



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
December 10, 2018 6:00 PM
Prisco Community Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:00pm.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Absent: Holly Scholz. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Executive Team Directors, administrative staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Mary Anne Cummings made a motion to approve the Consent Agenda as presented, seconded by Cynthia Penne. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none, and the Consent Agenda was approved.

5.1 Approve the Public Hearing minutes of November 19, 2018.

5.2 Approve the Open Session meeting minutes of November 19, 2018.

5.3 Approve payables for the period ending November 30, 2018 in the amount of \$1,009,858.88.

5.4 Approve the statement of estimated revenues and expenses for period ending October 31, 2018.

5.5 Approve Department Directors and other reports.

5.6 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.

5.7 Approval to enter into a contract with Andy Frain Services, Inc. for uniformed security services.

5.8 Approve the increase in the Annual Lift Rental expense to National Lift Truck to \$44,005.00 in FY's 2018 and 2019.

5.9 Approve the ratification of 2018 tree spade services in the amount of \$18,575.00 to Nu-Way Tree Moving Incorporated.

5.10 Approve the purchase of one Kubota 1100 UTV to Burriss Equipment Company in the not-to-exceed amount of \$25,000.00.

5.11 Approve the change orders to Copenhaver Construction Inc. in the amount of \$13,400.00 for the Virgil Gilman Nature Trail Pedestrian Bridge Deck Repairs.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer updated the Board of Commissioners on the following:

- The 2019 IAPD/IPRA Conference registration is open for any Commissioners who would like to attend for any amount of time or for the Legislator Lunch only.
- Ice rinks are up on the west side of the District.
- The District's Financial Controls procedure was given to the Board.
- Many activities are occurring in the District including The Nutcracker with sold out performances at Prisco Community Center and the Holiday Express at Blackberry Farm, also sold out.
- Fox Valley Park District Riptides swimmer, Leah Hayes was named the 2018 Sports Illustrated Sports Kid of the Year.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 Approve the License Agreement between the Fox Valley Park District and Gene Feldott for farmland use of approximately 20 acres of undeveloped property at the Stuart Sports Complex.

Jeff Palmquist recommended approval of the License Agreement for use of the undeveloped property at Stuart Sports Complex. Cynthia Penne motioned to approve, seconded by Mary Anne Cummings. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none, and the license agreement was approved.

11.2 Approve the purchase and upfitting to Currie Motors of units 158, 186 and 224 in the not-to-exceed amount of \$105,000.

John Kramer recommended approval of the purchase of 3 District vehicles. Jerry Butler made a motion to approve, seconded by Matt Hicks, Jr. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none, and the vehicle purchases were approved.

11.3 Approve to enter into (2) two lease agreements with TCF Equipment Finance totaling \$71,854 in 2019, 2020, 2021, and \$28,490 in 2022 and 2023.

John Kramer recommended approval of the lease agreements for several pieces of equipment. Cynthia Penne made a motion to approve, Jerry Butler seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none, and the lease agreements were approved.

12.0 CLOSED SESSION

The Board of Commissioners did not adjourn into closed session.

13.0 RETURN TO OPEN SESSION

13.1 President's Comments.

President Anderson thanked District staff for a wonderful year acknowledging their work and dedication and wished them a Happy Holiday season.

14.0 ADJOURNMENT

Cynthia Penne made a motion to adjourn, seconded by Mary Anne Cummings. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none, and the Board of Commissioners meeting was adjourned at 6:14pm.

Respectfully submitted by:

*Kim Nooncaster
Board Secretary*