



BOARD OF TRUSTEES
OPEN SESSION MEETING MINUTES

Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois

November 18, 2013

Prisco Community Center
150 W. Illinois Avenue, Aurora, IL
6:00p.m.

1.0 CALL TO ORDER

President Ossyra called the Board meeting to order at 6:00 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3.0 ROLL CALL

The following members of the Board of Trustees were present: Dan Barreiro, Nancy Hopp, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Absent: none. A quorum was present. Also Present: Executive Director Nancy McCaul, Attorney Gerald Hodge, Administrative Staff and Guests.

4.0 ADDENDA TO THE AGENDA - None presented.

5.0 CONSENT AGENDA

Chris Studebaker moved Bill Thompson seconded, and the Board approved the Consent Agenda items. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Voting Nay: None. Motion carried.

5.1 Approved the regular session meeting minutes of 10/21/13.

5.2 Approved payables 10/31/13 in the amount of \$10,040,313.88.

5.3 Approved statement of estimated revenues and expenses for period ending 9/30/13.

5.4 Approved Executive Director, Department Heads and other reports.

5.5 Reviewed capital projects permitting fees and charges, cost summaries and project bid schedule report.

5.6 Approved Balmorea Park, Blackberry Crossing Park and Station Boulevard Park as new park names.

5.7 Approved miscellaneous items as surplus.

5.8 Approved a fingerprinting service agreement with Aurora Township.

5.9 Approved Full-time and Part-time employee salary ranges for fiscal year 2014-15.

- 5.10** Authorized execution of a (3) three year agreement with Crystal Maintenance Services, Corp. to provide custodial services for Prisco and Eola Community Centers, Vaughan Athletic Center and the Cole Administration & Maintenance Center in the annual amount of \$241,862.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Community Needs Assessment Recommendations

Mr. Ron Vine from Leisure Vision presented the 2013 Needs Assessment Community Survey Findings. Some of the details presented included how the survey was administered, how many surveys were distributed and demographics/location of residences surveyed. The citizen survey included questions on full range of facility and program usage, customer/resident satisfaction and priority issues. A cross-tabular analysis was completed with top choices of the most important parks and recreation facilities and program services and allocation of funding preferences. A final report will be forthcoming from Leisure Vision and some recommendations will be incorporated into the budget process. The satisfaction results place the District above the State & National averages.

7.0 PUBLIC COMMENT

Fox Valley Park District residents, Denny Lee and Bill Pfeiffer presented their comments and recommendations for naming a softball field at Stuart Sports Complex in honor of outstanding pitcher Mr. Harvey Sterkel from Aurora. Mr. Sterkel won the 1959 National Tournament pitching for the Sealmasters team and was recognized worldwide for many other accomplishments throughout his pitching career.

8.0 ATTORNEY BUSINESS

Attorney Hodge stated that the Delius Property closed last week.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Strategic Plan Six-Month Update

Nancy Hopp moved, Dan Barreiro seconded and the Board unanimously accepted the six-month update on the 2013-2016 Strategic Plan presented by Director McCaul. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Voting Nay: None. Motion carried.

10.0 CONTINUED BUSINESS - none presented

11.0 NEW BUSINESS

11.1 Revised Capitalization Policy

Chris Studebaker moved, Nancy Hopp seconded and the Board unanimously approved the revised Capitalization Policy to comply with the current Governmental Accounting Standard Board Pronouncements. Roll Call: Voting Aye: Dan Barreiro, Nancy Hopp, Bill Thompson, Chris Studebaker, Paul Greviskes, Theodia Gillespie and Rachel Ossyra. Voting Nay: None. Motion carried.

11.2 Environmental Policy

Jeff Palmquist, Director of Planning, Development and Grants reviewed the proposed updated Fox Valley Park District Environmental Policy with the board for their input. He stated the creation of the District's first policy and the proposed update has been led by the District's Green

Team consisting of staff representatives from all departments. A final policy with some minor revisions will be presented in December for the Board's approval in preparation for the District's application for the Illinois Park and Recreation Association/Illinois Association of Park Districts 2015 Distinguished Accredited Agency Award.

11.0 CORRESPONDENCE AND ANNOUNCEMENTS

1. Fox Valley Park District in the News
Various recent news article(s) concerning the District.

13.0 CLOSED SESSION – No closed session meeting. The Board proceeded directly to 14.2 President's comments.

14.0 RETURN TO OPEN SESSION

- 14.1** Approve Closed Session Minutes from 8/12/13. This item was deferred to the next scheduled Closed Session meeting.
- 14.2** President's Comments
 - President Ossyra directed the Board's attention to the Executive Director's Performance Appraisal form to be completed and returned to her.

15.0 ADJOURNMENT

Chris Studebaker moved, Bill Thompson seconded and the Board unanimously approved adjourning the meeting. Upon motion duly made and seconded, President Ossyra thereupon adjourned the Open Session meeting at 7:15 p.m.

*Respectfully Submitted By,
Debbie Thompson
Assistant Board Secretary*



*William (Bill) Thompson
Secretary, Board of Trustees*