



**FOX VALLEY PARK DISTRICT
BOARD OF COMMISSIONERS**
Serving the Fox Valley Park District
Kane, DuPage, Kendall and Will Counties, Illinois
OPEN SESSION MEETING MINUTES
May 14, 2018 6:00 PM
Prisco Community Center
150 W. Illinois Avenue, Aurora

1.0 CALL MEETING TO ORDER

President Anderson called the meeting to order at 6:00PM.

2.0 PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

President Anderson led in the recitation of the pledge of allegiance.

3.0 ROLL CALL

President Anderson directed the Board Secretary to take attendance by roll call. The following members of the Fox Valley Park District Board of Commissioners were present: Jerry Butler, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Mary Anne Cummings and Holly Scholz attended by telephone. Excused absent: Theodia Gillespie. Holly Scholz left the meeting at approximately 6:43PM due to telephone connectivity.

4.0 ADDENDA TO THE AGENDA

None presented.

5.0 CONSENT AGENDA

Matt Hicks, Jr., motioned to approve the Consent Agenda, seconded by Cynthia Penne. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none. The motion carried and the Consent Agenda was approved.

- 5.1 Approve the Open Session meeting minutes of April 9, 2018.**
- 5.2 Approve payables for the period ending April 30, 2018 in the amount of \$2,100,928.01.**
- 5.3 Approve the statement of estimated revenues and expenses for period ending March 31, 2018.**
- 5.4 Approve Department Directors and other reports.**
- 5.5 Approve the capital projects permitting fees & charges, cost summaries, and project bid schedule reports.**
- 5.6 Approve the change in date for the August Board of Commissioners meeting from August 13, 2018 to August 6, 2018.**
- 5.7 Approve a not-to-exceed amount of \$59,000.00 for web hosting and GIS data assistance to Baxter & Woodman Consulting Engineers for 2018.**
- 5.8 Approve staff to enter into a contract for the additional access control devices and additional communications devices with Miner Electronics Corp. for a not-to-exceed amount of \$12,773.00.**
- 5.9 Approve the bid submitted by George's Landscaping, Inc. in the amount of \$20,500.00 for the construction of the Blackberry Farm Farmer's Junction shade structures.**
- 5.10 Approve the Memorandum of Understanding between the Illinois Math and Science Academy and the Fox Valley Park District for the Park District use of one IMSA ball field.**

6.0 PRESENTATIONS AND SPECIAL RECOGNITION

6.1 Aquatics Presentation

Jaime Ijams introduced and highlighted the achievements of three swimmers from the Fox Valley Park District Riptides Swim Team; Leah Hayes, Benjamin Murphy, Skylar Ruggles. She also congratulated Swim Coach Nancy Hooper on a successful inaugural season as well as Indoor Aquatics Manager, Erik Enslen.

7.0 PUBLIC COMMENT - For matters not on the agenda.
None presented.

8.0 ATTORNEY BUSINESS
None presented.

9.0 EXECUTIVE DIRECTOR BUSINESS

9.1 Executive Director's Report

Director Pilmer reported on the following:

- The Finance Department completed the Popular Annual Financial Report (PAFR), which is a condensed version of the CAFR, written in layman's terms. The PAFR will be made available to the public and will be submitted to the GFOA.
- The Aquatics Administrative Board meeting was held on April 24, at which it was reported that season pass sales have far exceeded revenue compared to the same time in previous years. The FVPD and COA are working together on a joint study that will be reported on in June.
- IAPD Legislative Conference-Director Palmquist and Commissioner Cummings attended in Chicago on April 24 and 25 where they met with the District's grant coordinator at the IDNR, met with legislators at the Legislator reception and dinner, and attended IAPD workshops.
- ITEP/IDOT Overview-Director Palmquist informed the Board that the District was recently awarded a \$610,000 grant to be used for trail connectivity and paving on the Prairie Path. This was a very competitive process and the District is pleased with the award.
- New Operations and Recreation employees were introduced by Director Kramer and Director Ijams.
- The annual Board Workshop to review the five-year plan will be held on July 30, 2018 at OVGC restaurant. There will be a budget presentation for the Commissioners in September/October.
- Marketing has created a handout of summer concerts and events.

10.0 CONTINUED BUSINESS

10.1 Approval of the 3-year stepped shelter increase and portable stage increase as presented.

John Kramer and Diana Erickson recommended approval of the 3-year stepped rental rate increase for the District shelters and portable stage. Jerry Butler motioned, Matt Hicks, Jr., seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none, and the increase in rental rates were approved.

11.0 NEW BUSINESS

11.1 Approval of revised Ethics Ordinance #18-482 (Formerly #05-373).

Diana Erickson recommended approval of the revised ethics ordinance. Cynthia Penne motioned, Jerry Butler seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none, and the Ethics Ordinance was approved.

11.2 Approval of Resolution #18-002 for designation of IMRF Authorized Agent.

Diana Erickson recommended approval of the resolution to designate the IMRF authorized agent. Cynthia Penne motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, Holly Scholz, and President Chuck Anderson. Voting Nay: none and the resolution was approved.

11.3 Approval of proposed Membership Rates and Sales Structure.

Jaime Ijams recommended approval of the proposed membership rates and sales structure. Jerry Butler motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none and the membership rates and sales structure was approved.

11.4 Approval of a contract increase to Terrapin Aquatics in the amount of \$9,672 to manage floating rooted weeds at Waubonsie Lake.

John Kramer asked for direction regarding the level of service the District will provide for District-wide lake management. After discussion regarding the cost to provide increased lake management services, specifically to control weeds and natural water-based plants for the purpose of aesthetics, it was determined that the options for weed management would be reexamined, testing will be conducted and the results will be presented to the public for future decision making. Jerry Butler motioned to reject the contract increase, seconded by Cynthia Penne. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none and the contract increase was rejected.

11.5 Approval of Ordinance Number 18-483 annexing the 102.29-acre property located between State Route 25 and Banbury Road in North Aurora into the Fox Valley Park District.

Jeff Palmquist recommended approval of the ordinance to annex the North Aurora property. Cynthia Penne motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none and the ordinance was approved.

11.6 Approval of the Fox Valley Park District Public Art Policy.

Jeff Palmquist recommended approval of the Public Art Policy. Cynthia Penne motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none and the policy was approved.

Items 11.7 and 11.8 were bundled together for voting purposes.

11.7 Approval of the bid submitted by Pandecon, Inc. in the amount not to exceed \$272,000 for the construction of the Blackberry Farm event pavilion.

11.8 Approval of the bid submitted by R.C. Wegman in the amount not to exceed \$243,000 for the construction of the Cole Center storage building.

Jeff Palmquist recommended approval of the bids from Pandecon, Inc. and R.C. Wegman. Cynthia Penne motioned, Matt Hicks, Jr. seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none and the bids were approved.

12.0 CLOSED SESSION

The Board of Commissioners of the Fox Valley Park District did not convene into closed session.

13.0 RETURN TO OPEN SESSION

13.1 Approval of Closed Session Minutes from April 9, 2018.

Matt Hicks, Jr. motioned to approve the closed session minutes, seconded by Jerry Butler. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none and the minutes were approved.

13.2 Approval of the Resolution to Release Closed Session Minutes and Destroy Audio Recordings of Closed Session Minutes.

Attorney Hodge recommended approval of the resolution to release eligible closed session minutes and destroy eligible audio recordings of closed sessions. Cynthia Penne motioned to approve the resolution, Jerry Butler seconded. Roll call voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voting Nay: none and the resolution was approved.

13.3 President's Comments.

President Anderson commended Margaret Gazdacka for a job well done with Fearn Elementary School students. He also encouraged everyone to participate in the Canoe Race on June 3, and wished everyone a good night.

14.0 ADJOURNMENT

Matt Hicks, Jr. motioned to adjourn the meeting, Cynthia Penne seconded. Voice voting Aye: Jerry Butler, Mary Anne Cummings, Matt Hicks, Jr., Cynthia Penne, and President Chuck Anderson. Voice voting Nay: none and the meeting was adjourned at 7:30PM.

Respectfully submitted by:

*Kim Nooncaster
Board Secretary*

The Fox Valley Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mr. Michael Pieroni at (630-897-0516) promptly to allow the District to make reasonable accommodations.