



Fox Valley Park District  
Outdoor Aquatic Centers

# Birthday Party Rental Guidelines Agreement

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**This agreement must be signed and submitted to secure reservation**

## CHECK-IN

- Upon arrival please check in at admissions to receive wristbands for all guests included in your party package for the day. Parties may not enter until all necessary adult staff is present to accompany the children into the park at a ratio of 1:10.
- Smaller children will need to be 48 inches tall to ride the waterslides. They will be given a separate wristband upon height verification.
- If additional people come day-of that are not included in your birthday party package they will need to pay daily admission rates to enter the Aquatics Center.

## PARTY AREA & FOOD

- Your party area, including picnic tables and balloons, is available during your 90 minute reserved party time.
- Cheese pizza and 16 oz. soft drinks are included for each person in your party package. Concessions are also available throughout the day if additional items are needed for purchase. Guests may provide their own cake from a retailer.
- Outside food and beverage, including coolers, are not allowed inside the facility (with the exception of bringing in your own cake).

## DEPOSIT & PAYMENT

- A 50% deposit is required to secure the reservation
- The balance of payment will be placed on the organizers account and is due via cash, check or credit card (7) seven full days prior to the event.
- Failure to pay the balance in advance will result in reservation cancellation.
- **Payment cannot be made directly to outdoor aquatic centers.**  
Please visit the Vaughan Athletic Center at 2121 W. Indian Trail, Aurora to make all payments. To pay by credit card, please call 630-907-9600.
- If party arrives with less than the estimated number of people a refund will be processed (payment mailed) after the event as long as the minimum requirement of 15 guests per group is met. Any additional guests not included in the party package will have to pay daily admission rates before entering the Aquatics Centers.

## CANCELLATIONS & REFUNDS

- Cancellations must be made at least 14 full days in advance of the event to receive a full refund including deposit. If notice is given less than 14 days, no refunds will be issued and deposit will be forfeited.
- If the Aquatic Center cancels your party for any reason, you will receive a full refund.
- The Park District may cancel pool parties due to cool temperatures (below 67 degrees) or inclement weather. If weather is questionable the Aquatics Manager will contact the party organizer one hour prior to the party, so he/she can decide whether to cancel and receive a full refund or reschedule. No refunds will be issued if the party experiences inclement weather after the first hour of the visit.
- The contact number for the day of your party for Phillips Park is: 630-851-8686 and for Splash please call: 630-906-7981. (Ask for the Aquatics Manager on Duty)

## SAFETY REMINDERS

- For the safety and enjoyment of your guests - please read the rules and guidelines on the back of this form and make these rules known to all group members before entering the park.



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## AQUATIC SAFETY GUIDELINES

The Fox Valley Park District is committed to ensuring the safety of guests and asks everyone to follow these regulations:

- Parents or guardians are responsible for supervising their children. Lifeguards are on duty to enforce rules and respond in case of emergency.
- Children under 12 years old must be accompanied and actively supervised by a guest 16 years and older to enter the facility. For larger parties each child must be actively supervised by an adult at a rate of 1 adult to 10 children.
- Everyone entering the facility for open swim must pay admission. This applies to guests that will be swimming and supervising swimmers, or those accompanying swimmers with the intention of staying on the deck.
- Guests under 48 inches tall must be wearing life jackets or be within arm’s reach of their parent or guardian at all times.
- All life jackets must be U.S. Coast Guard approved. No other flotation devices are permitted.
- Guests must be 48 inches tall to ride on the waterslides.
- Fifteen-minute adult swims are provided each hour in the activity pool for guests 16 and over. This excludes the first and last hours of open swim time.
- Guests are encouraged to make any special needs known to the management, who will be happy to provide assistance.
- Alcohol and tobacco are strictly prohibited.
- Outside food and beverage, including coolers, are not allowed inside the facility.
- Cell phone usage is prohibited in the locker rooms.
- Guests must wear commercially sold swimsuits to participate in recreational aquatic activities.
- All apparel and footwear brought into the facility and worn on the deck must be clean.
- Patrons not yet toilet trained must wear a swim diaper and a plastic liner.
- Guests are required to shower before swimming.
- Children 5 years of age and older must use gender specific locker rooms or family changing rooms.
- Management reserves the right to close the facility due to unsafe conditions.
- Admission into the facility may be refused to persons with potentially hazardous medical conditions.
- Please lock your belongings. The Fox Valley Park District is not responsible for loss or theft of any personal items. Locks are available for purchase at admissions for \$5.
- All guests are expected to conduct themselves in a safe and appropriate manner at all times. Profane, abusive, or threatening language will not be tolerated.
- Failure to abide by these regulations may result in disciplinary action and the possibility of ejection from the facility.
- Management may modify these regulations to ensure the safety of our guests.
- Vigilance Awareness Training will be conducted. Testing provides aquatic staff with training when safety mannequins are placed into the pool for practice rescues.

**I UNDERSTAND AND HAVE READ THE ABOVE RENTAL GUIDELINES, AS WELL AS THE AQUATIC SAFETY GUIDELINES ENCLOSED AND UNDERSTAND THAT IF ANYONE IN MY ORGANIZATION/GROUP IS UNABLE TO ABIDE BY THESE REGULATIONS, THEY MAY BE ASKED TO LEAVE THE PREMISES. CONTINUED DISREGARD FOR THE RULES MAY RESULT IN THE FORFEITURE OF THE REST OF THE DAY AND THE BANNING OF MY ORGANIZATION FROM RETURNING TO THE AQUATIC CENTERS.**

## ACKNOWLEDGEMENT OF DAYTIME GROUP RENTAL GUIDELINES AGREEMENT

Print Name of Responsible Party \_\_\_\_\_ Date \_\_\_\_\_

Signature of Responsible Party \_\_\_\_\_ Date \_\_\_\_\_