



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
October 16, 2017 6:00 P.M.
Prisco Community Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:02 p.m.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson let the Pledge of Allegiance.

3.0 ROLL CALL

The Board Secretary called attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. A quorum was present. Also present: Executive Director Jim Pilmer, Attorney Gerald Hodge, Department Directors, administrative staff, and guests. Holly Scholz arrived at 6:06 p.m. after roll call was taken.

4.0 ADDENDA TO THE AGENDA

Consent Agenda item 5.10 was moved to New Business item 11.10.
New Business items 11.7 and 11.8 were removed from the agenda.

5.0 CONSENT AGENDA

The Consent Agenda items were read into the record by the Board Secretary. Motion to approve the Consent Agenda was made by Mary Anne Cummings, seconded by Matt Hicks, Jr. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the modified Consent Agenda.

5.1 Approve the Open Session meeting minutes of September 11, 2017.

5.2 Approve the Open Session Finance Committee meeting minutes of September 25, 2017.

5.3 Approve the Open Session Special Board meeting minutes of September 30, 2017

5.4 Approve payables for period ending September 30, 2017 in the amount of \$2,126,296.08.

5.5 Approve Statement of Estimated Revenues and Expenses for period ending August 31, 2017.

5.6 Approve Executive Director, Department Heads and other reports.

5.7 Approve capital projects permitting fees and charges, cost summaries and project bid schedule report.

- 5.8 Approve 2018 Board of Commissioners meeting dates.
- 5.9 Approve 2018 Employee holiday schedule.
- 5.10 ~~Approve the 3 year contract with Cartegraph for Asset Management Software services in the amount of \$103,325 for FY 2017. Moved to New Business Item 11.10.~~
- 5.11 Approve the Phillips Park Aquatic Center Filter System Improvements Change Order in the amount of \$13,632 to Robe, Inc.

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

- 6.1 **Proclamation honoring Commissioner Alex G. Alexandrou's service to the Fox Valley Park District Board of Commissioners.**
Director Pilmer presented a proclamation and framed picture to retired Commissioner Alexandrou, and thanked him for his dedication to the Fox Valley Park District.
- 6.2 **Fox Valley Special Recreation Annual Report**
FVSRA Executive Director Carolyn Nagle presented the FVSRA annual report and thanked the Fox Valley Park District for its support and partnership.
- 6.3 **Veteran's Day Proclamation**
Jaime Ijams read a proclamation honoring America's Veterans. She also announced the Veteran's Luncheon to be held on November 3, 2017, and informed the Board of Commissioners and those present that Veterans are invited to use the FVPD Community Center facilities at no charge during the month of November.

7.0 PUBLIC COMMENT - For matters not on the agenda.

David Gruhlke of 1350 Golfview Street, Aurora spoke about his concerns with flooding in the area of Golfview Park including his concerns regarding health and safety issues.
Angelica Martinez of 1320 Golfview Street, Aurora also spoke about her concerns with flooding in the area of Golfview Park and the damage to her home caused by the flooding.

8.0 ATTORNEY BUSINESS

None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on the following:

- The storm water issues with Golfview Park and the several agencies that are involved. He pledged his continued support to collaborate with all involved agencies to work on a resolution to the flooding. He also pledged that FVPD would contribute \$5,000 towards engineering costs involved in resolving the flooding issues.
- FVPD Community Center Advisory Groups have resumed meetings. The next one will be held at Vaughan Athletic Center on October 19.
- Invited Director Erickson to introduce the newly hired Risk Manager, Michael Pieroni.
- The resignation of Assistant Director of Facilities, Ray Nugent.

- Invited Director Ijams to discuss the recently approved Foundation Grant Programs totaling \$50,000 to support underserved members of our community with new and existing programs within the District.
- Commissioners and staff of FVPD attended the Fox Valley Special Recreation Association's Recognition Night where FVPD was presented with the Extra Mile Award.
- Upcoming dates including Blackhawk Park Grand Opening on October 18 at 4:00 p.m. and the Veterans Luncheon at Prisco Center on November 3.

10.0 CONTINUED BUSINESS

None presented.

11.0 NEW BUSINESS

- 11.1** Jeff Palmquist recommended approval of **the Ordinance approving the purchase of 765 Orchard Avenue, Aurora, Illinois by the Fox Valley Park District.** Cynthia Penne motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the Ordinance approving the purchase.
- 11.2** Jeff Palmquist recommended approval of **the Base Bid in the amount of \$327,595 and Alternate 2 in the amount of \$23,625 for a total amount of \$351,220 submitted by George's Landscaping for the construction of Copley 1 Park improvements.** Jerry Butler motioned, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the base bid and alternate 2.
- 11.3** Jeff Palmquist recommended approval of **the purchase of the Copley 1 Park playground and fitness equipment in the amount of \$41,749 through the U.S. Communities purchasing cooperative.** Cynthia Penne motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the purchase.
- 11.4** Jeff Palmquist recommended approval of **the purchase of the Copley 1 Park shelter in the amount of \$44,102 through the National Joint Powers Alliance purchasing cooperative.** Matt Hicks Jr. motioned, Jerry Butler seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the purchase.
- 11.5** Jeff Palmquist recommended approval of **the Base Bid in the amount of \$219,180 submitted by R.C. Wegman Construction Company for the construction of the Austin Park restroom.** Mary Anne Cummings motioned, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the base bid.

- 11.6** John Kramer recommended approval of **the Base Bid amount of \$154,400 and Alternate 2 in the amount of \$23,600 for a total amount of \$178,000 to Amber Mechanical Contractors Inc. for the Orchard Valley Golf Course Clubhouse HVAC Improvements.**
Jerry Butler motioned, Holly Scholz seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the base bid and alternate 2.

Items 11.7 and 11.8 were removed from the agenda.

- ~~**11.7** Approve the Resolution authorizing the execution of a guaranteed energy savings contract with Johnson Controls, Inc. in the amount of \$2,714,388.~~

- ~~**11.8** Approve the Resolution for tax exempt financing for Performance Control contract.~~

- 11.9** Jaime Ijams recommended approval of **the proposed sale of beverages at Stuart Sports Complex by the standards set forth by the Fox Valley Park District, Village of Montgomery and the State of Illinois.**
Cynthia Penne motioned, Mary Anne Cummings seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the sale of beverages at Stuart Sports Complex.

- 11.10** John Kramer recommended approval of **the 3-year contract with Cartegraph for Asset Management Software services in the amount of \$103,325 for FY 2017.**
Matt Hicks, Jr. motioned, Cynthia Penne seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the 3-year contract.

12.0 CLOSED SESSION

- 12.1** The subjects under consideration under the Open Meetings Act were read into the record by the Board Secretary. Matt Hicks, Jr. motioned, Cynthia Penne seconded, and the Board of Commissioners unanimously approved to convene to closed session at 7:38p.m. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the move in to closed session.

13.0 RETURN TO OPEN SESSION

- 13.1 Approval of Executive Director's compensation for the contract period November 1, 2017 through October 31, 2018.**
Cynthia Penne motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the Executive Director's compensation for the contract period November 1, 2017 through October 31, 2018.

- 13.2 President's Comments**
None presented.

14.0 ADJOURNMENT

Cynthia Penned motioned to adjourn at 9:25p.m., Mary Anne Cummings seconded. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Theodia Gillespie, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson; Voting Nay: None. Motion carried and the Board of Commissioners unanimously approved the adjournment.

Respectfully submitted by:
Kim Nooncaster
Board Secretary

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. John Bier (630-897-0516) promptly to allow the District to make reasonable accommodations.