



AQUATICS ADMINISTRATIVE BOARD MINUTES

City of Aurora & Fox Valley Park District

Tuesday, September 19, 2017, 8:00 A.M.

LOCATION: Cole Administration Center

1. Call Meeting to Order

President Ossyra called the meeting to order at 8:02a.m.

2. Roll Call

The Board Secretary took attendance by roll call. The following members of the Aquatics Administrative Board were present: Mary Anne Cummings, Scheketa Hart-Burns, Robert O'Connor, and President Rachel Ossyra. A quorum was present. Roberto Saenz arrived at 8:05a.m. after roll call was taken.

3. Addenda to the Agenda

None presented.

4. Minutes

4.1 A motion to approve the meeting minutes from July 18, 2017 was made by Scheketa Hart-Burns, seconded by Mary Anne Cummings. Roll call voting Aye: Mary Anne Cummings, Scheketa Hart-Burns, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none. Motion carried and the Aquatics Administrative Board unanimously approved the minutes. Robert O'Connor abstained from voting as other commitments kept him from attending the July 18, 2017 meeting for which he apologized.

5. Continued Business

Jon Michael followed up on a question previously brought forth by Robert O'Connor regarding AT&T Billing. Four telephone lines have been canceled at each facility and service is now running through the Internet, which results in a savings of \$400 per month, per facility.

6. Financial Reports

6.1 Approve Statement of Revenues & Expenses

- **Period ending July 31, 2017**
- **Period ending August 31, 2017**

Scheketa Hart-Burns made a motion to approve the Statements of Revenues and Expenses for July and August 2017, seconded by Robert O'Connor. Roll call voting Aye: Mary Anne Cummings, Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none. Motion carried and the Aquatics Administrative Board unanimously approved the statements.

6.2 Approve List of Bills

- **Month ending July 31, 2017, totaling \$ 184,573.86**

Scheketa Hart-Burns motioned to approve the July 2017 List of Bills, seconded by Roberto Saenz. Roll call voting Aye: Mary Anne Cummings, Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none. Motion carried and the Aquatics Administrative Board unanimously approved the List of Bills.

- **Month ending August 31, 2017, totaling \$ 170,626.63**

Scheketa Hart-Burns motioned to approve the August 2017 List of Bills, seconded by Robert O'Connor. Roll call voting Aye: Mary Anne Cummings, Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none. Motion carried and the Aquatics Administrative Board unanimously approved the List of Bills.

7. New Business

7.1 Season Wrap-up

Jaime Ijams presented the Aquatics Season Wrap-up which included key aspects of Marketing and Facilities work during the season. There was also discussion centered on bringing swimming lessons to cultural communities where learning to swim has not been a priority.

7.2 2018 Budget Presentation

Jaime Ijams presented the Aquatics budget for consideration. The budget will be adopted at the October 17, 2017 meeting. Robert O'Connor requested a further breakdown of Repairs and Maintenance and the removal of Supplies to its own line item.

7.3 Marketing

Dan Leahy gave a brief summary of the Marketing efforts made during the season.

7.4 Facility Report

John Kramer gave a brief summary of the Facilities repair and maintenance efforts made during the season.

7.5 Safety Report

John Bier reported that there were 28 non-rescue incidents at the outdoor aquatic centers during the 2017 season, and 60 non-rescue incidents total to date including 32 occurring at the Vaughan Athletic Center. There were no claims filed as a result of any of these incidents.

7.6 Other Business

None presented.

8. Adjourn

Director Pilmer mentioned two topics for discussion at the October 17, 2017 meeting:

- Technology to swipe credit cards at the front of the parks to reduce patron lines
- RecAcademy Customer Service Training

A motion to adjourn was made by Scheketa Hart-Burns, seconded by Robert O'Connor. Voice voting Aye: Mary Anne Cummings, Scheketa Hart-Burns, Robert O'Connor, Roberto Saenz, and President Rachel Ossyra. Voting Nay: none. Motion carried and the Aquatics Administrative Board unanimously approved the adjournment at 9:42 a.m.

Next Meeting:

Tuesday, October 17, 2017 8:00 a.m. at Cole Administration Center.