent Agenda.

5.1 Approve the Open Session meeting minutes of January 8, 2018.

5.2 Approve payables for the period ending January 31, 2018 in the amount of \$1,830,013.59.

5.3 Approve the statement of estimated revenues and expenses for period ending December 31, 2018.

5.4 Approve Department Directors and other reports.

5.5 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.

5.6 Approve a not-to-exceed amount of \$40,000 to Crafton Railroad Company for track repairs at Blackberry Farm.

5.7 Approve Group Exercise and Yoga Instructor pay rates for 2018.

5.8 Approve the rental increase between the Fox Valley Park District and Sandie Gilmer for the rental of the Blackberry Farm Residential Property in the amount of \$714.70/per month.

5.9 Approve the purchase of 23 AED units (Automatic External Defibrillator) from Allied 100.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

8.0 ATTORNEY BUSINESS

8.1 Attorney Hodge indicated that New Business items 11.7 through 11.13 would be bundled together for voting purposes.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director Jim Pilmer reported on the following:

- The recent passing of FVPD Police Officer Jack Meyers
- Exceptional efforts in snow and ice removal by the Operations Staff
- Wrap up on the IAPD/IPRA Conference held in January
- The Board packet contains the unaudited financial reports through December 31, 2017
- FVPD created and mailed out 1082 W2 forms for 2017
- Department Director Reports
 - Diana Erickson spoke about the PDRMA Loss Control Audit in which the District earned a score of 98.4%. The next review will take place in 2020.
 - Dan Leahy and Debbie Smith spoke about the 21st Century Families Program.
 - Jaime Ijams followed up on a request from President Anderson and gave a report on District fitness memberships.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approve the purchase of Fitness Equipment for Prisco Expansion.

Jaime Ijams recommended approval of the fitness equipment purchase. Mary Anne Cummings motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the purchase.

11.2 Approve the replacement of three pieces of equipment in the not-to-exceed amount of \$105,000 from McCann Industries Inc. utilizing the NJPA Purchasing Cooperative.

John Kramer recommended the equipment replacement. Theodia Gillespie motioned, Jerry Butler seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the equipment replacement.

11.3 Approve the Orchard Valley Clubhouse HVAC Improvements Change Order #1 in the amount of \$9,346 to Amber Mechanical Contractors, Inc.

John Kramer recommended the HVAC improvements Change Order #1. Mary Anne Cummings motioned, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the change order.

- 11.4 Approve the Second Amendment to the IGA between the City of Aurora and the Fox Valley Park District concerning park police services at city park properties.**
 Chief David Summer recommended approval of the amendment to the IGA. Theodia Gillespie motioned, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the amendment.
- 11.5 Discussion of Concept Plan and summary of public input for the park site located at the northwest corner of Palace Street and Colorado Avenue.**
 Jeff Palmquist presented feedback from a community forum held to gather public opinion of the concept plan for a proposed park. No action was taken by the Board of Commissioners.
- 11.6 Approve the letter request from Nicor Gas for temporary bike path access across Steck Park.**
 Jeff Palmquist recommended approval of the letter request. Jerry Butler motioned, Matt Hicks, Jr. Seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the request.

Items 11.7 through 11.13 were bundled for approval purposes.

Jeff Palmquist recommended ratification of the base bids in Items 11.7 through 11.13 pertaining to work at Prisco Community Center. Cynthia Penne motioned, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the base bid ratifications presented in Items 11.7 through 11.13.

- 11.7 Ratify the base bid submitted by DBM Services, Inc. in the amount of \$165,400 or such lower amount as may be determined by R.C. Wegman through its value engineering phase for the Prisco Community Center General Trades Work.**
- 11.8 Ratify the base bid submitted by Security Builders Supply Company in the amount of \$39,000 or such lower amount as may be determined by R.C. Wegman through its value engineering phase for the Prisco Community Center Doors, Frames and Hardware work.**
- 11.9 Ratify the base bid submitted by Madden Glass, Inc. in the amount of \$63,410 or such lower amount as may be determined by R.C. Wegman through its value engineering phase for the Prisco Community Center Aluminum Glazing and Mirrors work.**
- 11.10 Ratify the base bid submitted by Champion Drywall, Inc. in the amount of \$170,320 for the Prisco Community Center Gypsum Assemblies and Acoustical Ceiling work.**
- 11.11 Ratify the base bid submitted by Nedrow Decorating in the amount of \$59,750 for the Prisco Community Center Painting work.**
- 11.12 Ratify the base bid submitted by Nelson Fire Protection in the amount of \$82,644 for the Prisco Community Center Fire Protection work.**
- 11.13 Ratify the base bid submitted by C.W. Burns Company, Inc. in the amount of \$225,690 or such lower amount as may be determined by R.C. Wegman through its value engineering phase for the Prisco Community Center Plumbing work.**

12.0 CLOSED SESSION

12.1 The subjects under consideration under the Open Meetings Act were read into the record by the Board Secretary. Attorney Hodge asked that the minutes reflect that the portion of Closed Session regarding pending, probable, or imminent litigation also includes matters in relation to Item 13.1 on the agenda. Theodia Gillespie motioned to move to closed session, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the move in to closed session at 6:57 PM.

13.0 RETURN TO OPEN SESSION

Theodia Gillespie motioned to adjourn closed session and return to open session, Cynthia Penne seconded. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the return to open session at 7:56 PM.

13.1 Resolution to terminate agreement for sanitary sewer maintenance at North Aurora Island Park.

Jeff Palmquist recommended approval of the resolution to terminate the sanitary sewer agreement. Matt Hicks motioned, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the resolution.

13.2 President's Comments

President Anderson reminded the Board that engagement on social media in their role as Commissioners should be very limited.

14.0 ADJOURNMENT

Cynthia Penne motioned to adjourn the meeting, seconded by Mary Anne Cummings. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the meeting adjournment at 8:07 PM.

Respectfully submitted by:

*Kim Nooncaster
Board Secretary*

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. Michael Pieroni at (630-897-0516) promptly to allow the District to make reasonable accommodations.