



**BOARD OF TRUSTEES**  
**OPEN SESSION MEETING MINUTES**

Serving the Fox Valley Park District  
Kane, DuPage, Kendall and Will Counties, Illinois

**September 9, 2013**

**Prisco Community Center**  
**150 W. Illinois Avenue, Aurora, IL**  
**6:00p.m.**

**1.0 CALL TO ORDER**

President Ossyra called the Board meeting to order at 6:00 p.m.

**2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3.0 ROLL CALL**

The following members of the Board of Trustees were present: Dan Barreiro, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Excused: Nancy Hopp. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.

**4.0 ADDENDA TO THE AGENDA - None presented.**

**5.0 CONSENT AGENDA**

Bill Thompson moved, Chris Studebaker seconded, and the Board approved the Consent Agenda items. Roll Call: Voting Aye: Dan Barreiro, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Voting Nay: None. Motion carried.

- 5.1** Approved the Open Session meeting minutes of August 12<sup>th</sup>, 2013.
- 5.2** Approved payables 8/1/13 – 8/30/13 in the amount of \$1,621,419.63.
- 5.3** Approved statement of estimated revenues and expenses for period ending 7/31/13.
- 5.4** Approved Executive Director, Department Heads and other reports.
- 5.5** Reviewed Capital projects permitting fees and charges, cost summaries and project bid schedule report.
- 5.6** Approved payment to Kane County Emergency Communications in the amount of \$36,821 for 2013 emergency communication services.
- 5.7** Awarded the base bid in the amount of \$41,250 from the Kenneth Company, Bolingbrook, Illinois, for the construction of a shelter at Sutton Lake Park.
- 5.8** Approved a fingerprinting service agreement with the Aurora YWCA.
- 5.9** Approved the unit price bid from Homer Industries LLC for playground fiber in the amount of \$15.25/cubic yard.

- 5.10** Authorized the purchase of a used 2013 Chevy Equinox from Wickstrom Auto Group in the amount of \$20,884.30.
- 5.11** Approved the proposal from Wills, Burke, Kelsey Associates at a fee not to exceed \$60,000 for engineering services for the revitalization of Jericho Lake Park.

## **6.0 PRESENTATIONS AND SPECIAL RECOGNITION**

Director McCaul announced that Director of Finance & Administration, Diana Erickson successfully completed her CPRP (Certified Park and Recreation Professional) accreditation.

## **7.0 PUBLIC COMMENT**

Park District resident, Mr. Ray Anderson, presented a request that the Board of Trustees consider naming an Aurora fast pitch softball field after Mr. Harvey Sterkel. Mr. Anderson provided a brief background on Mr. Sterkel, an outstanding pitcher from Aurora, who won the 1959 National Tournament pitching for the Sealmasters team and other numerous championships throughout his career.

## **8.0 ATTORNEY BUSINESS**

### **8.1 Resolution for Release of Closed Session Minutes**

Paul Greviskes moved, Bill Thompson seconded and the Board unanimously approved the Resolution for Release of Closed Session minutes for the months of **February 2013 through– July 2013**. Roll Call: Voting Aye: Dan Barreiro, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Voting Nay: None. Motion carried.

## **9.0 EXECUTIVE DIRECTOR BUSINESS**

### **9.1 2014/15 Budget Development Guidelines**

Bill Thompson moved, Chris Studebaker seconded and the Board unanimously approved the Budget Development Guidelines for Fiscal Year 2014-15. Roll Call: Voting Aye: Dan Barreiro, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Voting Nay: None. Motion carried.

President Ossyra also commented that the board would evaluate all professional services on an annual basis also and requested this statement be included under the Executive Branch initiatives.

### **9.2 2013 Tax Levy Discussion**

Director McCaul presented a detailed discussion on the options of the development of the 2013 Tax Levy for the Board's consideration and input. Additional reports and discussion will occur at the October meeting also.

## **10.0 CONTINUED BUSINESS – None presented.**

## **11.0 NEW BUSINESS**

### **11.1 Archery Agreements**

Paul Greviskes moved, Theodia Gillespie seconded and the Board unanimously approved renewing the License Agreements with the Auroraland Archers and the Junior Olympic Archery Development Club for use of the Lippold Center facility through May 31, 2014. Roll Call:

Voting Aye: Dan Barreiro, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Voting Nay: None. Motion carried.

**11.2 Community Needs Assessment Survey**

Paul Greviskes moved, Chris Studebaker seconded and the Board unanimously approved the Comprehensive Community Needs Assessment Survey form. Roll Call: Voting Aye: Dan Barreiro, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Voting Nay: None. Motion carried.

*Note:* Jeff Palmquist stated that he will add the board recommended minor revisions to the survey, e-mail the revised survey to the Board prior to the consultant circulating the survey the week of September 16 to a random sample of residents for their input, and the consultant will present the comprehensive survey findings/study to the Board at a future meeting.

**11.3 Indian Creek Park**

Dan Barreiro moved, Chris Studebaker seconded and the Board unanimously approved awarding the base bid in the amount of \$248,256.45 and alternate 1 in the amount of \$5,877 from Fuerte Systems Landscaping, Inc., Plainfield, Illinois, for the construction of Indian Creek Park improvements. Roll Call: Voting Aye: Dan Barreiro, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Voting Nay: None. Motion carried.

**11.0 CORRESPONDENCE AND ANNOUNCEMENTS**

- Fox Valley Park District in the News  
Various recent news article(s) concerning the District.

**13.0 CLOSED SESSION** – No closed session meeting.

**14.0 RETURN TO OPEN SESSION**

**15.0 ADJOURNMENT**

Chris Studebaker moved, Dan Barreiro seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Ossyra thereupon adjourned the Open Session meeting at 7:40 p.m.

*Respectfully Submitted By,  
Debbie Thompson  
Assistant Board Secretary*