



AQUATICS ADMINISTRATIVE BOARD
City of Aurora & Fox Valley Park District
Tuesday, April 24, 2018 8:00AM
LOCATION: Cole Center Administrative Office
MEETING MINUTES

1. Call Meeting to Order

President Ossyra called the meeting to order at 8:02a.m.

2. Roll Call

President Ossyra directed the Board Secretary to take attendance by roll call. The following members of the Aquatics Administrative Board were present: Mary Anne Cummings, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Scheketa Hart-Burns was excused absent. A quorum was present.

3. Addenda to the Agenda

None presented.

4. Minutes

4.1 Approve meeting minutes from October 17, 2017.

A motion to approve the minutes from October 17, 2017 was made by Robert O'Connor, seconded by Roberto Saenz. Roll call voting Aye: Mary Anne Cummings, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none, and the motion was approved.

5. Continued Business

None presented.

6. Acceptance of the Annual Financial Report for the Family Aquatic Centers financial year January 1, 2017 to December 31, 2017.

Diana Erickson introduced Anthony Cervini CPA, CFE of Sikich, LLP who presented the annual financial report for the Family Aquatic Centers for 2017. Anthony reported that the audit produced a clean, unmodified opinion of the Aquatic Administrative Board financial documents and commended Director Erickson and the Finance staff for a job well done with the Aquatics financial work.

A motion to accept the Annual Financial Report was made by Robert O'Connor, seconded by Mary Anne Cummings. Roll call voting Aye: Mary Anne Cummings, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none, and the motion was approved.

7. Financial Reports

7.1 Approve Statement of Revenues & Expenses

- **Period ending: October 31, 2017**
- **Period ending: November 30, 2017**
- **Period ending: December 31, 2017**
- **Period ending: January 31, 2018**
- **Period ending: February 28, 2018**
- **Period ending: March 31, 2018**

Diana Erickson presented the Statements of Revenue and Expenses for the period October 2017 through March 2018. Mary Anne Cummings made a motion to approve, Robert Saenz seconded.

Roll call voting Aye: Mary Anne Cummings, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none, and the statements were approved.

7.2 Approve List of Bills

- **Month ending: October 31, 2017 totaling \$176,050.16.**
- **Month ending: November 30, 2017 totaling \$42,582.31.**
- **Month ending: December 31, 2017 totaling \$16,926.85.**
- **Month ending: January 31, 2018 totaling \$25,588.34**
- **Month ending: February 28, 2018 totaling \$9,79.86.**
- **Month ending: March 31, 2018 totaling \$58,474.07.**

Diana Erickson presented the Bills Lists for the period October 2017 through March 2018. Robert O'Connor made a motion to approve, Mary Anne Cummings seconded. Roll call voting Aye: Mary Anne Cummings, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none, and the bills lists were approved.

8. New Business

8.1 Approve Amended 2018 Meeting Calendar

Roberto Saenz made a motion to approve the amended meeting calendar, Robert O'Connor seconded. Roll call voting Aye: Mary Anne Cummings, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none, and the calendar was approved.

8.2 Preseason Update and Marketing

Jaime Ijams presented a preseason report, noting that there was a 500% increase over last year in sales of season passes during the Spring Break pass sale.

-Mary Anne Cummings asked about the possibility of keeping Splash Country open on weekends through the end of August. Jaime Ijams responded that some of the contributing factors to closing the park on August 12 are the lack of seasonal personnel as they return to high school or college at that time, and that Splash Country has a higher staffing cost associated with operating the park versus the limited revenue that would be received for the weekends in late August. Jim Pilmer added that with the onset of the school year, there are sporting events that compete for student and family time on the weekends.

-There was discussion regarding the success of the Learn to Swim Program and continuing efforts to expand this program through grants funded by the Fox Valley Park Foundation.

Dan Leahy gave a report on the recent marketing initiatives including a billboard campaign to promote pre-season sales and garner brand awareness as well as radio, social media and other external advertising.

The Recreation and Marketing staff were commended for the work they have done to promote aquatics programming and bring learn to swim opportunities to the children in our community.

8.3 Facilities & Operations Report

John Kramer gave an update on the status of the Operations team as they work to prepare the outdoor aquatic facilities for opening day, May 26. They are close to completion with the exception of work that is dependent on weather conditions. President Ossyra commended Director Kramer and the Operations staff for the outstanding work that was done to prepare the facilities for opening day.

8.4 Appointment of Joint Task Committee for study of Community Aquatics

Director Pilmer began a discussion regarding the appointment of a committee to study aquatics and survey the community to determine the future of aquatics in our area. The committee would be made up of 12 persons with close ties to aquatics in youth, senior, fitness, and recreational swim as well as representation from tourism and chamber groups, local school districts, and the Villages of Montgomery and North Aurora. Robert O'Connor suggested that before any action is taken, corporate counsel should be consulted to ensure compliance with the Open Meetings Act. He also commended the Fox Valley Park District on its efforts to create and promote aquatics programming. Further discussion on the creation of the committee will take place prior to the June 19 Aquatics Administrative Board meeting.

A motion was made by Robert O'Connor to endorse the initiation of the Joint Task Committee, seconded by Mary Anne Cummings. Roll call voting Aye: Mary Anne Cummings, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none, and the motion was approved.

9. Adjourn

Robert O'Connor motioned to adjourn the meeting, Roberto Saenz seconded. Voice voting Aye: Mary Anne Cummings, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none, the motion was approved and the meeting adjourned at 9:35a.m.

Next Meeting: Tuesday, June 19, 2018 8:00 a.m. at Phillips Park Family Aquatic Center

Respectfully submitted by:

*Kim Nooncaster
Board Secretary*