



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
December 11, 2017
Prisco Community Center
150 W. Illinois Avenue, Aurora
6:00 p.m.

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:02 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in the recitation of the Pledge of Allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors, Administrative Staff, and guests.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Motion to approve the Consent Agenda was made by Jerry Butler, seconded by Theodia Gillespie. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the Consent Agenda.

- 5.1 Approve the Open Session meeting minutes of November 20, 2017.**
- 5.2 Approve payables for the period ending November 30, 2017 in the amount of \$1,420,229.35.**
- 5.3 Approve statement of estimated revenues and expenses for period ending October 31, 2017.**
- 5.4 Approve Executive Director, Department Heads and other reports.**
- 5.5 Approve capital projects permitting fees and charges, cost summaries and project bid schedule report.**
- 5.6 Approve the deduction of \$47,150 to the bid amount of \$1,056,582 for the Prisco Community Center expansion and renovation phase one work.**
- 5.7 Approve the additional fee of \$4,174.98 from WBK Engineering for construction services, meeting time and printing costs for Blackhawk Park.**
- 5.8 Approve the additional fee of \$7,876 from WBK Engineering for additional engineering services, construction services, meeting time and printing costs for Jericho Lake Park.**
- 5.9 Approve the additional change order amount of \$18,125 from R.C. Wegman Construction Company for Blackhawk Park irrigation and turf related improvements, concrete sign base and material modifications.**
- 5.10 Approve the Dumpster/Waste Contract with Groot Industries Inc., as presented.**

Attorney Hodge advised that Consent Agenda item 5.11 would require a roll call vote.

5.11 Approve the Real Estate Sale Agreement between the Fox Valley Park District and Fitzpatrick Properties, LLC in the amount of \$105,000 for the sale of 1460 SE River Road, subject to Circuit Court approval.

Cynthia Penne motioned to approve the Real Estate Sale Agreement, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the Real Estate Sale Agreement.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

None presented.

7.0 PUBLIC COMMENT - For matters not on the agenda.

None presented.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on the following:

- The minutes from the November 27 meeting of the Golfview Park stakeholders were distributed to the Commissioners.
- Upcoming Legislative Leader events on January 17 and 19, and February 2 2018.
- Credited Josh Barry and Michael Hayes for their work on improving revenues at Stuart Sports Complex, and reported on the moderate increase in field rental fees which is meeting a favorable result.
- Giving Tuesday resulted in nearly \$3,600 in gifts to the Foundation for which the Dunham Fund will match at 100%.
- Highlighted the Planning Board Briefs and the status of the Illinois Transportation Enhancement Grant that was board approved in November.
- District gymnastic, cheer, and tumbling teams had another great month, with qualifiers and winners in several events.
- Commissioner Cummings, Director Pilmer and 25 District staff members served 255 people at the Annual Veteran's Day Luncheon in November.
- Holiday Express at Blackberry Farm is very successful. Lines are moving much quicker due to the implementation of new technology to presell tickets on line and scan them from a smart phone.
- Ivan Chambers has been appointed to the COA Planning Commission, Rafael Martinez has been appointed to the Aurora Hispanic Heritage Advisory Board, and Frank Johnson expects to be appointed to the Aurora Housing Authority Board. These positions will serve as liaisons to find ways to bring District services to all areas of the community.
- Negotiations are ongoing with Kane Com for an agreement for District police dispatching.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

11.1 **Approve Combined Budget and Appropriation Ordinance 17-476 of the Fox Valley Park District for the Fiscal Year beginning January 1, 2018 and ending December 31, 2018 in the amount of \$52,333,105.**

Diana Erickson recommended approval of the Budget and Appropriation Ordinance. Cynthia Penne motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the Ordinance.

11.2 **Approval of 2018 Financial Year Budget in the amount of \$48,267,431.**

Diana Erickson recommended approval of the 2018 Budget. Jerry Butler motioned, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the Budget.

11.3 **Approval of the 2017 Tax Levy Ordinance No. 17-478 in the amount of \$23,145,130.**

Diana Erickson recommended approval of the Tax Levy Ordinance. Matt Hicks, Jr. motioned, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the Tax Levy.

Jerry Butler commended Diana Erickson and the Finance Department for their excellent work in all areas of the District's finances, including the high level of transparency to the Board of Commissioners and the taxpayers of the District.

11.4 **Approval for the Executive Director to the sign the lowest most responsible agreement for specific and aggregate insurance as determined by Hub International Inc. with ratification in January.**

Director Pilmer recommended approval authorizing the Executive Director to sign a Health Insurance agreement for the employees of the District that is in the best interest of the District and employees. Mary Anne Cummings motioned Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the authorization.

11.5 **Approval of Ordinance 17-479 authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the District and for the issue of a \$3,074,748 Debt Certificate, Series 2017, of the District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificate, and authorizing the sale of said Certificate to BMO Harris Investment Company, LLC.**

Diana Erickson recommended approval of the Installment Purchase Agreement Ordinance and the issuance of the Debt Certificate. Cynthia Penne motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the Ordinance and Debt Certificate.

11.6 **Approve the proposed increase to admission fees for Blackberry Farm.**

Jaime Ijams recommend approval of the increased admission fees for Blackberry Farm. Theodia Gillespie motioned, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the fee increases.

Jaime also congratulated Sandie Gilmer on the success of Holiday Express at Blackberry Farm.

12.0 CLOSED SESSION

None.

13.0 RETURN TO OPEN SESSION

13.1 Approve Closed Session Minutes from November 1, 2017.

Mary Anne Cummings motioned to approve the November 1, 2017 minutes, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the minutes.

13.2 Approve Closed Session Minutes from November 20, 2017.

Mary Anne Cummings motioned to approve the November 20, 2017 minutes, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the minutes.

13.3 President's Comments.

President Anderson thanked the District staff for a tremendous year. He congratulated the new Commissioners on their election and contributions to the Board, and wished everyone a Merry Christmas.

14.0 ADJOURNMENT

Cynthia Penne motioned to adjourn, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, the motion carried and the Board of Commissioners unanimously approved the adjournment at 6:37 p.m.

Respectfully submitted by:
Kim Nooncaster
Board Secretary

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. Michael Pieroni at (630-897-0516) promptly to allow the District to make reasonable accommodations.