



AQUATICS ADMINISTRATIVE BOARD

City of Aurora & Fox Valley Park District

Tuesday, October 16, 2018 8:00AM

LOCATION: Cole Administration Center, 101 W. Illinois Av., Aurora

MEETING AGENDA

- | | |
|---|-------------------|
| 1. Call Meeting to Order | President Ossyra |
| 2. Roll Call | President Ossyra |
| 3. Addenda to the Agenda | President Ossyra |
| 4. Minutes | President Ossyra |
| 4.1 Approve meeting minutes from September 18, 2018. | |
| 5. Continued Business | President Ossyra |
| 5.1 | |
| 6. Financial Reports | Jennifer Paprocki |
| 6.1 Approve Statement of Revenues & Expenses for Period Ending September 30, 2018. | |
| 6.2 Approve List of Bills for Month Ending September 30, 2018 totaling \$173,046.01. | |
| 7. New Business | |
| 7.1 Approve 2019 Budget | Jaime Ijams |
| 7.2 Approve 2019 Meeting Calendar | President Ossyra |
| 7.3 Facilities and Operations Report | John Kramer |
| 7.4 Public Safety Report | David Summer |
| 7.5 Joint Task Committee/Aquatics Study | Director Pilmer |
| 8. Adjourn | President Ossyra |

Next Meeting: May 14, 2019* at Cole Center

*Pending approval of the 2019 meeting calendar.



4.1

AQUATICS ADMINISTRATIVE BOARD

City of Aurora & Fox Valley Park District

Tuesday, September 18, 2018 8:00AM

LOCATION: Cole Administration Center, 101 W. Illinois Av., Aurora

MEETING MINUTES

1. Call Meeting to Order

President Ossyra called the meeting to order at 8:02am.

2. Roll Call

President Ossyra directed the Board Secretary to take attendance by roll call. The following members of the Aquatics Administrative Board were present: Mary Anne Cummings, Scheketa Hart-Burns, Robert O’Connor, Roberto Saenz, and President Rachel Ossyra. A quorum was present. Also present: Executive Director Jim Pilmer, Jeffrey Ellis, Benjamin Strong, Department Directors, JEM Staff, FVPD Staff, and guests. Robert O’Connor left the meeting at 8:56am.

President Ossyra asked that the staff and guests introduce themselves to the group.

3. Addenda to the Agenda

None presented.

4. Minutes

4.1 Approve meeting minutes from June 19, 2018.

Scheketa Hart-Burns made a motion to approve the June 2018 minutes, seconded by Mary Anne Cummings. Roll call voting Aye: Mary Anne Cummings, Scheketa Hart-Burns, Robert O’Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: None, and the June 19, 2018 minutes were approved.

4.2 Approve meeting minutes from July 17, 2018.

Scheketa Hart-Burns made a motion to approve the July 2018 minutes, seconded by Roberto Saenz. Roll call voting Aye: Mary Anne Cummings, Scheketa Hart-Burns, Robert O’Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: None, and the July 17, 2018 minutes were approved.

5. Continued Business

None presented.

6. Financial Reports

6.1 Approve Statement of Revenues & Expenses

- **For Period Ending June 30, 2018.**
- **For Period Ending July 31, 2018.**
- **For Period Ending August 31, 2018.**

Scheketa Hart-Burns made a motion to approve the Statements of Revenues & Expenses for June, July and August 2018, seconded by Robert O’Connor. Roll call voting Aye: Mary Anne Cummings, Scheketa Hart-Burns, Robert O’Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: None, and the statements were approved.

6.2 Approve List of Bills

- **For Month Ending June 30, 2018 totaling \$275,641.19.**
- **For Month Ending July 31, 2018 totaling \$208,568.84.**
- **For Month Ending August 31, 2018 totaling \$160,090.27.**

Diana Erickson noted to the Board that further expenses for the water bills from City of Aurora will be reflected in the September financial reports to be presented on October 16, 2018.

Robert O'Connor requested that for future reporting purposes that more clarity be given when reporting American Express expenses.

Sheketa Hart-Burns made a motion to approve the List of Bills for June, July and August 2018, seconded by Robert O'Connor. Roll call voting Aye: Mary Anne Cummings, Sheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: None, and the lists of bills were approved.

7. New Business

7.1 Season Wrap Up & Marketing Report

Dan Leahy reported on the marketing efforts made during spring and summer directed at outdoor aquatics. New in 2018 was a coupon in the Clipper magazine. Public Relations efforts include every media type except television. Billboards are a new initiative for the District this year to promote aquatic memberships, which were up over last year. It is believed that the increase is due in part to the billboard promotions. Dan pointed out that the marketing budget for aquatics is about 2% of the revenue; however, the recommended budget for marketing is 8-10% of revenue. It is a goal of marketing to increase the 2019 budget slightly to better promote outdoor aquatics next year.

Jaime Ijams reported that there was an increase in season pass purchases in 2018 which resulted in increased revenue, to surpass the budgeted amount. Daily attendance and special events continue to be affected by the weather, however staff will continue to look at ways to increase attendance and revenue through birthday party rentals, swim teams, and special events and programs. Glow Swim has been very successful, and staff added a second date in 2018. After hour rentals decreased in 2018 which may be due in part to an increase in rates which resulted from an increase in staffing costs with JEM. There were two Learn to Swim grants which provided swim lessons to 78 children. Splash Country was open and 75 operating days in the 2018 season, Phillips Park had 82 operating days.

Alyssa Moore of JEM reported on staff training, including lifeguard training which is followed up by monthly in-service training, vigilance awareness training and monthly audits conducted at both facilities. There were 11 rescues at Splash Country, 87 at Phillips Park, mainly in the deep well.

7.2 Facilities & Operations Report

John Kramer reported on the ongoing maintenance and repairs at Splash Country including concrete pool deck repairs and water clarity issues, as well as numerous watermain failures, tree removal and the winterization process which requires the replacement of unit heaters. President Ossyra thanked Director Kramer and his staff for their diligence in maintaining and repairing the outdoor facilities.

Robert O'Connor left the meeting after this report, at 8:56am.

7.3 Public Safety Report

In Chief Summer's absence, Director Pilmer reported on incidents at the facilities in July and August. There were no reported incidents at Splash Country, there were 11 at Phillips Park in July, most were theft investigations crimes of opportunity where personal items were left unattended. In August, there were only 2 incidents.

7.4 Budget Presentation

Jaime Ijams presented the proposed consolidated budget for 2019. The 2019 proposed budgeted amounts are as follows: Revenues-\$727,266, Expenses-\$1,517,226, and a projected Net Loss of \$789,960.

7.5 Aquatics Study Committee

Director Pilmer reported on the joint study led by the FVPD and City of Aurora. The first meeting was held on August 23, the minutes will be sent to the Aquatics Administrative Board. There is a tour of some area aquatic facilities planned in the coming weeks, after which the committee will meet again to discuss the future direction of aquatics in the community.

Director Pilmer thanked Jeff Ellis and Benjamin Strong from Jeffery Ellis Management for attending the board meeting.

8. Adjourn

Scheketa Hart-Burns made a motion to adjourn, seconded by Roberto Saenz. Voice voting Aye: Mary Anne Cummings, Scheketa Hart-Burns, Roberto Saenz, and President Rachel Ossyra. Voting Nay: None, and the meeting was adjourned at 9:18am.

Respectfully submitted by:

*Kim Nooncaster
Board Secretary*

**Outdoor Aquatic Financial Summary Narrative
September 2018**

Phillips and Splash are both closed for the season. For the end of season, revenues for both locations increased by 2.6% over last year or \$18,754 and was in line with budget projections. Season pass and daily admissions showed increases, group admissions and program revenues showed a slight decrease from last year.

Expenses for the end of season will be unfavorable to budget as extensive work on Splash Country is commencing to repair various maintenance problems. Year to date utilities are 34.96% or \$49,692 unfavorable to last year at this time and 53.4% over budget. In addition, maintenance and repairs are unfavorable by 54.3% or \$112,408.

Through September, this fund shows an overall deficit of \$565,217 which will only increase as the maintenance projects are completed.

FOX VALLEY PARK DISTRICT FAMILY AQUATICS CENTERS
CONSOLIDATED
STATEMENT OF REVENUES AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 2018

	Current Year-to-Date 2017	Current Year-to-Date 2018	Variance to Prior Year Favorable (Unfavorable)	Budget	Variance to Budget Favorable (Unfavorable)
REVENUES					
Rental Income					
Concessionaire Lease	\$ 7,500	\$ 7,600	\$ 100	\$ 7,600	\$ -
Aquatic Facility Rentals	8,120	8,179	59	8,000	179
Locker Rentals	2,885	-	(2,885)	-	-
Intergovernmental	-	1,828	1,828	-	1,828
Fees					
Season Passes	178,728	197,025	18,297	178,000	19,025
Daily Admissions	422,189	430,705	8,516	423,500	7,205
Group Admissions	41,330	39,527	(1,803)	43,000	(3,473)
Merchandise Sales	3,774	3,205	(569)	7,200	(3,995)
Investment Income	-	-	-	-	-
Miscellaneous Receipts	3,206	18	(3,188)	-	18
Program Revenues	43,776	42,176	(1,600)	59,250	(17,074)
TOTAL REVENUES	711,508	730,262	18,755	726,550	3,712
EXPENSES					
Salaries and Wages	194,241	167,269	26,972	239,441	72,172
Employee Benefits	37,645	28,481	9,164	43,986	15,505
Other Employee Expenses	824	1,083	(259)	3,300	2,217
Utilities	142,130	191,822	(49,692)	125,020	(66,802)
Professional Services	73,510	73,560	(50)	73,300	(260)
Maintenance and Repair	207,068	319,476	(112,409)	204,090	(115,386)
Other Services	327,523	326,497	1,026	346,692	20,195
Materials and Supplies	148,648	187,290	(38,642)	266,596	79,306
Miscellaneous Expenses	1,361	-	1,361	-	-
Capital Expenditures	551,570	-	551,570	-	-
TOTAL EXPENSES	1,684,520	1,295,479	389,041	1,302,425	6,946
EXCESS (DEFICIENCY)	\$ (973,012)	\$ (565,217)	\$ 407,796	\$ (575,875)	\$ 10,658

FOX VALLEY PARK DISTRICT FAMILY AQUATICS CENTERS
SPLASH COUNTRY
STATEMENT OF REVENUES AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 2018

	Current Year-to-Date 2017	Current Year-to-Date 2018	Variance to Prior Year Favorable (Unfavorable)	Budget	Variance to Budget Favorable (Unfavorable)
REVENUES					
Rental Income					
Concessionaire Lease	\$ 3,750	\$ 3,800	\$ 50	\$ 3,800	\$ -
Aquatic Facility Rentals	4,550	4,768	218	4,000	768
Locker Rentals	1,980	-	(1,980)	-	-
Intergovernmental	-	1,828	1,828	-	1,828
Fees					
Season Passes	89,759	93,823	4,064	90,000	3,823
Daily Admissions	227,753	219,079	(8,674)	227,500	(8,421)
Group Admissions	27,312	22,787	(4,525)	28,000	(5,213)
Merchandise Sales	2,257	1,872	(385)	4,650	(2,778)
Investment Income	-	-	-	-	-
Miscellaneous Receipts	14	18	4	-	18
Program Revenues	21,173	20,146	(1,027)	29,725	(9,579)
TOTAL REVENUES	378,548	368,121	(10,427)	387,675	(19,554)
EXPENSES					
Salaries and Wages	106,988	79,930	27,058	118,976	39,046
Employee Benefits	19,943	14,313	5,630	23,423	9,110
Other Employee Expenses	504	524	(20)	1,450	926
Utilities	98,257	150,392	(52,135)	82,300	(68,092)
Professional Services	35,465	35,943	(478)	36,000	58
Maintenance and Repair	101,102	233,900	(132,798)	65,275	(168,625)
Other Services	182,172	169,111	13,061	180,368	11,257
Materials and Supplies	92,604	119,485	(26,881)	170,218	50,733
Miscellaneous Expenses	-	-	-	-	-
Capital Expenditures	-	-	-	-	-
TOTAL EXPENSES	637,035	803,596	(166,561)	678,010	(125,586)
EXCESS (DEFICIENCY)	\$ (258,487)	(435,475)	\$ (176,987)	\$ (290,335)	\$ (145,140)

FOX VALLEY PARK DISTRICT FAMILY AQUATICS CENTERS
PHILLIPS PARK
STATEMENT OF REVENUES AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 2018

	Current Year-to-Date 2017	Current Year-to-Date 2018	Variance to Prior Year Favorable (Unfavorable)	Budget	Variance to Budget Favorable (Unfavorable)
REVENUES					
Rental Income					
Concessionaire Lease	\$ 3,750	\$ 3,800	\$ 50	\$ 3,800	\$ -
Aquatic Facility Rentals	3,570	3,411	(159)	4,000	(589)
Locker Rentals	905	-	(905)	-	-
Intergovernmental	-	-	-	-	-
Fees					
Season Passes	88,969	103,202	14,233	88,000	15,202
Daily Admissions	194,436	211,625	17,189	196,000	15,625
Group Admissions	14,018	16,740	2,722	15,000	1,740
Merchandise Sales	1,517	1,333	(184)	2,550	(1,217)
Investment Income	-	-	-	-	-
Miscellaneous Receipts	3,192	-	(3,192)	-	-
Program Revenues	22,603	22,030	(573)	29,525	(7,495)
TOTAL REVENUES	332,960	362,141	29,181	338,875	23,266
EXPENSES					
Salaries and Wages	87,253	87,339	(86)	120,465	33,126
Employee Benefits	17,702	14,169	3,533	20,563	6,394
Other Employee Expenses	320	559	(239)	1,850	1,291
Utilities	43,873	41,430	2,443	42,720	1,290
Professional Services	38,045	37,618	428	37,300	(318)
Maintenance and Repair	105,966	85,577	20,389	138,815	53,238
Other Services	145,351	157,386	(12,035)	166,324	8,938
Materials and Supplies	56,044	67,806	(11,762)	96,378	28,572
Miscellaneous Expenses	1,361	-	1,361	-	-
Capital Expenditures	551,570	-	551,570	-	-
TOTAL EXPENSES	1,047,485	491,883	555,602	624,415	132,532
EXCESS (DEFICIENCY)	\$ (714,525)	\$ (129,742)	\$ 584,783	\$ (285,540)	\$ 155,798

Aquatics Administrative Board

List of Bills

Month Ending September 30, 2018

ACE HARDWARE

G/L: 17859207	54570	Invoice #	154741	CEMENT - POOL DRAINS	11.69
<i>Total invoices ACE HARDWARE</i>					11.69

AMERICAN EXPRESS

G/L: 17859207	53480	Invoice #	155329	AQUATICS TRUCK RENTAL AUGUST	622.54
G/L: 17859208	53480	Invoice #	155329	AQUATICS TRUCK RENTAL AUGUST	622.54
<i>Total invoices AMERICAN EXPRESS</i>					1,245.08

AQUA PURE ENTERPRISES INC

G/L: 17859208	54570	Invoice #	154674	AQ MAINT SUPPLIES - PHILLIPS	581.20
<i>Total invoices AQUA PURE ENTERPRISES INC</i>					581.20

AT & T

G/L: 17300007	52040	Invoice #	155519	SPLASH CONCESSION DATA LINE 9/19 - 10/18	47.84
G/L: 17300008	52030	Invoice #	155522	PHILLIPS AQUATIC 9/22 - 10/21	71.05
<i>Total invoices AT & T</i>					118.89

BAXTER & WOODMAN, INC

G/L: 17656507	53990	Invoice #	154131	GIS ADMINISTRATION - SPLASH	1,462.50
<i>Total invoices BAXTER & WOODMAN, INC</i>					1,462.50

BDK DOOR INC

G/L: 17859208	53350	Invoice #	154679	CAULK MAINT DOOR - PHILLIPS	135.00
<i>Total invoices BDK DOOR INC</i>					135.00

BURROAK MASONRY

G/L: 17859207	53450	Invoice #	154589	SPLASH MAIN POOL CAULK	10,120.00
G/L: 17859207	53450	Invoice #	154904	LAZY RIVER CAULK REPAIRS	8,250.00
<i>Total invoices BURROAK MASONRY</i>					18,370.00

CARRICO AQUATIC RESOURCES, INC

G/L: 17859207	53470	Invoice #	154334	AQUATIC SERVICE	600.00
G/L: 17859208	53470	Invoice #	154334	AQUATIC SERVICE	600.00
<i>Total invoices CARRICO AQUATIC RESOURCES, INC</i>					1,200.00

CARROLL DIST/CONSTRUCTION SUPPLY INC

G/L: 17859107	54130	Invoice #	154072	LIMESTONE LANDSCAPE	918.52
G/L: 17859107	54130	Invoice #	154073	LIMESTONE	1,119.60
G/L: 17859207	54570	Invoice #	154684	LIMESTONE CAULK	813.81
G/L: 17859207	54570	Invoice #	154685	CAULK SUPPLIES	739.97
<i>Total invoices CARROLL DIST/CONSTRUCTION SUPPLY INC</i>					3,591.90

CITY OF AURORA WATER DEPT/AMEX

G/L: 17859207	52020	Invoice #	155425	WATER BILL - SPLASH 5/29 - 7/27	92,111.10
<i>Total invoices CITY OF AURORA WATER DEPT/AMEX</i>					92,111.10

CITY OF AURORA/WATER DEPARTMENT

G/L: 17859208	52020	Invoice # 154439	PHILLIPS AQUATIC 6/29 - 8/24	1,147.80
<i>Total invoices CITY OF AURORA/WATER DEPARTMENT</i>				1,147.80

COMCAST CABLE

G/L: 17300007	52040	Invoice # 154188	INTERNET - SPLASH 9/4 - 10/3	176.31
G/L: 17300008	52040	Invoice # 154694	INTERNET - PHILLIPS 9/10 - 10/9	116.12
G/L: 17300008	52040	Invoice # 155255	INTERNET - PHILLIPS 9/23 - 10/22	184.85
<i>Total invoices COMCAST CABLE</i>				477.28

CONSTELLATION NEWENERGY-ELECTRIC

G/L: 17859207	52010	Invoice # 154190	SPLASH 7/30 - 8/28	4,765.98
G/L: 17859208	52010	Invoice # 155292	PHILLIPS AQUATIC 8/16 - 9/19	4,206.06
<i>Total invoices CONSTELLATION NEWENERGY-ELECTRIC</i>				8,972.04

D & H LAWN IRRIGATION, INC

G/L: 17859207	53460	Invoice # 154597	IRRIGATION REPAIR - SPLASH	1,040.85
<i>Total invoices D & H LAWN IRRIGATION, INC</i>				1,040.85

DEUHLER ENVIRONMENTAL INC

G/L: 17859207	53030	Invoice # 154595	NPDES PERMIT RENEWAL - SPLASH	2,150.00
G/L: 17859208	53030	Invoice # 154596	NPDES PERMIT RENEWAL - PHILLIPS	2,987.50
<i>Total invoices DEUHLER ENVIRONMENTAL INC</i>				5,137.50

FASTENAL COMPANY

G/L: 17859207	54570	Invoice # 154604	AQ MAINT SUPPLIES - SPLASH	41.29
G/L: 17859207	54350	Invoice # 154928	SUPPLIES - SPLASH	28.75
G/L: 17859207	54570	Invoice # 154928	SUPPLIES - SPLASH	34.29
G/L: 17859207	54570	Invoice # 155700	AQ MAINT SUPPLIES - SPLASH	165.06
G/L: 17859207	54570	Invoice # 155701	AQ MAINT SUPPLIES - SPLASH	43.10
<i>Total invoices FASTENAL COMPANY</i>				312.49

FEECE OIL COMPANY

G/L: 17859207	54140	Invoice # 154224	8/29 GASOLINE	29.98
G/L: 17859208	54140	Invoice # 154224	8/29 GASOLINE	29.98
G/L: 17859207	54140	Invoice # 154606	9/4 GASOLINE	31.81
G/L: 17859208	54140	Invoice # 154606	9/4 GASOLINE	31.81
G/L: 17859207	54570	Invoice # 154930	WINTERIZE POOLS	992.75
G/L: 17859208	54570	Invoice # 154930	WINTERIZE POOLS	992.75
G/L: 17859207	54140	Invoice # 155095	9/10 GASOLINE	18.52
G/L: 17859208	54140	Invoice # 155095	9/10 GASOLINE	18.52
G/L: 17859207	54140	Invoice # 155096	9/12 GASOLINE	27.23
G/L: 17859208	54140	Invoice # 155096	9/12 GASOLINE	27.23
G/L: 17859207	54140	Invoice # 155439	9/19 GASOLINE	15.28
G/L: 17859208	54140	Invoice # 155439	9/19 GASOLINE	15.28
G/L: 17859207	54140	Invoice # 155441	9/20 GASOLINE	28.82
G/L: 17859208	54140	Invoice # 155441	9/20 GASOLINE	28.82
<i>Total invoices FEECE OIL COMPANY</i>				2,288.78

FIRST ILLINOIS SYSTEMS, INC

G/L: 17859207	53990	Invoice # 155173	SEPT PEST CONTROL - SPLASH	59.00
G/L: 17859208	53990	Invoice # 155176	SEPT PEST CONTROL - PHILLIPS	30.00
<i>Total invoices FIRST ILLINOIS SYSTEMS, INC</i>				89.00

FIRST PLACE RENTAL, INC

G/L: 17859207	53480	Invoice # 155682	RENTAL FOR SPLASH SHUT DOWN	512.00
<i>Total invoices FIRST PLACE RENTAL, INC</i>				512.00

FOX METRO WRD

G/L: 17859208	52020	Invoice # 154760	PHILLIPS AQUATIC 6/29 - 08/24	1,120.08
<i>Total invoices FOX METRO WRD</i>				1,120.08

FVPD EMP. BENEFIT TRUST FUND

G/L: 17859207	51200	Invoice # 155505	SEPT HEALTH & LIFE INSURANCE	720.92
G/L: 17859208	51200	Invoice # 155505	SEPT HEALTH & LIFE INSURANCE	720.92
<i>Total invoices FVPD EMP. BENEFIT TRUST FUND</i>				1,441.84

GROOT/AMEX

G/L: 17859207	53790	Invoice # 155428	AUG REFUSE REMOVAL	327.79
G/L: 17859208	53790	Invoice # 155428	AUG REFUSE REMOVAL	262.84
<i>Total invoices GROOT/AMEX</i>				590.63

HACHA PRODUCTS CORPORATION

G/L: 17859207	54560	Invoice # 154549	POOL CHEMICALS - SPLASH	1,312.50
<i>Total invoices HACHA PRODUCTS CORPORATION</i>				1,312.50

HOLMGREN ELECTRIC INC

G/L: 17859208	53450	Invoice # 154093	ELECTRICAL REPAIR - PHILLIPS	880.69
<i>Total invoices HOLMGREN ELECTRIC INC</i>				880.69

HOME DEPOT CREDIT SERVICES

G/L: 17859207	54570	Invoice # 154777	PARTS - SPLASH DRAINAGE PIT	21.96
G/L: 17859207	54570	Invoice # 154789	PARTS - CLOSING SPLASH	131.91
G/L: 17859207	54570	Invoice # 154795	PARTS - TEST POOL LEAKS	16.93
<i>Total invoices HOME DEPOT CREDIT SERVICES</i>				170.80

ILLCO, INC

G/L: 17859207	54570	Invoice # 154459	AQ MAINT SUPPLIES - SPLASH	65.03
G/L: 17859207	54570	Invoice # 154461	AQ MAINT SUPPLIES - SPLASH	14.02
G/L: 17859207	54570	Invoice # 154462	AQ MAINT SUPPLIES - SPLASH	4.46
G/L: 17859207	54570	Invoice # 154463	AQ MAINT SUPPLIES - SPLASH	61.55
G/L: 17859207	54570	Invoice # 154618	AQ MAINT SUPPLIES - SPLASH	62.06
G/L: 17859208	54570	Invoice # 154619	AQ MAINT SUPPLIES - PHILLIPS	21.95
G/L: 17859207	54570	Invoice # 154802	TEST PLUGS FOR POOL LINES	656.13
G/L: 17859207	54570	Invoice # 155150	AQ MAINT SUPPLIES - SPLASH	17.94
G/L: 17859207	54570	Invoice # 155152	PLUMBING PARTS - SPLASH	1,428.10
G/L: 17859207	54570	Invoice # 155153	AQ MAINT SUPPLIES - SPLASH	1.61
G/L: 17859207	54570	Invoice # 155565	AQ MAINT SUPPLIES - SPLASH	215.65
G/L: 17859207	54570	Invoice # 155566	AQ MAINT SUPPLIES - SPLASH	4.20
G/L: 17859207	54570	Invoice # 155567	AQ MAINT SUPPLIES - SPLASH	7.94
<i>Total invoices ILLCO, INC</i>				2,560.64

JEFF ELLIS MANAGEMENT, LLC

G/L: 17656607	53950	Invoice # 154104	AFTER HOUR RENTALS - SPLASH	1,080.00
G/L: 1729308	53950	Invoice # 154238	JUN-AUG PHILLIPS LESSONS/GUARDING	3,025.00
G/L: 1729307	53950	Invoice # 154239	JUNE/JULY SWIM LESSONS - SPLASH	3,000.00
G/L: 17656608	53950	Invoice # 154805	PHILLIPS AFTER HOURS RENTALS	756.50
G/L: 17656607	53950	Invoice # 154937	SPLASH AFTER HOURS RENTALS AUG	1,080.00
<i>Total invoices JEFF ELLIS MANAGEMENT, LLC</i>				8,941.50

LESLIE'S SWIMMING POOL SUPPLIES, INC

G/L: 17859207	54570	Invoice # 154513	AQ MAINT SUPPLIES - SPLASH	274.31
<i>Total invoices LESLIE'S SWIMMING POOL SUPPLIES, INC</i>				274.31

MIDWEST GROUNDCOVERS LLC

G/L: 17859407	54150	Invoice #	154625	PLANTS	123.74
<i>Total invoices</i> MIDWEST GROUNDCOVERS LLC					123.74

MINER ELECTRONICS

G/L: 17859207	53430	Invoice #	154347	OCT SERVICE - RADIO SYSTEM	159.25
G/L: 17859208	53430	Invoice #	154347	OCT SERVICE - RADIO SYSTEM	159.25
<i>Total invoices</i> MINER ELECTRONICS					318.50

NICOR GAS

G/L: 17859208	52000	Invoice #	154472	PHILLIPS AQUATIC 2/7 - 9/4	34.52
G/L: 17859207	52000	Invoice #	154874	SPLASH BATH HOUSE 8/9 - 9/9	164.59
<i>Total invoices</i> NICOR GAS					199.11

PPG ARCHITECTURAL FINISHES

G/L: 17859207	54290	Invoice #	155231	PAINT, SUPPLIES - SPLASH	326.99
G/L: 17859207	54290	Invoice #	155655	PAINT - SPLASH	31.97
G/L: 17859207	54290	Invoice #	155657	PAINT SUPPLIES - SPLASH	60.02
G/L: 17859207	54290	Invoice #	155658	PAINT - SPLASH	130.90
<i>Total invoices</i> PPG ARCHITECTURAL FINISHES					549.88

REULAND FOOD SERVICE

G/L: 1754707	54680	Invoice #	154814	AUGUST SPLASH BIRTHDAYS	770.00
G/L: 1754708	54680	Invoice #	154815	AUGUST PHILLIPS BIRTHDAYS	506.00
<i>Total invoices</i> REULAND FOOD SERVICE					1,276.00

ROSS MECHANICAL GROUP, INC

G/L: 17859207	53450	Invoice #	155680	LAZY RIVER LEAK REPAIR - SPLASH	5,460.00
<i>Total invoices</i> ROSS MECHANICAL GROUP, INC					5,460.00

SUPERIOR EXCAVATING CO

G/L: 17859207	53450	Invoice #	155443	SPLASH PIPE REPLACEMENT	8,761.50
<i>Total invoices</i> SUPERIOR EXCAVATING CO					8,761.50

VAN'S LOCK & KEY

G/L: 17859207	54110	Invoice #	155597	KEYS - OUTDOOR AQUATIC	18.00
G/L: 17859208	54110	Invoice #	155597	KEYS - OUTDOOR AQUATIC	18.00
<i>Total invoices</i> VAN'S LOCK & KEY					36.00

VERIZON WIRELESS

G/L: 17300007	52030	Invoice #	154887	LINE/DATA SERVICE 8/3 - 9/2	15.49
G/L: 17300008	52030	Invoice #	154887	LINE/DATA SERVICE 8/3 - 9/2	133.51
<i>Total invoices</i> VERIZON WIRELESS					149.00

WATER PRODUCTS - AURORA

G/L: 17859207	54570	Invoice #	154728	AQ MAINT SUPPLIES - SPLASH	74.19
<i>Total invoices</i> WATER PRODUCTS - AURORA					74.19

TOTAL INVOICES **\$173,046.01**



TO: Jim Pilmer, Executive Director

FROM: Jaime Ijams, Director of Recreation

DATE: October 16, 2018

RE: 2019 Outdoor Aquatics Budget Approval Memo

A draft of the proposed 2019 fiscal year aquatic budget will be provided for approval at the October Aquatic Board meeting. The 2019 budget was presented and discussed at the September 18, 2018 meeting.

The proposed budget reflects a conservative revenue target consistent with the 2018 operating season given continued weather uncertainties. The budget proposal reflects an overall expense decrease of 9% which includes utilities, maintenance and repair items, capital outlay and contingency funds for potential repairs. The net loss for 2019 is proposed to be \$789,960 and is shared equally between the Fox Valley Park District and the City of Aurora.

Expenditures for maintenance and repair, professional services, materials and supplies, and capital outlay are itemized as an additional attachment.



Aquatic Administrative Board

2019 Meeting Schedule

The Aquatic Administrative Board meetings are held seasonally on the **second Tuesday of the month at 8:00 a.m.** unless otherwise indicated.

The location of the meetings is at the Fox Valley Park District's **Cole Center Administration Office**, 101 W. Illinois Avenue, Aurora, unless otherwise indicated.*

Meeting agendas and minutes are posted on the Fox Valley Park District website according to the Open Meetings Act at **www.foxvalleyparkdistrict.org**.

Call 630-897-0516 for additional meeting information.

- May 14 Cole-Audit Approval
- June 11 @ Phillips Park Family Aquatic Center*
- July 16 @ Splash Country Water Park* (One week later due to Independence Day)
- September 10-Season Wrap-up & Budget Review
- October 8-Budget Approval



TO: Jim Pilmer, Executive Director

FROM: John Kramer, Director of Operations

DATE: October 16, 2018

RE: Information Item – Operations, Aquatic Maintenance Workgroup Update

The following updates are as of October 10, 2018 for the outdoor aquatic season.

Splash Country Water Park

- Exterior Lazy River Repairs are on-going. 11 process piping breaks have been identified by joint contractor / in-house investigation.
- Televising, locating, and measuring for lining the 4”, 8”, and 12” pool lines that service the Lazy River, and Main Pool will begin October 15th.
- Interior painting of concession area and floor has been contracted.
- Concession area grease trap replacement has been contracted. This work is being requested by Fox Metro Reclamation District based on annual inspection.
- Exterior slide tower stair painting is currently being completed by in-house staff.
- Exterior trellis painting is currently being completed by in-house staff.
- Replacement of the rear maintenance gate has been completed.
- Loon slide resurfacing scheduled for the week of October 15th, weather permitting.

Phillips Park Family Aquatic Center

- Concession area grease trap replacement has been completed. This work was requested by Fox Metro Reclamation District based on annual inspection.
- Interior spot painting of concession area has been contracted.
- Various electrical repairs are being reviewed by contractors for pricing.
- Contractual winterization of process piping has begun.
- Burglar alarm panel upgrades have been contracted.
- Storm sewer de-watering pumps are currently being quoted for replacement due to condition.