



AQUATICS ADMINISTRATIVE BOARD

City of Aurora & Fox Valley Park District

Tuesday, July 17, 2018 8:00AM

LOCATION: Splash Country Water Park, 195 S. Barnes Rd, Aurora

MEETING MINUTES

1. Call Meeting to Order

President Ossyra called the meeting to order at 8:08am.

2. Roll Call

President Ossyra directed the Board Secretary to take attendance by roll call. The following member of the Aquatic Administrative Board were present: Mary Anne Cummings, and President Rachel Ossyra. Absent were: Scheketa Hart-Burns, Robert O'Connor, and Roberto Saenz. President Rachel Ossyra stated that a quorum was not present; therefore, no business would be conducted.

Also present: Executive Director Jim Pilmer, Department Directors, Administrative Staff, Jeffrey Ellis Management Staff, and guests.

Director Pilmer announced that during the July 16 meeting, the Fox Valley Park District Board of Commissioners approved the aquatic study to be facilitated by Wight & Company. The committee will be formed soon and will include frequent users of our aquatic facilities as well as key partners and members of the community.

3. Addenda to the Agenda

None presented.

4. Minutes

4.1 Approve meeting minutes from June 19, 2018.

No action taken.

5. Continued Business

None presented.

6. Financial Reports

6.1 Approve Statement of Revenues & Expenses for Period Ending June 30, 2018.

No action taken.

6.2 Approve List of Bills for Month Ending June 30, 2018 totaling \$ 275,641.19.

No action taken.

7. New Business

7.1 Season Update and Marketing

Jaime Ijams reported that 2018 memberships are up 10% over last year, daily admissions and rentals are also increased over 2017. The Glow Swim event was a success and another is planned for July 28. There are currently 395 students enrolled in swim lessons, staff continues to work to fill remaining openings.

Dan Leahy reported that Marketing is now focusing efforts on daily attendance and promoting scheduled events. He noted that the \$5 admission coupon was not in the summer program guide which may account for the drop-in coupon redemption this year, staff will consider adding it back to the program guide next year.

Geo-fencing is a new marketing tool that staff will pursue in the future.

7.2 Facilities & Operations Report

John Kramer reported that issues with Splash Country Water Park continue with a leak in the lazy river as well as issues with the irrigation system. A discussion was had regarding the overall condition and ongoing issues at the park.

7.3 Public Safety Report

Chief Summer reported that there have been no crimes or police incidents at Splash Country, however, there has been an increase in property theft crimes at Phillips Park Family Aquatic Center. These incidents are crimes of opportunity where personal property is left unattended and unsecured in common areas. There has been a reallocation of police efforts to Phillips Park and it is believed that the occurrences are connected to a group of individuals who have been identified and banned from the park while the investigation continues. Michael Pieroni, Risk Manager reported that there were only two minor injuries at the facilities to date in July.

7.4 Information Technology Update

Jon Michael reported that wiring overhauls have been done at both facilities to ensure the integrity of the networks as well as speaker system upgrades. There were some Comcast outages this season that caused system-down situations which were solved by using a month-to-month Verizon wireless card that interconnects with the firewall at both facilities. Additionally, all Comcast circuits will be suspended for the off-season months to reduce the monthly costs for telephone and internet.

Alyssa Moore of Jeffery Ellis Management introduced the facility managers for Splash and Phillips Park and they were thanked for their work.

Director Pilmer recognized the JEM team and the FVPD Executive Team and staff for their collaborative efforts to provide our patrons with an excellent customer experience.

President Ossyra thanked all Department Directors and their staff for the quality teamwork provided to both facilities throughout the season.

8. Adjourn

President Ossyra adjourned the meeting at 8:55am.

Next Meeting: Tuesday, September 18, 2018 8:00 a.m. at Cole Center